System Personnel Training Standard Drafting Team

August 14, 2007

WebEx Notes

Attendees:

John Taylor	Jim Bowles	John Smith
Jim Bradley	Sanjay Dutta	Ray Gross
Mike Gammon	Geoff Elmer	Dave Folk
Laurel Hennebury	Cesar Seymour	Linda Clarke

1. **Introductions & Meeting Objectives**

    John Taylor reviewed the agenda and explained that the goal of the WebEx was to finalize all documents that will be posted with the second version of the standard. John also reviewed the NERC Antitrust Guidelines.

2. **Standard R2 Final Review**

    The SPTSDT discussed the revised standard, including comments received from Maureen Long and Jacki Power (specifically revisions to the VSL section). The team reviewed the suggested changes to the requirements and measures and modified the standard.

    Although the team did not support the proposed VSLs, this section of the standard is not within the drafting team's area of responsibility and therefore the drafting team did not modify the VSL section of the standard, with one exception. The team deleted a requirement and then also deleted the corresponding VSLs. The team will re-submit the standard to NERC staff to post for industry comment.

3. **NERC Staff Review & Response**

    The SPTSDT received feedback from NERC staff (Maureen Long) on the supporting documentation, specifically the Implementation Plan, the Response to Comments, and the Comment Form. The team reviewed the suggested changes and modified the support documentation. The team will re-submit the documents to NERC staff to post for industry comment.

4. **Next Steps**

    Linda agreed to submit the standard and the supporting documents to NERC staff to post for industry comment by August 15, 2007. Linda also agreed to provide Jacki Power with a copy of the standard with the two VSL sections that were deleted as a result the team deleting the requirement.

    The team will re-group following the comment period, which ends on October 1, 2007.