

Meeting Notes

Project 2017-07 Standards Alignment with Registration

November 14, 2017 | 1:00 – 4:30 p.m. Eastern
 November 15, 2017 | 9:00 a.m. – 4:30 p.m. Eastern
 November 16, 2017 | 9:00 a.m. – Noon Eastern

NERC Headquarters
 Atlanta, GA

Administrative

1. Introductions

The meeting was brought to order by the Chair, Stephen Wendling, at 1:00 p.m. Eastern on Tuesday, November 14, 2017. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Stephen Wendling	American Transmission Company	Member (Chair)	Y	
Mark Atkins	AESI, Inc.	Member (Co-Chair)	Y	
Betty Deans	CLECO Corporate Holdings, LLC	Member	Y	
Janelle Marriott-Gill	Tri-State Generation and Transmission Association, Inc.	Member	Y	
Jill Loewer	Utility Services, Inc.	Member	Y	
Shannon Mickens	Southwest Power Pool	Member	Y	
Leslie Williams	ERCOT	Member		N
Susan Morris	FERC	Observer		Y

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Laura Anderson	NERC	NERC Staff	Y	
Monica Bales	NERC	NERC Staff	Y	

2. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

3. Review of Roster

The team reviewed the team roster by roll call; it was accurate and up-to-date.

Agenda

- 1. Introductions and Chair’s remarks – Stephen Wendling**
- 2. Safety Instructions - Laura Anderson and Monica Bales, NERC**
- 3. Review of Meeting Agenda and Meeting Objectives – Laura Anderson**
- 4. Reviewed Current Team roster and Team Resource Documents**
- 5. Confirmation that all team members completed Drafting Team Training (online) and forwarded training certificates to NERC staff**
- 6. Overview of PMOS was given by Laura Anderson, NERC Staff, detailing what PMOS is and its role in project development**
- 7. Standards Drafting Team process presented by Laura Anderson, NERC Staff, followed by Q&A by members and observers**
- 8. Overview and Discussion of the 3-part approach to this project:**
 - a. Modifications to existing standards where the removal of the retired function may need replacement by another function
 - b. Modifications where the applicable entity and references may be removed
 - c. Initiatives that can address RBR updates through the periodic review process
- 9. Discussions were held to prepare SAR(s) for initial posting:**
 - a. Should the project team define UFLS during the development phase of this project. The standards drafting team was split on this issue. The majority of the team provided inputs suggesting that this was outside of the scope of this project to define UFLS for the NERC Glossary of Terms.

- b. Discussions were held regarding merging the two SARs into a single SAR. The standards drafting team as a whole concluded that the two SARs should be combined into a single SAR.

10. Development of Documents

- a. The Project 2017-07 SAR was edited and finalized for quality review at this meeting.

11. There were no Action Items assigned from this meeting

12. Future meeting(s) – January 17-18, 2018 at CAISO, Folsom, CA

13. Adjourn

The meeting adjourned at 11:35 a.m. Eastern on November 16, 2017