

Meeting Notes Project 2007-02 Operating Personnel Communications Protocols

June 21-23, 2011 | 8:00 a.m.–5:00 p.m. ET
Jacksonville, FL

Administrative

1. Introductions and attendance

Attendees: Glen Boyle, PJM Interconnection, LLC; Michael Brost, JEA; Mike Gandolfo, FERC; Thomas Irvine, Hydro One Networks, Inc.; Darrel Piatt, FERC; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Joe Krisiak, NERC

Observer: Scott Miller, MEAG

2. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

3. The agenda was reviewed and approved

Agenda

1. Response to ballot ending January 15, 2010

- a. The Standard Drafting Team (SDT) worked and completed responses to comments question 12.
- b. The SDT reviewed, discussed, and approved proposed responses to questions 8, 9, 10, and 11
- c. Team assignments were made to consolidate responses and to clean up content and grammar for team review at the meeting scheduled for July 12-14, 2011.

2. Prepare standard for quality review — targeted for July 15, 2011

- a. Finalize SDT responses for ballot ending January 15, 2010 — no update
- b. Review, revise, and finalize Formal Ballot Comment Report for ballot ending January 15, 2010 — no update
- c. Review and modify summary considerations — no update
- d. Review, revise, and finalize the standard — no update
- e. Review and modify the implementation plan — no update

- f. Review, revise, and finalize Non-binding Violation Risk Factors and Violation Severity Levels Poll Comment Report — no update

3. **Next steps**

- a. Team assignments were made to consolidate responses and to clean up content and grammar for team review — due July 7, 2011.
- b. Joe Kriasiak will coordinate with Reliability Coordination SDT regarding most recent status of 2006-06 issues.
- c. The SDT will prepare revised standard and the associated documents for review, discussion, and SDT consensus for the July 12-14, 2011 meeting to submit to quality review.

4. **Future meeting(s)/conference call(s)**

- a. July 12-14, 2011 in Taylor Texas