



NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

Distribution Factor Working Group

October 22, 2003

Draft Conference Call Minutes

Administrative Matters

Chairman Patrick J. Shanahan called the Distribution Factor Working Group (DFWG) conference call to order at 2:00 p.m. EST on October 22, 2003. Attendance is listed in **Attachment A**.

The minutes from prior meetings and conference calls were reviewed and approved with modifications.

Nelson will be leaving the DFWG after the November meeting. Abdur Masood will be replacing Nelson as the VACAR North representative.

IDC Base Case Status

November Case Status

All of the changes have been incorporated and are in the process of testing. This base case will be forwarded to OATI for validation on October 22, 2003. The base case is scheduled for upload into the IDC on November 3, 2003.

Winter Base Case Preparation

Trial zero is posted on the IMO website. Any changes should be forwarded to Chi for incorporation into the base case. The winter base case is scheduled for upload in early December.

BO –MRD Flowgates

Since NERC is no longer supporting the MRD process, it was suggested that the MRD flowgates be removed from the Book of Flowgates. DFWG will notify the ORS that the MRD flowgates are being removed from the Book of Flowgates. DFWG will check with OATI to see if the removal of the MRD flowgates will have any adverse effect on the IDC.

Flowgate Administration

The October Flowgate Administration document was reviewed by DFWG. A few additional changes to this document are expected. Pat will forward this to the ORS for approval in December.

Posting

Status — Base Case, Book of Flowgates, MUST Flowgate and Subsystem Files

These files are currently up to date.

10,000 Flowgate List

A new file will be posted prior to the November meeting in Atlanta.

Minutes

With the exception of the changes that were made to the meeting minutes that were made during this conference call, these files are currently up-to-date.

Marginal Zone Analysis

Review of Draft Criteria

Pat distributed a draft criteria document and has not received many comments thus far.

Review of 6 ComEd Zones

All of the identified zones in the CE review had some elements that failed the tests that were identified in the draft criteria.

Action: Pat will make some modifications to the work that he has done thus far and forward it to the IDCWG for review and comment.

NNL Unit Status

Review Draft Scope

The draft document that addresses the problem of not being able to turn off units in the IDC NNL calculations since they are already off in the IDC was reviewed. Pat will discuss this with some DFWG members to ensure that their concerns are addressed prior to sending it to the IDCWG for review and comment.

Conversion to PSS/E Rev 28

This request was made to OATI by IDCWG. OATI was given the action item to draft up the change order. It is not known when this will be implemented, but DFWG would like it by the December upload if possible.

Next Call/Meeting

What	Date	Time	Location
Meeting	November 12-13	noon-to-noon	Atlanta
Conference Call	Early December	1-2 hr/s	As needed
Meeting	December 8-9	noon-to-noon	Florida or Minnesota

IDCWG, DFWG and OATI would like to have a partial joint meeting in Minnesota at the December meeting. Testing of modifications to the IDC for CO-114 is tentatively scheduled for the week of December 8. The IDCWG is also discussing a possible meeting in Minneapolis during that week. The IDCWG felt that a joint meeting with DFWG in Minneapolis during that week would be beneficial for all.

Adjournment

Chairman Shanahan adjourned the conference call at 3:20 p.m.

DFWG Attendance List

October 22, 2003

Name	Representing	E-Mail Address
Pat Shanahan, Chairman	ATC	pshanahan@atcllc.com
Robert Rhodes, Vice-Chairman	SPP	rrhodes@spp.org
Matt McNeece	Entergy	mmcneec@entergy.com
Chi Tang	IMO	chi.tang@imo.com
Ed Ruck	MAIN	mailto:ehr@maininc.org
Dave Mabry	PJM	MABRY@pjm.com
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