

## Meeting Notes Functional Model Working Group

**November 3, 2008 | 1–5 p.m. MST**  
**November 4, 2008 | 8 a.m.–noon MST**  
Tri-State Generation and Transmission  
1100 W. 116th Avenue  
Westminster, Colorado

### 1. Administration

- a. Introductions — Mr. Cyrulewski led introductions.

Steve Myers	Roman Carter	Craig Lawrence	
Jim Cyrulewski	Mike Yealland	Guy Zito	
Steve Crutchfield	Bob Millard	Mark Fidrych	
Mike Gildea	Tom Braddish	Tony Jankowski	
John Simpson	Dana Showalter	Dennis Chastain	Karl Tammar

- b. NERC Antitrust Compliance Guidelines  
Mr. Crutchfield reviewed the Antitrust Guidelines.

### 2. Review NERC OC, PC, CIPC Approval Results

Mr. Cyrulewski reviewed the results of the OC, PC, and CIPC meeting vote on the version 4 documents. Approval was unanimous without comment from the OC and CIPC. The PC also approved the documents but had comments. The team reviewed the comments and will consider them during the development of version 5.

#### Action items from this discussion:

- Mr. Zito to discuss the main comments with the commenter (Mr. Wong of ISO-NE) to gain more insight.
- Mr. Yealland will review the existing standards to determine potential implications of the comments. He will also discuss this with Mr. Paul Wettles of ERCOT.
- Ms. Showalter and Mr. Myers to set up conference call between Mr. Wettles and the FMWG to discuss this topic.

### **3. Discuss SC Meeting Results**

Mr. Cyrulewski led a discussion of the SC meeting. The SC approved the version 4 documents for posting as a reference document. The SC also approved a posting of a request for new members to the FMWG. This was done and the FMWG received 8 nominations. It was recommended to accept all nominees for membership on the FMWG. The SC is to address this at their November 6 conference call.

- a. Approval for FMv4
- b. Request for additional members to FMWG

### **4. FMWG Web Site**

Mr. Crutchfield reviewed the FMWG Web site and the team discussed suggestions for improving navigation and access to documents.

#### **Action items from this discussion:**

- a. FAQ section — FMWG to think of questions to post for this portion of the Web site. The team will then develop responses and have them posted.
- b. Related Files — Mr. Crutchfield to have better linkage between the pages of the FMWG Web site and easier access from the NERC home page.
- c. Mr. Crutchfield to have Consideration of Comments document posted. Also, add approval dates to the Functional Model and Tech Document and have the clean version posted. Create link on web page for archived documents (older versions).

### **5. Load Serving and Distribution Tasks Discussion**

Mr. Cyrulewski led a discussion of the tasks for Load Serving and Distribution to see if there are any concerns or revisions required. This item was added to our scope for version 5.

### **6. Functional Model Version 5 Revisions**

Mr. Cyrulewski led a discussion of the scope for version 5. See associated documents “Functional Model version 5 Scope” and “Functional Model v5 Planning Revisions Work Plan” as well as the FMWG v5 Project Schedule.

#### **Action items from this discussion:**

- a. Mr. Carter to review the Technical Documents and suggest revisions to match the current INT standard.
- b. Mr. Crutchfield to set up conference call with Project 2008-12 (INT Standards) to discuss SAR and FM.

### **7. Informational Items**

Mr. Crutchfield reviewed the letter sent from the SC remanding a SAR back to the originator. There is no action at this time for the FMWG. We need to follow this SAR

- a. SAR to Modify FAC-011-1 to Align with the Functional Model

**8. Schedule Future Meetings** (note: It is not necessary for all members to participate in SC calls or meetings).

- a. Conference Call December 16, 2008; 2–4 p.m. EST
- b. January 14–15, 2009 — SC meeting (present scope and schedule for SC input)
- c. Conference Call January 22, 2009; 2–4 p.m. EST (main topic is Planning revisions)
- d. March 5, 2009 — SC conference call (provide progress update)
- e. Conference Call March 26, 2009; 2–4 p.m. EST
- f. April 22 (1–5 p.m.) and April 23<sup>rd</sup> (8 a.m.–noon), meeting location TBD
- g. June 8 (1–5 p.m.) and June 9<sup>th</sup> (8 a.m.–5 p.m.), Toronto (adjacent to NERC OC, PC, CIPC meetings)
- h. August 2009 — conference Call (TBD)
- i. September 15, 2009 — Version 5 Workshop (adjacent to OC, PC, CIPC meetings)
- j. October 7–8, 2009 — SC meeting for approval of v5 documents

**9. Adjourn**

Mr. Cyrulewski adjourned the meeting at 11 a.m.