

## Meeting Notes Voltage and Reactive Planning and Control SDT

**November 30, 2010** | 1:00 pm - 5:00 pm EST

Participants, click here to join the meeting:

<https://cc.readytalk.com/r/bv47rj1zgrp>

Dial-in Number(s):

U.S. & Canada: 866.740.1260

Access Code: 6519455

Participants are reminded that this conference call is public. The access number was posted on the NERC website and widely distributed. Speakers on the call should keep in mind that the listening audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

**1. Administration** – Mr. Crutchfield reviewed the anti-trust guidelines and led introductions.

**a.** NERC Anti-trust Guidelines

**b.** Introductions

Jim Robinson	Steve Crutchfield	Kelly Knoerr	Shih-Min Hsu
Ed Thompson	Alan Englemann	Eugene Blick	David O'Connor
Hamid Zakery	Hari Singh	Jeff Healy	Joe Seabrook
Roy Pfleiderer	Thomas Kay	John Simpson	Martin Kaufmann

**2. Review and revise (as appropriate) draft VAR-003-1** – Mr. Robinson led a review of the proposed VAR-003 planning requirements. The team discussed the proposed definitions and made revisions.

**3. Work plan and project schedule** – Mr. Crutchfield reviewed the project schedule and proposed that the team provide comments to each sub-team lead by COB on December 10<sup>th</sup>. The sub-team leads will then provide draft documents for review by COB December 17<sup>th</sup>.

#### **4. Review Action Items**

- a.** All team members to review VAR-001, VAR-002 and VAR-003 and provide comments to the sub-team leads by COB December 10.
- b.** Sub-team leads (Messrs. Harm, Simpson and Robinson) to incorporate comments and distribute draft standards to the team by COB December 17<sup>th</sup>.
- c.** All team members to review draft standards and be prepared to finalize on January 7<sup>th</sup> webinar.

#### **5. Schedule future meetings**

- a.** January 7, 2011 – Webinar, 11AM – 5 PM EST
- b.** March 22-24, 2011 (Austin, TX)
- c.** April 12-14, 2011 (TBD)
- d.** May 17-19, 2011 (TBD)
- e.** September 13-15, 2011 (TBD)
- f.** October 11-13, 2011 (Bellevue, WA)

#### **6. Adjourn**