

Meeting Notes Functional Model Working Group

August 11, 2008 | 10 a.m.–3:30 p.m.

1. Administration

a. Introductions — Mr. Cyrulewski led introductions

- Ben Li
- Steve Crutchfield
- Mike Yealland
- Jim Cyrulewski
- Dennis Chastain
- Mark Fidyrich
- Steve Myers
- Tony Jankowski
- Bob Millard
- Roman Carter

b. NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines.

2. Finalize Functional Model Version 4 and Technical Document

Mr. Li and Mr. Yealland led a review of the highlighted items in the FM and FM Technical documents.

3. Finalize Consideration of Comments Document for Posting

Mr. Li and Mr. Yealland led a review of the highlighted items in the Consideration of Comments document.

4. Develop Agenda and Materials for FM Workshop on August 19 and September 9, 2008

Mr. Cyrulewski led a review of the presentation materials for the workshop.

5. FMWG Membership Request Logistics

Mr. Cyrulewski led a review of the worksheet concerning current members and their respective areas of expertise, segment, and region.

6. Action Items

- a. Mr. Crutchfield to create summary sections for the Consideration of Comments document.
- b. Mr. Crutchfield to set up conference calls for August 13 and September 15.
- c. Mr. Crutchfield to confer with Ms. Long regarding the request for additional members for the FMWG.
- d. Mr. Crutchfield to review the use of capitalized terms in the FM and FM Technical document.

7. Future Meetings

- a. FM Workshop — August 19 (WebEx only) and September 9 — 1–5 p.m., Seattle
- b. Conference Call September 15, 2008 — 2–3p.m. EDT
- c. September 22–23, 2008 — Standards Committee
- d. TBD

8. Adjourn

Mr. Cyrulewski adjourned the meeting at 3:05 p.m. EDT.