Agenda
Project 2007-02 COM-003
Operating Personnel Communications Protocols

May 1, 2012 | 1:00 to 5:30 p.m. ET

Conference Call and ReadyTalk Webinar

Dial-in: 866.740.1260 | Access Code: 6510903 | Security Code: 005678

Administrative
1. **Welcome, introductions, and chair's remarks**

2. **NERC Antitrust Compliance Guidelines and public announcement**

3. **Review agenda, update roster and project schedule**

Agenda
1. **Review results of the COM-003-1 Quality Review (QR)**

   a. Review QR team's findings and recommendations

   b. Discuss and determine whether or not to accept recommendations

   c. Develop consensus on QR recommendations

   d. Incorporate any changes into the standard, measurements, Violation Security Levels, etc.

   e. Review white paper status

   f. Webinar discussion

2. **Next steps**

   a. Prepare the standard for posting

   b. Discuss and confirm schedule

   c. Complete white paper for posting

   d. Prepare for webinar – proposed for late May 2012

3. **Future meetings**

   A full team meeting to be scheduled for June 26-28, 2012 – looking for a potential host

4. **Adjourn**