

**Standards Authorization Committee
Draft Meeting Minutes
July 2, 2002 Conference Call Meeting Held from 3- 4:15 PM**

**Meeting of Interim SAC held by conference call on Tuesday, July 2, 2002 from
3– 4:15 PM EST**

Attendance and Quorum

The SAC has two vacancies while waiting for Phil Parks and Thorvin Anderson to be replaced, leaving the SAC with a membership of 13 people. The following ten SAC members participated in the conference call, which provided a quorum for the meeting. (A quorum is 2/3 of the voting members of the SAC.)

- Barber, Paul F.
- Beam, David
- Cowbourne, Derek R.
- Fidrych, Mark
- Gildea, Michael
- Johnson, Walter A.
- Mennes, C. Martin
- Perez, Armando J.
- Ross, Glenn B.
- Whiteley, David A.

Meeting Purpose:

The purpose of the meeting was to review the criteria used to make appointments to SAR Drafting Teams, to determine how many drafting teams to appoint with the existing SAC, and to make appointments to those teams.

Discussion on Criteria for Appointments to SAR Drafting Teams

The SAC discussed the criteria used in developing a list of candidates for SAR Drafting Teams. (The criteria used by the Standards Process Manager was to select qualified candidates for each team that included representatives from each region, each standing committee and each applicable function) The SAC decided that, where possible, we should ensure representation from various types of utilities (Large, small, RTOs, etc.) and where possible, should include at least one Canadian representative on each team.

Discussion on How Many Drafting Teams to Appoint

The SAC discussed the advantages and disadvantages of selecting ten SAR Drafting Teams. There was a concern that having the interim SAC make appointments to all the SAR Drafting Teams could be misinterpreted by some observers. Several SAC members indicated that immediate appointments should be limited to those that are needed to continue to make progress with the transition to new standards, with other appointments delayed until the industry-segment based SAC has been elected.

The interim SAC decided to appoint the next 3 SAR Drafting Teams to continue to make progress in developing new standards. They also decided to review the candidates for the other 7 SAR Drafting Teams and to put together a set of “recommended” appointments. The set of recommended appointments will be passed handed off to the new industry-segment based SAC.

Appointments to Determine Facility Ratings, Operating Limits, and Transfer Capabilities SAR Drafting Team

Discussion:

The SPM provided the SAC with the following:

- Table with all individuals (team candidates) who completed a SAR Drafting Team Self-nomination Form for the Determine Facility Ratings, Operating Limits, and Transfer Capabilities SAR Drafting Team
- Brief description of the work experience of each of the candidates.
- List of recommended appointments [based on populating the team with a representative from each of the Regions, from each of the Standing Committees, and with representatives from the functions that would need to comply with the proposed standard (RA, PA, TOW and GEN)]

Action:

- The SAC reviewed the recommended list and made an addition to ensure at least one team member represented a small utility.
- The SAC made the following appointments to the Team:
 - Doug Chapman
 - Terry L. Crawley
 - Larry Eng
 - Paul B Johnson
 - Peter Mackin
 - Thomas Mielnik
 - Mike Miller
 - John O'Connor
 - Ronald Szymczak
 - Chifong Thomas
 - Lee Westbrook
 - Guy Zito

Appointments to Monitor and Assess Short-term Transmission Reliability - Operate Within Limits SAR Drafting Team

Discussion:

The SPM provided the SAC with the following:

- Table with all individuals (team candidates) who completed a SAR Drafting Team Self-nomination Form for the Monitor and Assess Short-term Transmission Reliability - Operate Within Limits SAR Drafting Team
- Brief description of the work experience of each of the candidates.
- List of recommended appointments [based on populating the team with a representative from each of the Regions, from each of the Standing Committees, and with representatives from the functions that would need to comply with the proposed standard (RA, BA, TOP)]

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Action:

The SAC reviewed the recommended list and made the following changes:

- Exchanged one candidate within a region to provide improved technical representation
- Added a representative from a Canadian utility
- The SAC made the following appointments to the Team:
 - Daniel Boezio
 - James Case
 - Timothy Cronin
 - Roger Farrugia
 - Mark Fidrych
 - Tony Jankowski
 - Drew Kovalak
 - Bill Lundin
 - Ellis Rankin
 - Ed Riley
 - Richard Schneider
 - Toni Timberman
 - Stanley Williams

Appointments to Coordinate Interchange SAR Drafting Team

Discussion:

The SPM provided the SAC with the following:

- Table with all individuals (team candidates) who completed a SAR Drafting Team Self-nomination Form for the Coordinate Interchange SAR Drafting Team
- Brief description of the work experience of each of the candidates.
- List of recommended appointments [based on populating the team with a representative from each of the Regions, from each of the Standing Committees, and with representatives from the functions that would need to comply with the proposed standard (RA, BA, IA, TSP, PSE)]

Action:

- The SAC reviewed the recommended list and made the following changes:
 - Exchanged two candidates within regions to provide improved technical representation
 - Added a representative from a Canadian utility

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- The SAC made the following appointments to the Team:
 - Diane Barney
 - Linda Clarke
 - Jim Cyrulewski
 - Nick Henery
 - Doug Hils
 - Carolyn Ingersoll
 - Adrian Malo
 - Dave McGinnis
 - Jim McIntosh
 - David McRee
 - Joel Mickey
 - John Pope
 - Charles Yeung

Other Items

The SAC asked the SPM to verify that the selected chairs would accept their appointments before announcing the teams.

The SAC agreed to meet during the Joint Meetings to be held in Quebec, to review the candidates on the remaining SAR Drafting Teams and make recommendations for selections for as many SAR Drafting Teams as practical, given the time constraints during the joint meetings. These meetings will be held on Monday, July 15, 2002 from 2 to 5 PM and Wednesday, July 17, 2002 from 5 – 7 PM.

Guests:

Bill Lohrman
Virginia Sulzberger