PROJECT 2014-03 REVISIONS TO TOP/IRO RELIABILITY STANDARDS

Meeting Agenda

Tuesday, September 30, 2014 | 8:00 a.m. to 5:00 p.m. MT
Wednesday, October 1, 2014 | 8:00 a.m. to 5:00 p.m. MT
Thursday, October 2, 2014 | 8:00 a.m. to 12:00 p.m. MT
Location: APS, 400 N. 5th St., Phoenix, AZ 85004
Contact: Katelyn Cavender 1.602.371.6910

Dial-in: 866-740-1260 | Access code: 9473673 | Security Code: 476432

Tuesday, September 30, 2014

1. **Introduction**
2. **Logistics and Safety Information** – Bert Peters
3. **Determination of Quorum**
   The rule for NERC Standard Drafting Teams (SDT) states that a quorum requires two-thirds of the voting members of the SDT to be physically present.
4. **NERC Antitrust Compliance Guidelines and Public Announcement**
   It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.
   Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.
5. **SDT Participant Conduct Policy**

All participants in the standards development process must conduct themselves in a professional manner at all times. This policy includes in-person conduct and any communication, electronic or otherwise, made as a participant in the standards development process. Examples of unprofessional conduct include, but are not limited to, verbal altercations, use of abusive language, personal attacks or derogatory statements made against or directed at another participant, and frequent or patterned interruptions that disrupt the efficient conduct of a meeting or teleconference.

6. **SDT E-mail List Policy**

   NERC provides email lists, or "listservs," to NERC committees, groups, and teams to facilitate sharing information about NERC activities; including balloting, committee, working group, and drafting team work, with interested parties. All emails sent to NERC listserv addresses must be limited to topics that are directly relevant to the listserv group's assigned scope of work. NERC reserves the right to apply administrative restrictions to any listserv or its participants, without advance notice, to ensure that the resource is used in accordance with this and other NERC policies.

7. **Membership Changes and Roster Updates**

8. **Review Agenda and Objectives – Dave Souder**

9. **Comments from FERC Staff**

10. **Report on Third Technical Conference – Dave Souder**

11. **Report on Second Posting Webinar – Dave Souder**

12. **Review Ballot Results**

13. **Review Project Timeline**

14. **Report on Communication Outreach Efforts** (1 hour for items 1 through 14)

    Anyone who has made a presentation on behalf of the SDT since the last meeting should be prepared to provide a brief report with the title of the group for which the presentation was made and the date.

15. **Review of the Draft Responses to the Second Posting** (approx. 1 hour each)

    a. **TOP-001-3: Allen Klassen**

    b. **Prepare Report for Standards Committee**

    c. **Discuss Outreach for TOP-001-3**

Wednesday, October 1, 2014

    d. **IRO-001-4: Andy Pankratz**

    e. **IRO-002-4: David Bueche**

    f.   **IRO-008-2: Robert Rhodes**

    g.   **IRO-010-2/TOP-003-3: Jim Case**

    h.   **IRO-014-3: Bruce Larsen**

    i.   **IRO-017-1: Kevin Sherd**

    j.   **TOP-002-4: Bert Peters**

    k.   **SOL White Paper: Dave Souder**

    l.   **VRF/VSL: Ed Dobrowolski**

    m. **Other: Dave Souder**

Thursday, October 2, 2014

16. **Discuss Supporting Documents** (15 minutes each)

    a.   **Directives and Issues List**

    b.   **OCEC Memo**

    c.   **Implementation Plan**

    d.   **Mapping**

    e.   **NOPR Issues**

    f.   **SW Outage Recommendations**

    g.   **VRF/VSL Justification**

    h.   **SOL White Paper**

17. **Develop Comment Form for Third Posting** (if necessary) (15 minutes)

18. **Discuss RSAWs** (as time permits)

19. **Next Steps and Schedule** (15 minutes)

20. **Future Meetings** (15 minutes)

21. **Action Item Review** (15 minutes)

22. **Adjourn**