

Conference Call Notes Backup Facilities SDT — Project 2006-04

May 28, 2008

1. Administrative Items

a. Introductions and Quorum

The Chair brought the call to order at 11 a.m. on Wednesday, May 28, 2008. Call participants were:

Sam Brattini, Chair	Blaine Dinwiddie	Charles Jenkins
Barry Lawson	Sara McCoy	Melinda Montgomery
John Procyk	Mike Schiavone	Ed Dobrowolski, NERC

b. NERC Antitrust Compliance Guidelines — Ed Dobrowolski

There were no questions raised on the NERC Antitrust Compliance Guidelines.

c. Conference Call Agenda and Objectives — Sam Brattini

The goal of this call was to finalize the documents required for the second posting.

2. Review Requirements for EOP-008

It was acknowledged that there are problems with R4 and R5 but the SDT agreed to leave them as is for the second posting and to see what, if any, comments are received on these requirements. If comments are received, they can be addressed in the third posting.

R13 was re-worded slightly to provide clarity so that it was clear that this requirement only applies if an event has actually occurred.

3. Review Measures

M3 — ‘such as’ was removed,

M4 and M5 were adjusted to be consistent with earlier measures,

M13 was changed to agree with the new wording in R13.

4. Develop Question Set for Second Posting

Prior to developing the second question set, the comment responses from the first posting were reviewed:

- Q2 — The last bullet was removed from the summary response.
- Q3 — Responses were adjusted for Dominion and Duke.
- Q5 — Mike & Sara still need to submit a summary response.

Action Item — Mike and Sara will develop a summary response to question 5 by the end of the day.

The only changes to the second draft question set were to supply section and requirement numbers within the questions so it would be easier for a respondent to know exactly what was being referenced.

5. Final Review of Data Retention and VSL

Changes were made to bring the wording into agreement with the changes made to R13, M3, M4, M5, and M13.

6. Review Implementation Plan

The SDT felt that all of the requirements should go into effect at the same time, 24 months following approval.

7. Next Steps — Sam Brattini

The documents should be ready for submittal to NERC staff for their review by the end of the week. The SDT will request a 45 day posting due to the inclusion of the compliance elements and Implementation Plan. Ed will create a clean copy of the roadmap and submit the documents by the end of the week.

Action Item — Ed will create a clean copy of the roadmap and submit the documents by the end of the week.

8. Action Items and Schedule — Ed Dobrowolski

The following action items were developed during this call:

- Mike and Sara will develop a summary response to question 5 by the end of the day.
- Ed will create a clean copy of the roadmap and submit the documents by the end of the week.

If the submittal documents are delivered to NERC staff by the end of the week, the project will be on schedule.

9. Next Meeting — Sam Brattini

The next meeting was scheduled based on a projected posting date of June 30, 2008. It will be Wednesday, September 17, 2008 from 8 a.m.–5 p.m. CDT and Thursday, September 18, 2008 from 8 a.m.–4 p.m. CDT, in the Dallas, TX area. Charles will host. Details to follow.

10. Adjourn

The Chair adjourned the call at 2 p.m.