

Standard DT Kick-off Meeting

**Reliability Based Control - Project
2007-18**

Topics

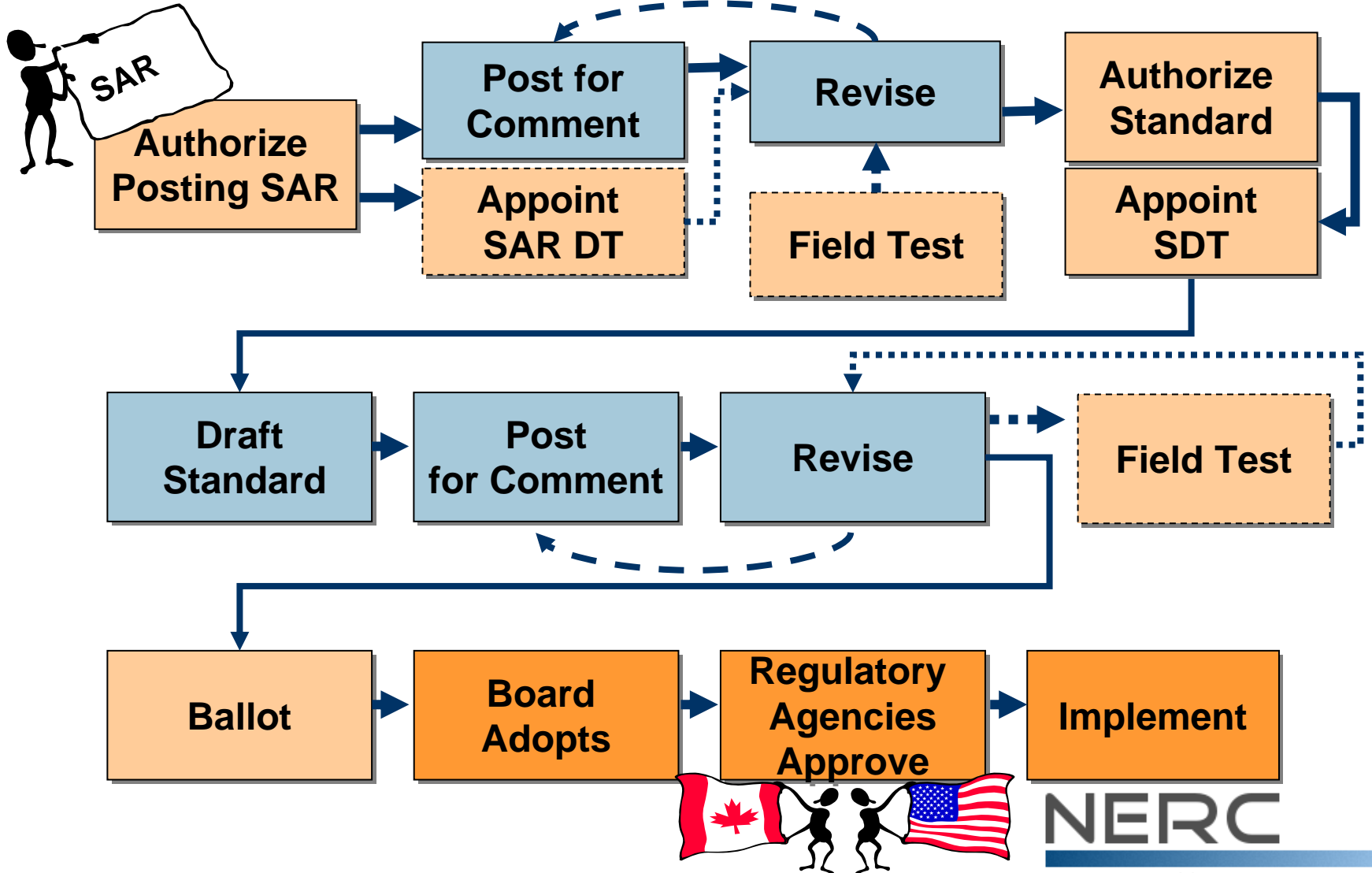
- Standard Drafting Team Support & References
- Overview of Process
- Expectations of DT Members
 - Responsibilities of DT Members
 - DT Products
 - Standards
 - Comment Form
 - Response to Comments
 - Recommendation to Standards Committee (SC)
 - Preservation of 'Open' Process
- Questions

Support & Resources

- Reliability Standards Development Procedure Manual
- Drafting Team Guidelines
- Standard DT Scope Document
- Functional Model
- NERC Staff Directly Involved with Standards
 - Steve Crutchfield
 - Maureen Long
 - Dave Taylor
 - Barbara Bogenrief / Lauren Koller

Overview of Process

Drafting Team
SC Approval
After DT Done



Key Roles in Standards Process



Board of Trustees



Regulators



Stakeholders



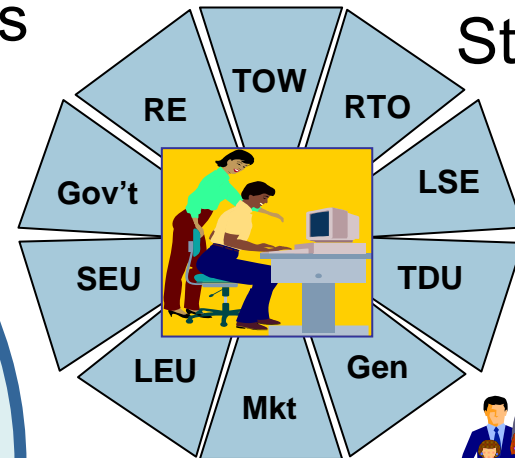
Standards Committee



Standards Staff



Drafting Teams



Ballot Body



Ballot Pools

Responsibilities of Chair

- Leads the Team in a neutral capacity
- Ensures the Team makes progress
- Conducts meetings of the Team
- Represents the Team to other bodies
- Reports progress to the SC

Responsibilities of all Members

- Provide knowledge and expertise
- Participate actively
- Provide contributions, drafts, comments
- Attend meetings
- Participate in Industry Forums
- Provide feedback on Standards Development activities

Responsibilities of Coordinator

- Advises the Team in a neutral capacity
- Monitors, facilitates, reports on, ensures active progress
- Prepares and circulates Team documents
- Maintains membership records
- Prepares for and assists at meetings

Standard Authorization Request (SAR)

- Establishes **purpose (reliability-related), scope and applicability** of proposed standard action
 - Keep revising until you have consensus on **purpose (reliability-related), scope, applicability**
- Can be used to add, modify or retire standards
- Requestor 'owns' SAR and has final say until SAR is finalized

Comment Forms

- Ask very pointed questions
- If you've made changes, ask for feedback
- Ask for agreement on:
 - **Purpose** (reliability-related need for SAR)
 - **Scope**
 - **Applicability**
- Ask for known Regional Variances
- Ask if Business Practices are needed

Responding to Comments

- Scan for 'sense' of stakeholders' reactions
- Consider & respond to **every** comment
 - Responses must be respectful
 - Responses should provide a justification for making/not making the requested change
- Develop 'summary consideration' for each question
- Add overview (cover page) of changes made – including issues resolved and those unresolved
- Make conforming changes to SAR

Sample Question & Summary Consideration

1. Do you believe that there is a reliability-related need to upgrade the requirements in this set of standards?

Summary Consideration: Most commenters indicated they do believe there is a reliability-related need to upgrade the requirements in this set of standards.

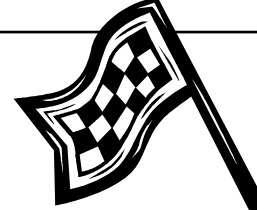
Sample Responses:

- The drafting team agrees
- The applicability section was expanded to add the Generator Owner as proposed.
- The drafting team disagrees
- The change was not adopted because the Generator Owner, not the Generator Operator is responsible for determining the facility rating.

FERC Directives in Order 693

- ERO must comply with directives
- Two types of directives
 - FERC 'directives to modify' a standard
 - FERC 'directives to consider' comments submitted to FERC
- If unsure of directive, request meeting with FERC through your Coordinator
- FERC may submit comments
- FERC may participate in teams as a guest

Ready to Post?



- Standard complete – clean and red-line?
- Comment form complete?

Comment Forms

- Ask very pointed questions
- If you've made changes, ask for feedback
- Ask for agreement on:
 - Scope
 - Applicability
- Ask for known Regional Variances
Ask for related Business Practices

Responding to Comments

- Read through comments to get a 'sense' of stakeholders' reactions
- Consider & respond to **every** comment
 - Responses must be respectful
 - Responses should provide a justification for making/not making the requested change
- Develop a 'summary response' to each question
- Add an overview of the changes made – including the issues resolved and those that weren't resolved for the cover page of the document
- Make conforming changes to the SAR

If the suggestion is submitted by	And the suggestion . . .	Then . . .	Ask stakeholders to . . .
Multiple entities in multiple regions	Does /may have technical merit	Incorporate suggestion	Confirm change
	Does not have obvious technical merits	Tell why suggestion lacks technical merit	
Single entity or by multiple entities in a single region	Does /may have technical merit	If widespread support anticipated, incorporate suggestion	Confirm change
		If widespread support not anticipated, don't incorporate	Indicate preference for suggestion
	Does not have obvious technical merits	Tell why suggestion lacks technical merit	

Weighing Comments

# signatures	# companies	# segments	# comments
1	1	1	1
5	1	1	1
8	1	3	3
12	12	1	12
12	3	3	??

Preserve 'Open' Process



- 'Standards under Development' web site used for posting documents intended for stakeholder review and comment
 - Drafts of Standards
 - Reference Documents
 - Comment Forms
 - Response to Comments
- 'Related Files' section of each drafting team used for posting documents intended for use by team
- Meeting notices are posted on the 'Meetings' site
 - Anyone who registers may attend a meeting
 - Chair can limit guest participation

Questions?



NERC

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