



NORTHEAST POWER COORDINATING COUNCIL, INC.
1515 BROADWAY, NEW YORK, NY 10036-8901 TELEPHONE: (212) 840-1070 FAX: (212) 302-2782

**Compliance Audit Report
Central Vermont Public Service Corporation
(CVPS)
November 6/7, 2007**

Public Version

Table of Contents

Table of Contents	2
Executive Summary	3
Audit Process	3
Objectives	3
Scope	3
Methodology	4
Audit Considerations.....	4
Company Profile	5
Audit Specifics	5
Audit Results	5
Findings	5
Conclusions	6
Summary of CVPS Response to the Audit Findings.....	6
Appendix I – Applicable Reliability Standards	7
Appendix 2: Confidential Security Sensitive Information	16

Executive Summary

The onsite compliance audit of Central Vermont Public Service Corporation (CVPS) was conducted on November 6/7, 2007. The audit team evaluated CVPS compliance with fifteen reliability standards identified in the NERC 2007 Implementation Plan for the period of the last twelve months or monitoring timeframes specified in each reliability standard. Of the fifteen standards audited five were judged to be not applicable. CVPS provided subject matter experts for each standard resulting in a more clear understanding of the CVPS business model and accelerated the audit process. The evidence provided to demonstrate compliance was complete, thorough and well organized. In three areas, documentation was found to be lacking and the CVPS audit team members have since corrected the deficiencies. The audit team would like to thank the CVPS audit preparation team for the support offered through the audit.

The audit team evaluated ten standards for compliance and found them all to be compliant.

Audit Process

The compliance audit process steps are detailed in the NERC CMEP. The NERC CMEP generally conforms to the United States Government Accountability Office Government Auditing Standards and other generally accepted audit practices.

Objectives

All registered entities are subject to audit for compliance with all reliability standards applicable to the functions for which the registered entity is registered.¹ The audit objectives are:

- Independently review CVPS compliance with the requirements of the reliability standards that are applicable to CVPS based on the CVPS registered functions.
- Validate compliance with applicable reliability standards from the NERC 2007 Implementation Plan list of actively monitored standards.

Scope

An audit team consisting of regional entity staff and an independent contractor performed the compliance audit. Confidentiality agreements executed by the independent contractor and code of conduct documentation for the regional entity staff were provided to the audited entity in advance of the audit. CVPS was given an opportunity to object to an audit team member on the basis of a possible conflict of interest or the existence of other circumstances that could interfere with the audit team member's impartial performance of duties. CVPS accepted the audit team member participants with no objections.

The audit team reviewed standards and their associated documentation with four CVPS employees representing subject matter expertise for all the standards audited. These CVPS employees represented all of its registered functions from the CVPS Transmission Operations organization.

Compliance audits of CVPS are scheduled on a periodic basis of six-year intervals. The reliability standards reviewed in the CVPS audit included all of the standards in the NERC 2007 Implementation Plan. For the 2007 program, reliability standards are monitored based on the retention periods and monitoring timeframes specified in each reliability standard. The list of

¹ North American Electric Reliability Corporation CMEP, paragraph 3.1, Compliance Audits

reliability standards along with their corresponding monitoring timeframes are listed in Appendix 1. The audit team leader provided a list of reliability standards and an audit agenda to CVPS before the audit.

Methodology

The audit team generally followed an agenda that was provided in advance to CVPS . The audit team was flexible with the availability of the CVPS audit participants when conducting the audit. The audit team worked in one group for the audit process.

The audit team conducted interviews as necessary for each applicable reliability standard with CVPS subject matter experts and reviewed documented evidence. If after reviewing the submitted evidence, the audit team had additional questions, the CVPS subject matter expert was asked to respond to the questions.

The audit team would take time to go through submitted evidence and discuss findings as a team to determine if the evidence meets the requirements of the reliability standard. If the evidence was inadequate or did not cover all of the requirements in the reliability standard, the audit team asked for additional evidence. The audit team reviewed CVPS documentation at the CVPS facilities and did not remove any original CVPS documentation from the CVPS facilities during the audit. CVPS subject matter experts provided additional evidence to support their compliance in the form of photocopies. Examples of the photocopied material are Operator log extracts, Outage Plans, etc. Throughout the audit, the audit team members took notes on findings of evidence of compliance.

The audit team conducted an exit briefing immediately following the audit with NMPC compliance audit participants and higher-level CVPS management personnel. The audit team shared its preliminary results verbally and via a presentation. The CVPS audit participants asked questions and commented on the audit team's findings.

Audit Considerations

No audit process or procedure can define every possible aspect, situation or scenario encountered by auditors when conducting a compliance audit. Auditors are expected to use their best professional judgment. The following paragraphs describe considerations when conducting bulk electric system reliability compliance audits.

Compliance audits of the bulk electric system reliability are based on newly defined mandatory reliability standards. Implementation of the reliability standards involves some risk for compliance audits due to the inherent learning curve of registered entities. This risk is mitigated by educating registered entities via regional compliance seminars, providing reliability standard information on the regional and NERC websites, encouraging industry involvement in the standards development process and by training compliance auditors.

The bulk electric system contains many variables, which require skilled personnel to plan and operate in a reliable manner. To mitigate this risk the audit team must make professional judgments in its assessment of compliance based on 1) the interview with the registered entity's subject matter experts, 2) documented reports and policies, 3) tools/programs used to perform the studies, 4) results of the studies.

Company Profile

CVPS is an investor owned electric utility with no subsidiaries serving load mainly in central and southern Vermont. Products and services are primarily the delivery of safe, reliable, and economic power to their customers, CVPS serves approximately: 150,000 residential accounts, 23,000 commercial accounts, and 40 industrial accounts. CVPS's peak load is just over 500mw.

Audit Specifics

The compliance audit was conducted on November 6-7, 2007 at the CVPS office in Rutland, Vermont.

Audit Team

Audit Team Role	Name	Title	Company
Lead	Garth Arnott	Contracted Consultant	NPCC-Compliance Audit Program
Member	Sal Buffamante	Manager Compliance Audit Program	NPCC-Compliance Audit Program

CVPS Audit Participants

Name	Title
Greg White	Director – Engineering and System Operations
Grant Adams	System Operations Manager
John Fiske	Manager Relay Protection
Pam Hughes	Supervisory Control and Data Acquisition Specialist

Audit Results

The audit team documented the evidence reviewed for compliance with each applicable reliability standard. When necessary, the audit team would ask the CVPS subject matter expert to go through a scenario of explaining a representative set of data and how that data was derived and stored.

The audit team toured the control room to see how all the standards, procedures and other documentation came together in the real time environment.

Findings

The following table details the summarized auditor notes relating to evidence reviewed for compliance with the reliability standards.

Reliability Standard	Auditor Notes	Finding
CIP-001-1	CVPS provided a procedure on how sabotage events will be identified and reported to local and federal officials, neighboring entities and to regulatory bodies. Operating Procedure 680 that supported compliance with this standard was not signed but CVPS later provided a signed copy.	Compliant
CIP-002-1 through CIP-009-1	CVPS is aware that compliance will be required in the future	Begin Work

Reliability Standard	Auditor Notes	Finding
EOP-009-0	Compliance was demonstrated through letters filed with NPCC	Compliant
FAC-008-1	Compliance was demonstrated through ratings applications and compliance filings with NPCC	Compliant
FAC-009-1	Compliance was demonstrated through ratings applications and compliance filings with NPCC	Compliant
IRO-001-1	Since CVPS is not a reliability coordinator, only R8 in this standard applies. CVPS provided evidence (OP4 and OP7 plus market interaction) to show compliance with this standard.	Compliant
IRO-004-1	Since CVPS is not a reliability coordinator, only R4 apply. All the CVPS documentation provided indicated their compliance to the applicable requirements in this standard.	Compliant
PRC-004-1	CVPS analyzes all relay operations and identifies any misoperations. CVPS had previously self-reported problems tracking firmware versions on some relays. CVPS provided documentation of a recently developed procedure to insure compliance. The procedure was not signed and CVPS agreed to get it signed and forward it to the audit team. The audit team received a signed copy	Compliant
PRC-005-1	CVPS provided documentation of its relay maintenance and testing program. The battery test procedure was unsigned and CVPS agreed to make it an appendix of the relay test procedure. The audit team received a copy of the amended test procedure	Compliant
PRC-008-0	CVPS provided documentation of its UFLS maintenance and testing program	Compliant
PRC-010-0	CVPS does not have UVLS on its system.	N/A
PRC-011-0	CVPS does not have UVLS on its system.	N/A
PRC-016-0	CVPS does not have SPS on its system.	N/A
PRC-017-0	CVPS does not have SPS on its system.	N/A
PRC-021-1	CVPS does not have UVLS on its system.	NA
TOP-003-0	CVPS schedules outages consistent with ISO-NE procedures, examples were provided.	Compliant

Conclusions

Of the fifteen reliability standards audited, five were judged not applicable and the remaining ten were found to be compliant. CVPS provided evidence of compliance with all of the applicable monitored reliability standards. The documentation and employee support afforded the audit team by CVPS was precise and excellent. All deficiencies in documentation that were identified in the findings associated with each standard have been corrected.

Summary of CVPS Response to the Audit Findings

CVPS finds this report to be accurate and complete.

Appendix I – Applicable Reliability Standards

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
BAL-001-0	All	Real Power Balancing Control Performance	BA	To maintain Interconnection steady-state frequency within defined limits by balancing real power demand and supply in real-time.	The data that supports the calculation of CPS1 and CPS2 (Attachment 1-BAL-001-0) are to be retained in electronic form for at least a one-year period. If the CPS1 and CPS2 data for a Balancing Authority Area are undergoing a review to address a question that has been raised regarding the data, the data are to be saved beyond the normal retention period until the question is formally resolved. Each Balancing Authority shall retain for a rolling 12-month period the values of: one-minute average ACE (ACEi), one-minute average Frequency Error, and, if using variable bias, one-minute average Frequency Bias.	No
BAL-002-0	All	Disturbance Control Performance	BA, RSG, RRO	To ensure the Balancing Authority is able to utilize its Contingency Reserve to balance resources and demand and return Interconnection frequency within defined limits.	Compliance for DCS will be evaluated for each reporting period. Reset is one calendar quarter without a violation. The data that support the calculation of DCS are to be retained in electronic form for at least a one-year period.	No

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
BAL-003-0	All	Frequency Response and Bias	BA	This standard provides a consistent method for calculating the Frequency Bias component of ACE.	Yearly or by request.	No
CIP-001-1	All	Sabotage Reporting	RC, BA, TOP, GOP, LSE	Disturbances or unusual occurrences, suspected or determined to be caused by sabotage, shall be reported to the appropriate systems, governmental agencies, and regulatory bodies.	By request and any events in the last year.	Yes
CIP-002-1 through CIP-009-1	All	Critical Infrastructure Protection Standards	BA, GO, GOP, IA, LSE, NERC, RC, RRO, TO, TOP, TSP	Cyber Security Standards-Follow revised Implementation Plan for Cyber Security Standards CIP-002-1 through CIP-009-1	By request.	No
COM-001-1	R2 and R5	Telecommunications	TO, BA, RC, NERCNet User Organizations.	Each Reliability Coordinator, Transmission Operator and Balancing Authority needs adequate and reliable telecommunications facilities internally and with others for the exchange of Interconnection and operating information necessary to maintain reliability.	By request.	No

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
EOP-001-0	All	Emergency Operations Planning	BA, TOP	Each Transmission Operator and Balancing Authority needs to develop, maintain, and implement a set of plans to mitigate operating emergencies. These plans need to be coordinated with other Transmission Operators and Balancing Authorities, and the Reliability Coordinator.	By request.	No
EOP-003-1	All	Load Shedding Plans	BA, TOP	A Balancing Authority and Transmission Operator operating with insufficient generation or transmission capacity must have the capability and authority to shed load rather than risk an uncontrolled failure of the Interconnection.	R1, R5, R6 - Event Driven. Has an event occurred in the past year? R2, R3, R4, R7, R8 – By request	No
EOP-005-1	All	System Restoration Plans	BA, TOP	To ensure plans, procedures, and resources are available to restore the electric system to a normal condition in the event of a partial or total shut down of the system	By request. Note: entity must follow the timelines specified in the standard: show that the plan is reviewed annually; simulation or testing must be done every 5 years.	No
EOP-006-1	All	Reliability Coordination – System Restoration	RC	The Reliability Coordinator must have a coordinating role in system restoration to ensure reliability is maintained during restoration and priority is placed on restoring the Interconnection.	By request.	No

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
EOP-008-0	All	Plans for Loss of Control Center Functionality	BA, RC, TOP	Each reliability entity must have a plan to continue reliability operations in the event its control center becomes inoperable.	By request.	No
EOP-009-0	All	Documentation of Blackstart Generating Unit Test Results	GO, GOP	To ensure that the quantity and location of system blackstart generators are sufficient and that they can perform their expected functions.	By request. Note entity must meet testing frequency specified in EOP-007-0.	Yes
FAC-003-1	All	Vegetation Management	RRO, TO	To improve the reliability of the electric transmission systems by preventing outages from vegetation located on transmission rights-of-way (ROW) and minimizing outages from vegetation located adjacent to ROW, maintaining clearances between transmission lines.	By request – program documentation and last 4 quarterly outage reports.	No
FAC-008-1	All	Facility Ratings Methodology	GO, TO	To ensure that Facility Ratings used in the reliable planning and operation of the Bulk Electric System (BES) are determined based on an established methodology.	By request the current methodology and any superseded portions of the methodology within the past 12 months.	Yes
FAC-009-1	All	Establish and Communicate Facility Ratings	GO, TO	To ensure that Facility Ratings used in the reliable planning and operation of the Bulk Electric System (BES) are determined based on an established methodology or methodologies.	By request.	Yes

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
IRO-001-1	All	Reliability Coordination – Responsibilities and Authorities	BA, GOP, LSE, PSE, RC, RRO, TOP, TSP	Reliability Coordinators must have the authority, plans, and agreements in place to immediately direct reliability entities within their Reliability Coordinator Areas to re-dispatch generation, reconfigure transmission, or reduce load to mitigate critical conditions to return the system to a reliable state. If a Reliability Coordinator delegates tasks to others, the Reliability Coordinator retains its responsibilities for complying with NERC and regional standards. Standards of conduct are necessary to ensure the Reliability Coordinator does not act in a manner that favors one market participant over another.	By request.	Yes
IRO-004-1	All	Reliability Coordination — Operations Planning	BA, GO, GOP, LSE, RC, TO, TOP, TSP	Each Reliability Coordinator must conduct next-day reliability analyses for its Reliability Coordinator Area to ensure the Bulk Electric System can be operated reliably in anticipated normal and Contingency conditions.	By request.	Yes

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
IRO-014-1	All	Procedures, Processes, or Plans to Support Coordination Between Reliability Coordinators	RC	To ensure that each Reliability Coordinator's operations are coordinated such that they will not have an Adverse Reliability Impact on other Reliability Coordinator Areas and to preserve the reliability benefits of interconnected operations.	By request.	No
IRO-015-1	All	Notifications and Information Exchange Between Reliability Coordinators	RC	To ensure that each Reliability Coordinator's operations are coordinated such that they will not have an Adverse Reliability Impact on other Reliability Coordinator Areas and to preserve the reliability benefits of interconnected operations.	Rolling 12 months of information provided on request.	No
IRO-016-1	All	Coordination of Real-time Activities Between Reliability Coordinators	RC	that they will not have an Adverse Reliability Impact on other Reliability Coordinator Areas	Rolling 12 months of information provided on request.	No
PER-002-0	All	Operating Personnel Training	BA, TOP	Each Transmission Operator and Balancing Authority must provide their personnel with a coordinated training program that will ensure reliable system operation.	By request training program and training records.	No
PER-003-0	All	Operating Personnel Credentials	BA, RC, TOP	Certification of operating personnel is necessary to ensure minimum competencies for operating a reliable Bulk Electric System.	By request latest certification information and present calendar year plus previous calendar year staffing plan.	No

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
PER-004-1	All	Reliability Coordination — Staffing	RC	Reliability Coordinators must have sufficient, competent staff to perform the Reliability Coordinator functions.	By request - Each Reliability Coordinator shall keep evidence of compliance for the previous two calendar years plus the current year.	No
PRC-004-1	All	Analysis and Mitigation of Transmission and Generation Protection System Misoperations	DP*, GO, TO	Provide trip operation / misoperation information per regional process.	By request – last 12 months of protection system Misoperation analysis.	Yes
PRC-005-1	All	Transmission and Generation Protection System Maintenance and Testing	DP*, GO, TO	Document/implement transmission protection system maintenance/testing/monitoring PROGRAM	By request - maintenance and testing program and testing records to show that testing intervals are on schedule.	Yes
PRC-008-0	All	Implementation and Documentation of Underfrequency Load Shedding Equipment Maintenance Program	DP, TO	Document/implement UFLS maintenance/testing PROGRAM	By request - maintenance and testing program and testing records to show that testing intervals are on schedule.	Yes
PRC-010-0	All	Technical Assessment of the Design and Effectiveness of Undervoltage Load Shedding Program.	DP, LSE, TO, TOP	ASSESS design and effectiveness of UVLS programs	By request – current assessment.	Yes
PRC-011-0	All	UVLS System Maintenance and Testing	DP, TO	Document/implement UVLS maintenance/testing PROGRAM	By request - maintenance and testing program and testing records to show that testing intervals are on schedule.	Yes
PRC-016-0	All	Special Protection System Misoperations	DP, GO, TO	DOCUMENT/analyze misoperations	By request – last 12 months of special protection system Misoperation analysis.	Yes

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
PRC-017-0	All	Special Protection System Maintenance and Testing	DP, GO, TO	Document/implement SPS maintenance/testing PROGRAM	By request - maintenance and testing program and testing records to show that testing intervals are on schedule.	Yes
PRC-021-1	All	Under-Voltage Load Shedding Program Data	DP, TO	DOCUMENTATION of undervoltage load shedding program	By request – latest UVLS data.	Yes
TOP-003-0	All	Planned Outage Coordination	BA, GOP, RC, TOP	Scheduled generator and transmission outages that may affect the reliability of interconnected operations must be planned and coordinated among Balancing Authorities, Transmission Operators, and Reliability Coordinators.	By request.	Yes
TOP-004-1	R6	Transmission Operations	TOP	To ensure that the transmission system is operated so that instability, uncontrolled separation, or cascading outages will not occur as a result of the most severe single Contingency and specified multiple Contingencies.	By request - Each Transmission Operator shall keep 90 days of historical data for Measure 1. Each Transmission Operator shall have current, in-force policies and procedures, as evidence of compliance to Measure 2.	No
TOP-005-1	All	Operational Reliability Information	BA, PSE, RC, TOP	To ensure reliability entities have the operating data needed to monitor system conditions within their areas.	By request.	No

Std #	Requirements	Standard	Who	Purpose	Monitoring Timeframe	Applicable to CVPS ?
TOP-007-0	All	Reporting System Operating Limit (SOL) and Interconnection Reliability	RC, TOP	Ensure SOL and IROL violations are being reported to the Reliability Coordinator so that the Reliability Coordinator may evaluate actions being taken and direct additional corrective actions as needed.	Event driven.	No
TPL-001-0	All	System Performance Under Normal (No Contingency) Conditions	PA, TPL	System performance under normal conditions	By request – latest annual assessment.	No
TPL-002-0	All	System Performance Following Loss of a Single Bulk Electric System Element	PA, TPL	System performance under single contingency	By request – latest annual assessment.	No
TPL-003-0	All	System Performance Following Loss of Two or More Bulk Electric System Elements	PA, TPL	System performance under multiple contingencies	By request – latest annual assessment.	No
TPL-004-0	All	System Performance Following Extreme Events Resulting in the Loss of Two or More Bulk Electric System Elements	PA, TPL	System performance under extreme contingencies	By request – latest annual assessment.	No
VAR-001-1	All	Voltage and Reactive Control	PSE, TOP	To ensure voltage levels, reactive flows, and reactive resources are monitored, controlled, and maintained within limits in real time to protect equipment and the reliable operation of the Interconnection.	By request – last 12 months of data.	No

Appendix 2: Confidential Security Sensitive Information

[This section contains confidential security sensitive information which is not included with the public version, but retained by NERC and the regional organization and is sent privately to the audited entity.]