

## Agenda

# Project 2020-01 Modifications to MOD-032-1 SAR Drafting Team Conference Call

July 27, 2020 | 10:00 a.m. — 12:00 p.m. Eastern

Dial-in: 1-415-655-0002 | Access Code: 157 174 0829 | Meeting Password: 072720

Click here for: [WebEx Access](#)

### Introduction and Chair's Remarks

[NERC Antitrust Compliance Guidelines](#) and Public Announcement\*  
[NERC Participant Conduct Policy](#)

### Administrative

1. Review NERC Antitrust Compliance Guidelines and Public Announcement
2. Safety Instructions – N/A
3. Introductions and Chair's Remarks – Joshua Pierce, Chair
4. Determination of Quorum
  - a. [Link to Team Roster](#)
  - b. The rule for NERC standard drafting team (SDT) states that a quorum requires two-thirds of the voting members.
5. Review Meeting Agenda and Objectives

### Agenda Items

1. Administrative
  - a. Confirmation of Drafting Team Training (online) Certificates
  - b. Documents that were uploaded or updated since last meeting, aka offline progress
  - c. SAR DT Kickoff Meeting recording (Related files page)
  - d. Other
2. SAR DT Roles
  - a. Scribe(s), single or alternating
  - b. Information management: website, extranet, etc.
  - c. Communications/outreach coordinator

- d. Response to SAR comments sub-team
  - e. [DT Contact List & Bios](#) (includes ideal role, key questions, outreach, interests)
- 3. Project timeline**
- a. Considerations for 1.5, 2.0, 3.0+ project schedule
  - b. Forming subgroups; why is this important?
  - c. Upcoming meetings, outreach, including SPIDERWG (table)
- 4. SAR Comments: identify themes and draft responses**
- a. Add comments to the SAR by creating a new version as necessary
- 5. Key questions, decisions**
- a. What themes are emerging?
  - b. How will we best utilize these questions? E.g. turn into FAQ's, considerations, roadblocks, talking points, outreach development
- 6. Outreach approach (high level) (frequency and interactions)**
- a. Discussion of our communication approach: before DT meetings, during meetings, ground rules (what should be communicated back to chair, vice chair, and lead developer), after or in between meetings
- 7. Adjourn**