

Meeting Minutes Critical Infrastructure Protection Committee

Phoenix Convention Center
March 9-10, 2011
Phoenix, AZ

Critical Infrastructure Protection Committee Vice-Chairman Chuck Abell called to order a duly noticed, regular meeting of the Critical Infrastructure Protection Committee (CIPC) on March 9, 2011 at 1:02 p.m., local time, and a quorum was declared present. The meeting announcement, agenda, and list of attendees are attached as **Exhibits A, B, and C**, respectively.

Vice-Chairman Chuck Abell, Ameren, and Vice-Chairman Bob Canada, Southern Company, both presided.

Secretary Scott Mix, NERC CIP Technical Manager, announced a quorum of 26 members and the following proxies:

1. Ed Goff for Joel Garman
2. Frank Dessuit for Ken Kujala
3. Joe Doetzel for John Breckenridge
4. Keith Overland for Allen Klassen
5. Scott Bordenkircher for Darren Nielsen
6. Brian Gardner for Robert Richhart

NERC Antitrust Compliance Guidelines

Mr. Abell called attention to the NERC Antitrust Compliance Guidelines distributed with the agenda and read the statement concerning publicly announced meetings.

Introductions of Members, Alternates, Associates, and Others

Mr. Abell called for introductions of members of the CIPC and other attendees.

Approval of Agenda

Mr. Abell presented the agenda for approval and indicated that due to timing issues and scheduling constraints, the agenda order would be modified as necessary during the meeting. Upon **motion** by Mr. Robert McClanahan, seconded by Mr. Mark Engels, the agenda for the March meeting was adopted.

Approval of Minutes

Mr. Abell presented the December 9-10, 2010 minutes for approval, and asked if there were any changes noted by the membership. One change was noted by Mr. Abell. Upon **motion** by Mr. Mark Engels, seconded by Mr. Jeff Fuller, the minutes for the December meeting, with the one noted change, were adopted.

Note: Slides from the presentations from this meeting are available at <http://www.nerc.com/filez/cipmin.html>.

CIPC Executive Committee Report

Mr. Canada presented the CIPC Chair report prepared by Mr. Lawson, which consisted of an overview of the highlights of the meeting, a recap of recent CIPC Executive Committee meetings, and Electricity Sub-Sector Coordinating Council (ESCC) activities. Additionally, he reported on his CIPC report at the recent NERC Board of Trustees meeting. **(Presentation 1)**

Coordinated Action Plan Report

Mr. Stuart Brindley, of SJBrindley Consulting, and NERC Consultant, provided an update on activities associated with the Coordinated Action Plan. **(Presentation 2)**

Mr. Dale Burmester, ATC, and chair of the Spare Equipment Database Task Force (SEDTF), provided an update on the Task Force's activities. **(Presentation 3)**

Mr. Mark Engels, Dominion, and chair of the Cyber Attack Task Force (CATF) provided an update on the Task Force's activities. **(Presentation 4)**

Mr. Tom Bowe, PJM, and chair of the Severe Impact Resiliency Task Force (SIRTF) provided an update on the Task Force's activities. **(Presentation 5)**

NERC ES-ISAC, CRPA, and Alerts Update

Mr. Tim Roxey, NERC Director - Critical Infrastructure Risk Management and Technology Division, provided an update on recent activities at NERC concerning changes to the Electricity Sector Information Sharing and Analysis Center (ES-ISAC), Cyber Risk Preparedness Program (CRPA), and recent alerts activities. **(Presentation 6)**

Technical Feasibility Exception (TFE) Update

Mr. Tom Hofstetter, NERC CIP Compliance Specialist, provided an update on the Technical Feasibility Exception (TFE) program. **(Presentation 7)**

FERC Order 706 Drafting Team and Remote Access Update

Mr. Mix provided an update on the activities and status of the CSO 706 Standards Drafting Team, and the status of the activities for updating Standard CIP-005-3 to add remote access requirements. **(Presentation 8)**

CAN Process Update

Ms. Valerie Agnew, NERC Manager of Compliance Standards Interface and Outreach, provided an update on the Compliance Application Notice (CAN) program recent development and status. **(Presentation 9)**

DOE Roadmap Update

Mr. Hank Kenchington, DOE Deputy Assistant Secretary R&D, Office of Electricity Delivery and Energy Reliability, provided a discussion and update on the status of the 2011 Roadmap to Secure Energy Delivery Systems. (**Presentation 10**)

The CIPC then adjourned for the day at 5:14 PM, and re-convened the following day at 8:05 AM.

NERC Security Summit Update

Mr. Brian Harrell, NERC Manager of CIP Standards, Training, and Awareness, provided an update on the NERC Security Summit. That summit, also known as “GridSecCon”, will take place on Oct 18-19, 2011 with training provided by INL and SANS on the front and backside. Location will be the JW Marriott, New Orleans, LA. This summit will bring industry, law enforcement and homeland security officials, and regulators to one venue to discuss physical and cybersecurity. Official announcements and save the date brochures will be distributed in Toronto. NERC is planning on attendance of between 250 and 300 people. The summit will be focused on security, rather than on compliance.

2011 NERC Security Grid Exercise (GridEx) update

Mr. Harrell then provided an update on the 2011 NERC Security Grid Exercise (GridEx). The statement of work has been finalized and NERC will be approaching a contractor to support a two day North American cybersecurity exercise. The proposed date for the exercise is November 16-17, 2011. The scenario will be developed in the coming months and NERC is targeting approximately 30 Registered Entities to volunteer and play. If you have some preliminary interest for your company to participate, please contact Brian Harrell (brian.harrell@nerc.net).

2011 NERC Sufficiency Review Program Update

Due to the success of the 2010 Sufficiency Review Program (SRP), NERC has renewed the program for 2011 and is currently soliciting for volunteers. Mr. Ralph Anderson, NERC CIP Risk Specialist, and the project leader for the program provided a status report of the program. (**Presentation 11**)

DOE/NIST/NERC – Cyber Risk Management Guidelines update

Mr. Harrell then provided an update on the Cyber Risk Management Guideline project, a joint effort between DOE, NERC and NIST. Industry representatives likely saw the DOE press release announcing the creation of a DOE/NIST/NERC risk management guideline working group. This group has met a small handful of times and has started the discussion on scoping and objectives. Representatives include industry reps (as coordinated through trade associations and NERC), NIST, DOE, NERC, FERC, DHS, Control Systems Working Group (SGIP-CSWG). The core group will use the NIST 800-39 document as a baseline and will marry it up to needs required in the electrical sector. The working group is currently working to put associated risks into tiers. This risk management guideline is not intended to replace the CIP standards but instead address risks found beyond the standards.

Control Systems Security Working Group (CSSWG) Report

Mr. Mark Engels, Dominion, and chair of the Control Systems Security Working Group provided a report of recent Working Group activities. (**Presentation 12**)

Substation Guideline Task Force (SUBGTF) Report

A brief verbal report was provided by Mr. Canada: a few members have started to review the existing document, and the new template format. Mr. Canada will be reaching out to the chair, Mr. Allen Klassen, next week to determine if he is able to continue as chair.

Protecting Sensitive Information Guideline Task Force (PSIGTF) Report

Mr. Nathan Mitchell, APPA, and chair of the Protecting Sensitive Information Task Force (PSIGTF) provided a report of recent Task Force activities, which was presented by Mr. Mix in Mr. Mitchell's absence.

(Presentation 13)

Business Continuity Guideline Task Force (BCGTF) Report

Mr. Darren Myers, Progress Energy and chair of the Business Continuity Guideline Task Force (BCGTF), provided an update of recent Task Force activities, and discussed a revised schedule for the development of the guideline. **(Presentation 14)**

Roundtable Discussion

Mr. Canada led the CIPC in a brief roundtable discussion on the topic of "What physical and cyber security schemes do you have in place at your 200kV and above substations?"

Following the roundtable, Mr. Canada polled the CIPC as to whether the Physical Security members of the CIPC would be interested in a further discussion on topics of interest. CIPC members were requested to email their topical suggestions to Mr. Canada.

Disturbance and Sabotage Reporting Standard Drafting Team Status Report

Mr. Canada, Chair of the Disturbance and Sabotage Reporting SDT, provided an update of that team's activities. The Standard was posted for comment on March 8. The SDT continues to coordinate its activities with the Events Analysis Working Group (EAWG). CIPC members were encouraged to review and comment on the posted standard, paying specific attention to any discrepancies or holes between the standard and the revised EAWG postings. Discussions are also underway with DOE to determine how a single reporting form can be developed for both EOP-004 and DOE-417 needs.

BPS Events Update

Mr. Mix provided a report on BPS events that occurred in the preceding 3 months.

Washington, DC Legislative Activities Update

Mr. Dave Batz, Manager, Cyber & Infrastructure Security for the Edison Electric Institute, provided an update on recent and ongoing activities happening in Washington, DC, in particular in Congress. **(Presentation 15)**

Department of Homeland Security

Although Ms. Cathy Eade, DHS, was unable to attend the CIPC meeting, Mr. Matthew Light, DOE provided several reminders sent to him by Ms Eade. Those were:

- Industry members with security clearances through DHS must complete their annual training on time; else they face revocation of their clearance.
- Industry members who have requested clearances, and have started the process should know that the E-QUIP (on line forms) process for submitting information required before a clearance can be granted is a very time consuming process, and has a short and defined window for entering data into the forms. They should gather all the information necessary to complete the form (7 to 10 years of living and travel information, and family history) prior to starting the process.
- Industry members with security clearances who change jobs must inform DHS as soon as possible with updated contact information and company names / responsibilities.

DOE

Mr. Matthew Light then continued with his DOE report. He provided three reports:

- Update on DOE activities (**Presentation 16**)
- Update on NLE-11 (**Presentation 17**)
- Overview on a new Reliability, Survivability and Resiliency Self-Assessment tool (**Presentation 18**)

Public Safety Canada Presentation

Mr. Dave Baumken, of Public Safety Canada (PS Canada) provided brief update on Canadian infrastructure initiatives. These initiatives include an information sharing and protection protocol for industry to government information sharing, and the startup of a web-based system for submitting incident reports, that is being developed in coordination with PS Canada, the RCMP, and National Resources Canada. He reminded the members that the new initiatives were started less than one year ago, and that most observable progress tends to happen in the second year of such programs.

FERC

No report.

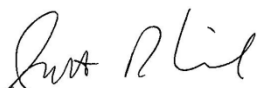
Recap

Vice-Chair Abell, Vice-Chair Canada, and Mr. Mix provided a recap of the committee actions and reminded the CIPC that the next meeting will be held June 8-9, 2011 in Toronto, Ontario, Canada.

Adjourn

There being no further business, and upon **motion** by Mr. Carl Eng, seconded by Mr. Marc Child, the CIPC meeting was adjourned at 11:02 AM.

Submitted by,



Scott Mix
Secretary