

## Meeting Notes

# Project 2017-03 FAC-008-3 Periodic Review

September 26-28, 2017

Ontario Power Generation  
Niagara Falls, Ontario

### Administrative

#### 1. Introductions

The meeting was brought to order by Al McMeekin at 9:00 a.m. ET on Tuesday, September 26, 2017. Hassib El Murdea provided the team with building and safety information/logistics. Participants introduced themselves, those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
William Winters	Consolidated Edison Company of NY, Inc.	Member	Y	
Josephine Daggett	Western Area Power Administration	Member		Y
Jeff Gruseck	Duke Energy	Member	Y	
Kimberly Jursic	Georgia Power Company	Member	Y	
Mario Kiresich	Southern California Edison	Member	N	N
Hassib El Murdea	Ontario Power Generation	Member	Y	
Brett Riedl	ComEd	Member	Y	
Yaoyu Wang	American Electric Power Company	Member		Y
Mark Pratt	Southern Company	Observer	Y	
Al McMeekin	NERC	Observer	Y	

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Latrice Harkness	NERC	Observer	Y	
Susan Morris	FERC	Observer		Y
Robert Hirschak	CLECO	Observer		Y

**2. Determination of Quorum**

The rule for NERC Standard Drafting Team states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as seven of eight total members were present.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Al McMeekin. There were no questions raised.

**4. Roster Updates**

The team reviewed the team roster and confirmed that it was accurate and up to date.

## Agenda

### 1. Overview of Periodic Review Process and SRT Grading

- a. Guy Zito reviewed and discussed the standing review team grading and the periodic review process.

### 2. Review of FAC-008-3

- a. The team continued its review of FAC-008-3 and completed the periodic review template. The team found the standard is sufficient to protect reliability and meets its reliability objective; however, there may be future opportunity to improve minor clarity and consistency issues. The team documented its observations and initial recommendations.

### 3. Action Items

- a. AI will clean-up the report and comment form, and distribute to the team.
- b. AI will send team-reviewed documents to the Standards Review Team (SRT) for review and approval to post.
- c. AI will send meeting invitation for conference call to discuss any recommended edits by SRT and discuss next steps (tentatively October 19<sup>th</sup>).
- d. NERC staff will post the documents for a 45-day formal comment period.

### 4. Future meeting(s)

- a. October 19, 2017 (tentative conference call), 10:00 a.m. – 1:00 p.m. ET
- b. February 6-8, 2018 (tentative)

### 5. Adjourn

The meeting adjourned at 11:00 a.m. ET on September 28, 2017.