

Meeting Agenda

Protection Systems Maintenance and Testing SDT — Project 2007-17

June 17, 2008 | 1–5 p.m. EDT

June 18, 2008 | 8 a.m.–5 p.m. EDT

Georgia Power Co. Conference Center
241 Ralph McGill Boulevard
Atlanta, GA

Administrative

1. Introduction — Charles Rogers

2. Review NERC Antitrust Compliance Guidelines — Al Calafiore

It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

3. Determination of Quorum

The rule for NERC working groups is that half of the members (that are entitled to vote) of the working group constitutes a quorum, and a motion passes if it receives two-thirds affirmative votes of the votes cast.

4. Standards Comments and Revisions — Continue Drafting Process

Review areas identified as needing either further information or research. Review and discuss the information brought back to the team by team members.

Review Table 1 — is table complete?

Review issue on battery testing — resolution on the need for FAQ?

Review battery capacity test — are changes now complete?

Review the issue of being late do to a storm, has consensus on this been reached? See April 28 meeting notes. There was a suggestion to put in FAQ about excused “non-compliance” due to storms or other extenuating circumstances (will be #29 on the FAQ). Compliance said it will take all circumstances into account and in cases such as described above will not levy fines. Also, regions will be aware of the storm or other natural disasters.

Review the issue on switching back and forth between “performance” based maintenance programs and time based programs. How is this resolved?

The team also reviewed the issue on the need for a FAQ to tell or describe where DME functions maintenance will be found. There were also suggestions that the industry is asked where it would prefer DME testing and maintenance be placed.

Review the issue on some of the load shedding equipment being on the distribution system; how is this to be captured? Has this issue been resolved?

5. Review Action items

Review and report on action items and outstanding items from last meeting.

Review the discussion of the top 2 or 3 issues that have emerged during the drafting process and keeping a list as the process proceeds.

Review the discussion on how to assure that the provisions of the SAR, any FERC directives that apply, and any assessments or other recommendations (such as ones from the SPCTF) are considered. Also, how do we make sure that we have captured all of the requirements from the four previous standards? Also check the status spread sheet on requirements, objectives, and directives.

Team members are being asked to bring back comments and input from their peers on the current draft of the standard.

Team members are also being asked to review the FAQ and provide, in markup form, answers to any questions that you feel you can address. Also, please review any answers that already exist and make any modifications to those that you feel inclined to do. Please provide these to the chairperson, and he will merge them into a master document.

Also, continue to review the draft standard and provide any markups that are appropriate. Please provide these to the chairman, and he will merge them into a master document.

During the meeting, several assignments were made to small teams. Each team will bring back their findings to the entire team for consideration. Assignment areas included:

- Develop improved verification activities for the DC Control Circuit Verification. Develop an improved description of the verification activities for the communication circuit testing.
- Develop appropriate verification activities for Station Battery Capacity Testing.

6. Future Meetings and Conference Calls

The group will discuss and schedule future meetings and conference calls.

Charles Rogers will review the action items generated during the meeting and confirm assignments

7. Adjourn