

Functional Model Working Group

October 17, 2007 — 1–5 p.m.

October 18, 2007 — 8 a.m.–5 p.m.

Meeting Notes

1. Administration

- a. Introductions — Mr. Cyrulewski led the introduction of team members and guests.

Mike Yealland	Dave Taylor	Bob Millard	Dennis Chastain
Linda Clarke	Kevin Conway	Mike Raezer	Jim Cyrulewski
Al DiCaprio	Ben Li	Steve Myers	Tony Jankowski
Steve Crutchfield			

- b. NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines.

2. Follow up on Action Items from previous meeting

Mr. Crutchfield reviewed the action items from the last call.

3. Planning Functions

Mr. Raezer and Mr. Millard led a discussion of the planning functions critique document they had prepared. The working group decided to have a sub-team review the planning functions. This is open to all on the FMWG who wish to participate. Mr. Millard, Mr. Chastain, Mr. DiCaprio, and Mr. Raezer are on the sub-team.

4. Reliability Assurer Function

Mr. Li led a review of the Reliability Assurer function. Several action items were developed.

Action Item: Mr. Crutchfield will edit the Functional Model diagram (p.9) to have the Reliability Assurance function grouped with the Standards Development and Compliance Monitoring functions. Mr. Crutchfield will also insert the tasks listed in Mr. Millard's e-mail in the place of the "Regional Reliability Plan".

5. Functional Model Technical Document

Mr. Yealland reviewed the proposed revisions to the technical document he made based on the two conference calls held in September. There are several areas that will need to be revised (Reliability Assurer and Planning Functions/Responsible Entities).

Action Item: Mr. Yealland will make revisions to the Technical Document. Mr. Carter is requested to review the section on Interchange Authority (p. 13–14), Managing Bilateral Transactions (p. 37–39) and Implementing the IA Function (p. 41) to determine if any changes needed based on recent discussions of the Interchange Subcommittee.

6. Functional Model Working Group Version 4 — Continue Work from Previous Meeting

Mr. Yealland led a review of the version 4 document with his suggested edits to the first 14 pages.

Action Item: Mr. Yealland will add a revision history for the document as an Appendix. The “Functional Model Interpretation and Clarification Service” page (last page of Functional Model) was reviewed. This will also become an appendix to the Functional Model. Mr. Cyrulewski will present this to the Standards Committee at their November 8th conference call.

Action Item: All members of the FMWG are asked to provide any input on this to Mr. Cyrulewski by COB October 26th. Mr. Crutchfield will ask Ms. Long to place this on the agenda.

7. Schedule Future Meetings

- a. November 7, 2007; 11 a.m.–2 p.m. EDT — Conference call and WebEx to discuss planning function revisions.
- b. November 8, 2007 — Mr. Cyrulewski to present “Functional Model Interpretation and Clarification Service” to the Standards Committee for approval.
- c. December 4, 2007; 11 a.m.–2 p.m. EST — Conference call and WebEx to review Functional Model and Technical Document.
- d. January 9, 2008; 11 a.m.–2 p.m. EST —Conference call to finalize Functional Model and Technical Document for posting on January 14, 2008 (45 day comment period).
- e. March 4, 2008; 1–5 p.m.; March 5, 2008; 8 a.m.–5 p.m.; March 6; 8 a.m.–noon — Face-to-face meeting in San Antonio to respond to comments from posting and revise the documents as necessary.
- f. March 12, 2008 — Mr. Cyrulewski to provide status update at joint OC/PC/CIPC meeting.
- g. June 2008 — Obtain approval for Functional Model and Technical Document from appropriate committee(s)

8. Adjourn

The meeting was adjourned at 3 p.m. by Mr. Cyrulewski.