

## Meeting Notes Project 2006-06 Reliability Coordination Standard Drafting Team

July 18-19, 2012

We Energies  
Milwaukee, WI

### Administrative

#### 1. Chair's Remarks

The chair, Mike Hardy, called the meeting to order Wednesday, July 18, 2012 at 8:05 a.m. CT and thanked Tony Jankowski for hosting the meeting at the We Energies offices in Milwaukee, Wisconsin. The chair provided a brief synopsis of where the project is relative to the team's current work. Currently, standards COM-002-3 and IRO-001-3 were approved by industry stakeholders and the standard COM-001-2 received over 72 percent approval during the successive ballot. This meeting will focus on responding to comments concerning COM-001-2 and making appropriate revisions to the standard as required. The goal is to be able to take the standard to recirculation ballot.

Name	Company	Members Or Observers	In-person (IP) or Conference Call/Web (W)	
			7/18	7/19
William M. Hardy, Chair	Southern Company	Member	IP	IP
Earl Barber	National Grid	Member	W	W
James S. Case	Entergy Services, Inc.	Member	IP	IP
Anthony P. Jankowski (Host)	WE Energies	Member	IP	IP
H. Steven Myers	ERCOT	Member	IP	IP
Robert C. Rhodes	Southwest Power Pool, Inc.	Member	IP	IP
Eric Senkowicz	Florida Reliability Coordinating Council	Member	W	

Name	Company	Members Or Observers	In-person (IP) or Conference Call/Web (W)	
			7/18	7/19
Mike Gandolfo	Federal Energy Regulatory Commission	Observer	W	W
Darrell Piatt	Federal Energy Regulatory Commission	Observer	IP	IP
Scott Barfield-McGinnis, NERC Staff (Advisor)	North American Electric Reliability Corp.	Observer	IP	IP

**2. Attendance – A Quorum Was Achieved**

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as all eight members were present on July 18, 2012 and seven of the eight on July 19, 2012.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

Scott Barfield-McGinnis (advisor) read the guidelines and public announcement. There were no questions.

**4. Review Current Team Roster**

The advisor noted there were no updates or revisions to the roster other than removing FERC staff from the internet version following this last meeting.

**5. Review Meeting Agenda and Objectives**

The advisor reviewed the agenda and turned the meeting over to the chair.

**Agenda**

**1. Approval of Notes from Previous Meetings**

The following meeting notes were brought to the attention of the team well in advance of the meeting for review. There were no questions or concerns, all were approved.

- a. Reliability Coordination (RC) SDT in-person meeting April 16, 2012 (Approved)
- b. RCSDT conference call May 18, 2012 (Approved)
- c. RCSDT conference call June 5, 2012 (Approved)

## 2. Review of Previous Meeting Action Items

There were no action items from the previous meeting.

## 3. Respond to Comments

The team responded to the comments and made clarifying changes to the COM-001-2 standard. The team did agree to change the data retention to 90 calendar days to be consistent with the other standards and the standard drafting guidelines for the retention of voice recordings. There were no significant issues or unresolved responses regarding the COM-001-2 standard. There were several minority comments concerning the proposed standards COM-002-3 and IRO-001-3 that the RCSDT could not respond to because they were approved by industry in the recirculation ballot.

The summaries in the draft 6 response to comments provide a more detailed synopsis of the team's actions during the meeting.

## 4. Project Schedule

The advisor reviewed the schedule with the team and noted the next steps for the project.

## 5. Action items

- a. Advisor – To communicate with the Disturbance Sabotage Reporting Standard Drafting Team (DSRSDT) that the COM-001-2 standard's performance is real-time operations and EOP-004-2 is for historical reporting as it pertains to communicating loss (i.e., failure) of communications.
- b. Advisor – Discuss the data retention changes with NERC Standards Process to determine if the proposed changes will prevent the standard from moving to recirculation.
- c. Advisor – Seek guidance from NERC Standards Process on what the RCSDT will need to do with the Supplemental standard authorization request and IRO-003 standard that is to be revised as a part of the project.

## 6. Future Meeting(s) – To Address Quality Review

To be determined, pending the work needed on IRO-003 standard.

## 7. Adjourn