

**Violation Severity Levels SAR Drafting Team**  
**Friday, September 14, 2007 — 1–6 p.m. EDT**  
**Meeting Notes**

Conference Number: 1-732-694-2061

Conference Code: 10410914

**1) Administrative** — Mr. Gumm led introductions

- a) Introductions of team members, review roster

Doug Johnson            Doug Hohlbaugh            Steve Myers

Mark MacDonald        Bert Gumm                    Leanne Harrison

Steve Crutchfield      Al Calafiore                 Jason Marshall

- b) NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines.

**2) Violation Severity Levels Guidelines Criteria**

Review alternative document proposal — Mr. Johnson reviewed his proposal on VSL Criteria development. Mr. Gumm asked the group their views of what was presented. The majority of the team liked the concepts presented and decided to move forward with developing the criteria based on this.

Mr. Johnson made a motion to adopt his proposal. Mr. Myers seconded the proposal and the group unanimously approved it.

The team worked on developing the criteria and completed a draft of the criteria.

**3) Summarize Action Items:**

- a) Mr. Calafiore to send criteria document to team.  
b) Mr. Crutchfield to take first shot at filling out spreadsheet with bins and VSL's for team review.  
c) Team assignments — Review criteria and develop examples for each bin.  
d) Mr. Crutchfield to set up future WebEx and conference calls

**4) Select dates and times for future meetings**

- a) Tuesday September 18<sup>th</sup> WebEx and conference call to discuss any issues or concerns with criteria and VSL assignments.
  - b) WebEx and conference call informational sessions on September 21<sup>st</sup> and September 24<sup>th</sup> from noon–4 p.m. EDT.
- 5) Adjourn** — Mr. Gumm adjourned the meeting at 5:30 p.m.