

**Replace “Levels of Non-Compliance” with “Violation Severity Levels”  
SAR Drafting Team**

**Thursday, October 4, 2007 — 1:30–4 p.m. EDT**

**Meeting Notes**

Consortium conference server at phone number: 1-732-694-2061

Conference code: 120810040701

**1) Administrative**

- a) Introductions of team members — Mr. Crutchfield led team introductions.

Al Calafiore                      Leanne Harrison                      Jason Marshall

Steve Crutchfield              Doug Hohlbaugh                      Bert Gumm

Jennifer Sterling              Jim Nickel

- b) NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines with the team.

**2) Status Update and Issues Discussion**

- a) Responses from drafting teams — Mr. Crutchfield gave a status update on responses received from the various drafting teams. We have received a response from all teams with one exception.
- b) Review by VSLDT members — Mr. Gumm discussed some general issues that most team members encountered. The main issue deals with multi-component requirements and how to categorize the sub-requirements. We also discussed how to respond to each team that provided input to the VSL’s. Mr. Hohlbaugh will draft a letter to the teams. We also need to update the criteria document based on the comments received and the “explanatory text” category. Mr. Crutchfield will respond to Mr. Kafka’s and Mr. Clarke’s e-mails and comments. Mr. Calafiore will respond to Ms. Long’s e-mail.

Each sub-team provided a status update.

- i) Mr. Crutchfield and Ms. Sterling — There are no major issues to report. TPL and “explanatory” sub-requirements were a good fit.
- ii) Mr. Gumm and Ms. Harrison — concur with “explanatory” above.
- iii) Mr. Hohlbaugh and Mr. Emde — There were no major issues, still updating.

iv) Mr. Calafiore and Mr. MacDonald — Still updating.

v) Mr. Nickel and Mr. Tom – Still updating.

**3) Discussion of Remaining Work Items**

**4) Summarize Action Items**

**5) Select Dates and Times for Future Meetings**

- a) The group will have a face-to-face meeting to discuss comments received from posting and prep for pre-ballot posting. The desired dates are December 3–7 (2–1/2 to 3 days); location is to be determined. Mr. Crutchfield to check with Mr. Benjamin regarding Transmission meeting in Dallas on December 4<sup>th</sup>.

**6) Adjourn**