

Meeting Notes

Project 2007-23: Supplemental SAR for VSLs

September 20-22, 2010

1. Administration

NERC Staff Coordinator Mallory Huggins began the meeting at 1:30 p.m. EST on Monday, September 20. She reminded the team that the meeting was open, reviewed the NERC Anti-trust guidelines, led group introductions, and reviewed the agenda with the group.

2. Comment Review and Redline Changes to VSLs

The team elected to tackle the project by standard family, and reviewed all comments on a particular requirement together. If a comment added clarity to the VSLs for a requirement or revised the VSLs so that they better met one or more of the four FERC guidelines, the team accepted the suggestion and made corresponding changes to the VSL language. If one of these conditions was not met, the team did not adopt the stakeholder's suggestion.

3. Comment Responses

Throughout, the team kept track of the most frequently cited concerns and developed a high-level summary consideration of the comments, which included both an overall summary of common issues and a requirement-by-requirement summary. The team also developed individualized responses to each comment. If a suggestion was not adopted, the team explained why it was not.

4. Submissions

The team elected to submit a redline version of the changes made to the VSLs, a high-level summary consideration document, and the comment report with individualized comment responses to Director of Standards Processes Maureen Long.

5. Next Steps

The team made plans to submit their work by Thursday, September 23 for Standards Committee Executive Committee approval on Friday, September 24. They also made plans to hold a series of conference calls in early October to review comments made during the 30-day pre-ballot review and 10-day nonbinding poll.

6. Adjourn

NERC Staff Coordinator Mallory Huggins adjourned the meeting at noon EST on Wednesday, September 22.