



# NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

## Distribution Factor Working Group (DFWG)

February 7, 2003

### Conference Call Minutes

#### Administrative Matters

Chairman Patrick J. Shanahan called the Distribution Factor Working Group (DFWG) conference call to order at 10 a.m. EST on February 7, 2003. Attendance is listed in **Attachment A**.

The minutes from the February 3–4, 2003 meeting were unavailable for review and will be discussed at a future meeting.

#### IDC Base Case Status

##### *Update on Upload Schedule (originally, December 16, 2002)*

The February 1, 2003 IDC base case was loaded on schedule.

The next IDC base case upload is planned for March 31–April 1, 2003. There is a RC change for CLEC expected on March 1, 2003. IMO will work with OATI to determine if a hard coded change can be made without a full case upload.

#### Flowgate Administration

The February Flowgate Administration spreadsheet and ORS letter were approved with modifications. The Flowgate Administration changes in the prepared spreadsheet were approved unanimously. The report will be forwarded to the ORS following the call.

#### Future Meetings and Conference Calls

The group discussed setting aside the following dates for meetings or conference calls.

The group agreed on the date for the April meeting.

What	Date	Time	Location
Conference Call	mid-March	TBD	If needed for final coordination of March 31 IDC case upload
Conference Call	Early April	TBD	As needed for FG Administration
Meeting	April 22–23, 2003	noon-to-noon	New Orleans, coordinate with RCWG/ORS meetings April 22–24

#### Adjournment

Chairman Shanahan adjourned the conference call at 10:45 a.m.

**DFWG Attendance List**

**February 7, 2003**

**Conference Call**

<b>Name</b>	<b>Representing</b>	<b>E-Mail Address</b>
Patrick Shanahan, Chairman	ATC	<a href="mailto:pshanahan@atcllc.com">pshanahan@atcllc.com</a>
Robert Rhodes	SPP	<a href="mailto:rrhodes@spp.org">rrhodes@spp.org</a>
Phillip Shafeei	NYISO	<a href="mailto:Phillip_Shafeei/NYISO@nyiso.com">Phillip_Shafeei/NYISO@nyiso.com</a>
Don Reichenbach	VACS	<a href="mailto:dereiche@duke-energy.com">dereiche@duke-energy.com</a>
Dave Mabry	PJM	<a href="mailto:MABRY@pjm.com">MABRY@pjm.com</a>
Paul Graves	FRCC	<a href="mailto:paul.graves@pgnmail.com">paul.graves@pgnmail.com</a>
Chi Tang	IMO	<a href="mailto:chi.tang@imo.com">chi.tang@imo.com</a>
Scott Hoberg	MISO	<a href="mailto:shoberg@midwestiso.org">shoberg@midwestiso.org</a>
Dan Kehoe	TVA	<a href="mailto:djkehoe@tva.gov">djkehoe@tva.gov</a>
Jason Marshall	MISO	<a href="mailto:jmarshall@midwestiso.org">jmarshall@midwestiso.org</a>
Nelson Burks	VACN	<a href="mailto:Nelson_Burks@dom.com">Nelson_Burks@dom.com</a>