

## Notes

# Standard Drafting Team Meeting

**Project 2007-02 Operating Personnel Communications Protocols**

**July 12-14, 2011 | 8:00 a.m. – 5:00 p.m. ET**

**Meeting Location: Conference Call and Webinar**

**Jacksonville Electric - Jacksonville, FL**

### Administrative

#### 1. Introductions / Attendees

In Person : Michael Brost, Joe Kriasiak, Darrel Piatt, Steve Solis, Glen Boyle,  
Lloyd Snyder

On Phone: John Stephens, Mike Gandolfo

Observer (phone): None

Could not attend: Fred Waite, Wayne Mitchell, Thomas Irving

#### 2. Review NERC Antitrust Compliance Guidelines and Meeting Reminder

- Joe Kriasiak reviewed the NERC Antitrust Guidelines and Meeting Reminder

#### 3. Approve and Set Timing for this Agenda

- The Team approved the Agenda

### Agenda

#### 1. Response to Ballot ending January 15, 2010

- The Standard Drafting Team (SDT) worked to address responses to the “clean-up” version of the responses to Comment. Several issues surfaced with many responses.
- The SDT addressed issues for all questions except Q4 and Q5

- The SDT discussed and developed options for Q5 – Time Zone Protocol
- 2. Prepare Standard for Quality Review – target changed from July 15, 2011 to August 19, 2011.**
- Finalize SDT responses for Ballot ending January 15, 2010 – **Team**
  - Review and modify Summary Considerations – **Team**
  - Review, revise and finalize the Standard – **Team**
  - Review and modify the Implementation Plan – review, revise and finalize Non-binding VRF and VSL Poll Comment Report – **Team**
- 3. Next Steps**
- Joe Kriasiak and Lloyd Snyder will meet to discuss changes to work plan – complete
  - Joe Kriasiak will conduct final clean-up of Response to Comment, with the exception of Q4 and Q5
  - Create 2 subteams to deal with responses to Q4 and Q5
  - Convene SDT meeting to set-up teams and set schedule
  - The SDT will prepare revised Standard and associated documents for review
  - Discussion and SDT consensus for July meeting in Texas is required in order to submit to Quality Review
  - Joe Kriasiak will continue to coordinate with Reliability Coordination SDT regarding most recent status of 2006-6 Issues
- 4. Future Meetings/Conference Call(s)**
- Conference call pending work plan changes - TBD