

Meeting Notes Project 2007-02 Operating Personnel Communications Protocols

June 2-3, 2011 | 8:00 a.m.–5:00 p.m. ET
Conference Call and Webinar

Administrative

1. Introductions and attendance

Attendees: Glen Boyle, PJM Interconnection, LLC; Michael Brost, JEA; Mike Gandolfo, FERC; Wayne Mitchell, Entergy Corporation; Darrel Piatt, FERC; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Fred Waites, Southern Company; Joe Kriasiak, NERC

2. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

3. The agenda was reviewed and approved

Agenda

1. Response to ballot ending January 15, 2010

- a. Completed initial Responses to Comments on questions 1, 2, 3, 4, 5, 6, and 7. Steve Solis and Joe Kriasiak to develop proposed responses June 7-8, 2011 regarding 8, 9, 10, 11, and 12 for presentation to the Standard Drafting Team (SDT) for approval on June 21-23, 2011 meeting.
- b. Team assignments were made to consolidate responses and to clean up content and grammar for team review.

2. Prepare standard for quality review — targeted for July 15, 2011

- a. Finalize SDT responses for ballot ending January 15, 2010 — no update
- b. Review, revise, and finalize Formal Ballot Comment Report for ballot ending January 15, 2010 — no update
- c. Review and modify summary considerations — no update
- d. Review, revise and finalize the standard — no update
- e. Review and modify the implementation plan — no update

- f. Review, revise and finalize Non-binding Violation Risk Factors and Violation Severity Levels Poll Comment Report — no update

Next steps

- g. Steve Solis and Joe Kriasiak to develop proposed responses June 7-8, 2011 by conference call regarding questions 8, 9, 10, 11, and 12 for presentation to the SDT.
- h. Joe Kriasiak will continue to coordinate with Reliability Coordination SDT regarding most recent status of 2006-06 issues.

4. Future meeting(s)/conference call(s)

- a. June 21-23, 2011 in Jacksonville, FL
- b. July 12-14, 2011 in Taylor, TX