System Personnel Training Standard Drafting Team

May 31, 2007

WebEx Notes

Attendees:

John Taylor	Rick King	Ed Seddon
Jim Bradley	Laurel Hennebury	Jim Bowles
Mike Gammon	Ray Gross	Sanjay Dutta
Linda Clarke		

1. Introductions & Meeting Objectives

John Taylor reviewed the agenda and explained that the goal of the WebEx was to revise the standard and respond to comments on compliance sections of the standard, as well as revise the roadmap and the appendices. John also reviewed the Antitrust Compliance Guidelines.

2. Review Action Items

During the May 15 WebEx, Linda agreed to work with NERC staff to provide responses to questions raised by the team and reported the following responses:

Action Item 1: The SPTSDT requested clarification on including an acceptable level of performance below 100% in a requirement; specifically the team suggested revising R4 to:

> R4: Each Reliability Coordinator, Balancing Authority and Transmission Operator shall design and develop 80% of the learning objectives and content derived from the results of a training analysis and a training needs assessment.

Response:

Having an acceptable level of performance be less than 100% is very difficult to support. CPS2 is a different type of standard — it acknowledges that it is not possible to keep frequency at 60 Hz at all times — the training standard is quite different — it is physically possible to develop training for all reliability-related performance gaps.

NERC could not defend the proposed requirement as written. The performance gap that falls into the 20% may be aimed at interpreting the results of next-day analyses — or knowing where the company's black start units are located — or knowing that when you are operating in an isolated condition, you have to pick up load in small blocks.

It would be better to draft language in the implementation plan that required entities to further classify their performance gaps with respect to the possible impact on the BES — and require entities to be fully compliant in providing training to address gaps most critical to reliability as soon as possible but within two years — and allow another year (or longer) to become fully compliant with the less critical reliability-related gaps. The SDT could identify

(from their task list) the tasks for which any performance gap would be considered critical to the reliability of the BES.

Action Item 2: Can a requirement that is supported explicitly by the approved SAR be removed, specifically R8:

> R8. Each Reliability Coordinator, Balancing Authority and Transmission Operator shall assess the capabilities of each real-time System Operators to perform each assigned task that is on the list of reliability-related tasks. [Risk Factor: Medium]

Response:

If supported by stakeholder comments, the SDT can produce a standard that is within the scope of the approved SAR but can't produce a standard that expands on the scope of the approved SAR. A standard can have fewer requirements than anticipated or less stringent requirements than anticipated with the SAR as these would both be considered "within" the scope.

The group agreed to discuss how to incorporate the responses during the review of the standard.

3. Standard Review

The SPTSDT discussed the existing requirements and agreed that several of the requirements could be rolled into one overall requirement requiring the SAT process be used to develop the training. The team agreed to delete the existing requirements that related to specific phases of the SAT and capture these in the measurements section. The standard was revised based on this discussion.

4. Standard Section D: Compliance

The SPTSDT continued to revise the Compliance section of the standard, focusing on the Violation Severity Levels and completed a first draft. Note that a compliance staff member was not available during the meeting and the review will need to occur prior to posting the revised standard.

Response to Comments on Question 13: Compliance

The SPTSDT prepared responses to some of the comments on Question 13: Compliance.

5. Date & Time for Next Meeting

The SPTSDT will hold web conferences on the following dates:

June 7, 2007 — 1 to 5 p.m. EDT

June 20, 2007 — 10 a.m. to 2 p.m. EDT

The WebEx /conference call information and meeting materials will be distributed to the team in advance of the meetings.