# **EOP-004 - Attachment 2: Event Reporting Form**

| **EOP-004 Attachment 2: Event Reporting Form****Use this form to report events. The Electric Reliability Organization will accept the DOE OE-417 form in lieu of this form if the entity is required to submit an OE-417 report. Submit reports to the ERO via one of the following: e-mail:** systemawareness@nerc.net **, Facsimile 404-446-9770 or voice: 404-446-9780.** |
| --- |
| **Task** | **Comments** |
|  | Entity filing the report include:Company name:Name of contact person:Email address of contact person:Telephone Number: Submitted by (name): |   |
|  | Date and Time of recognized event.Date: (mm/dd/yyyy)Time: (hh:mm)Time/Zone: |  |
|  | Did the event originate in your system? | Yes [ ]  No [ ]  Unknown [ ]  |
|  | **Event Identification and Description:** |
| (Check applicable box)[ ]  Damage or destruction of a Facility[ ]  Physical Threat to a Facility [ ]  Physical Threat to a control center[ ]  BES Emergency: [ ]  Public appeal for load reduction [ ]  System-wide voltage reduction [ ]  Manual firm load shedding [ ]  Automatic firm load shedding[ ]  Voltage deviation on a Facility[ ]  IROL Violation (all Interconnections) or SOL Violation for Major WECC Transfer Paths (WECC only)[ ]  Loss of firm load[ ]  System separation[ ]  Generation loss[ ]  Complete loss of off-site power to a nuclear generating plant (grid supply)[ ]  Transmission loss[ ]  Unplanned control center evacuation[ ]  Complete loss of voice communication capability[ ]  Complete loss of monitoring capability |  Written description (optional): |