

Appendix A – Change in Unit Status Report Form

Complete the following *Change in Unit Status Report Form* whenever you purchase, deactivate or reactivate a unit from service. If a unit is deactivated (retired), continue to report that unit for the remainder of the calendar year using the instructions shown on Page III-6 of the *GADS Data Reporting Instructions*. If a unit is purchased, continue to report that unit for the remainder of the calendar month using the instructions shown on Page III-18 of the *GADS Data Reporting Instructions*. Submit the completed *Change in Unit Status Report Form* to gads@nerc.net.

Change in Unit Status Report Form

Unit Purchase Information:

Original Utility Code

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Original Unit Code (s)

Sold date: Month Day Hour Year

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New Utility Code (optional)

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New Unit Code (s) (optional)

Unit Deactivation Information:

Deactivation date: Month Day Hour Year

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Reason(s) for deactivation:

Do you plan on reactivating the unit, and if so, what (month/year)?

No Yes Month Year

<input type="checkbox"/>	<input type="checkbox"/>		
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What major equipment work, if any, will be done while the unit is inactive?

Unit Reactivation Information:

Reactivation date: Month Day Hour Year

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Reason(s) for reactivation:

What major equipment work, if any, was done while the unit was inactive?

(Submit new design data as needed)