

Meeting Notes Project 2010-05.1 Protection Systems: Phase 1 (Misoperations)

November 29 – December 2, 2011 | 8:00 a.m.–5:00 p.m. ET

Atlanta, GA

Administrative

1. Introductions

Mark Kuras brought the meeting to order at 1:00 p.m. ET on Tuesday, November 29, 2011. Al McMeekin provided building and safety information. Introductions were made. Those in attendance were:

- Members: Mark Kuras, PJM; Paul DiFilippo, HydroOne; Steve Paglow, AEP; Mark Gutzmann, Xcel Energy; John Miller, GTC; Bill Middaugh, Tri-State G & T; Ted Kramer, Duke Energy; Rick Purdy, Dominion; Art Buanno, RFC, Al McMeekin, NERC; Tim Seeber, ComEd/Exelon via Ready Talk; Patrick Sorrells, SMUD (via conference call)
- Observers: Joe Spencer, SERC; Juan Villar, FERC; Andy Rodriguez, NERC; Laura Hussey, NERC; Ron Parsons, NERC Standards Committee; David Youngblood, Luminant; Phillip Winston, Southern Company

2. Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT.

- A quorum was achieved as 11 members were present.

3. NERC Antitrust Compliance Guidelines and public announcement

Participants were read the NERC Antitrust Compliance Guidelines and public announcement. There were no questions.

4. Membership changes and roster updates

There were no SDT membership changes or updates to the roster.

Agenda

1. **Comments by Ron Parsons, General Manager - Transmission Interconnections and Operations of Alabama Power and NERC Standards Committee liaison for Project 2010-05.1**

Ron Parsons began the meeting by expressing the Standards Committee's (SC) gratitude for the team's efforts to date and their dedication to the Standards Development Process (SDP). Ron explained that NERC's stakeholders; both industry and regulators desire the development of high quality standards in a timelier manner. Consequently, the SC is constantly looking for ways to increase efficiencies within the confines of the SDP without compromising the integrity of the SDP. The Rapid Development Project was such an opportunity, to shorten the process while maintaining quality. Ron asked the team to provide any suggestions they may have for improving the Rapid Development Project or improving the SDP in general. Suggestions can be sent to Al McMeekin at Al.McMeekin@nerc.net or to Ron Parsons at rgparson@southernco.com.

2. **Presentation by Laura Hussey, NERC Standards Process Manager, on Quality Review**

Laura Hussey provided an overview of the Quality Review process. Laura explained the purpose of a Quality Review is to assess whether the documents are within the scope of the associated standard authorization request, whether the standard is clear and enforceable as written, and whether the standard meets the criteria specified in NERC's Ten Benchmarks of an Excellent Reliability Standard and criteria for governmental approval of standards, VRFs and VSLs provide feedback to the drafting team on the structure. Laura also provided the team with informal comments from three industry volunteers who have been trained as quality reviewers.

3. **Respond to Comments**

The team continued developing their responses to comments on Questions 6. Ted Kramer led the discussion on Question 6 which covered the topics of the Quarterly Misoperations Reporting Data table and the Misoperation Reporting Template included with the posted standard. There was much discussion surrounding the inclusion of a reporting requirement in the standard. The reporting of data is viewed as an administrative function. NERC staff believes there is no direct reliability benefit gained from reporting so it should not be a mandatory and enforceable requirement. The team believes the NERC Rules of Procedure Section 1600 Requests for Data or Information process is the appropriate avenue for collecting the Misoperations data in a consistent time frame and format. The responses to numerous comments will require editing based on this decision.

The team developed their responses to the comments on questions seven (7) through ten (10) from the comment form.

4. **Make Any Appropriate Modifications to Standard Authorization Request and Standard**

Al McMeekin will follow-up with NERC staff on necessary actions for collecting Misoperations data through the NERC Rules of Procedure, Section 1600.

Al McMeekin will get hotel and meeting information from upcoming hosts and have meetings posted on the NERC calendar.

Bill Middaugh will review the informal Quality Review document.

Mark Kuras will write-up guidance document explaining the drafting team's position on the reporting of Misoperations data (via the ROP vs. inclusion in PRC-004-3) and include Attachment I in the write-up.

Mark Kuras and Al McMeekin will review and edit the Response to Comments document.

Mark Kuras will update the Implementation Plan.

Paul DiFilippo and Mark Gutzmann will re-draft the Guidelines and Technical Basis section of the standard.

Mark Gutzmann and John Miller will draft the VRFs and VSLs, along with their technical justification.

Rick Purdy will draft the questions for the next posting.

Mark Kuras will send out a poll for team availability during the first week of January 2012 for a Ready Talk conference.

5. Future meetings

Meetings are scheduled for:

- January 10-12, 2012 at the SMUD offices in Sacramento, CA.
- February 7-9, 2012 at the Luminant offices in Dallas, TX.
- February 28 – March 1, 2012 at the Tri-State G&T offices in Westminster, CO.

6. Adjourn

Mark Kuras adjourned the meeting at 12:00 p.m. ET on Friday, December 2, 2011.