

Functional Model Advisory Group Scope

Approved by the Standards Committee on June 15, 2016

Purpose

The Functional Model provides the foundation and framework upon which NERC develops and maintains its Reliability Standards. The purpose of the Functional Model Advisory Group (FMAG) is to maintain the NERC Reliability Functional Model and its associated Technical Document at the direction of the Standards Committee (SC) to ensure the model correctly reflects the industry today and evaluates and incorporates new and emergent reliability related tasks. This includes the role of advising and communicating FMAG information to the industry.

The FMAG reports to the full SC and consults with and submits all revisions to the Functional Model and its associated Technical Document to the NERC Critical Infrastructure Protection Committee (CIPC), Operating Committee (OC), and Planning Committee (PC) for endorsement. After endorsement by CIPC, OC, and PC, the FMAG shall submit the Functional Model and its associated Technical Document to the SC for endorsement. After SC endorsement, NERC will post the Functional Model and its associated Technical Document on the NERC website.

Activities

The FMAG shall have, at a minimum, the following duties:

1. Work with the Standard Authorization Request (SAR) teams, Standard Drafting Teams (SDTs), and other NERC initiatives to craft and refine proposed Functional Model additions, revisions, and deletions.
2. Present draft revisions to the Functional Model and its associated Technical Document to the NERC CIPC, OC, and PC to establish consensus of the technical content.
3. Submit proposed revisions to the Functional Model and its associated Technical Document to the SC for authorization to post for an industry comment period.
4. Provide Functional Model expertise for workshops and discussions on topics related to the Functional Model and its associated Technical Document, as needed.
5. Form ad hoc subgroups as needed and enlist the support of other standing committee members and industry volunteers to assist the FMAG.
6. Participate in industry forums and conduct other outreach as necessary to obtain input from industry.

Membership

1. FMAG membership and participation is open to SC, OC, PC, and CIPC members and interested parties.
2. The need to add or replace members will be evaluated at least annually and nominations for new members may be solicited by the FMAG as necessary. The FMAG officers will select the new FMAG members.
3. The FMAG size will be determined by the workload needs of the FMAG.
4. Members will serve staggered two-year terms with no term limits.
5. The SC Chair and Vice Chair may participate and support the FMAG as non-members.

Officers

1. The SC Chair will appoint the FMAG officers (Chair and Vice Chair) for a specific term (generally two years).
2. The FMAG may recommend officer candidates for the SC Chair's consideration following a supporting motion by the FMAG membership. This may be via a nominating committee and/or election.
3. The FMAG officer appointment will be made at the third quarter SC meeting.
4. The FMAG Chair or Vice Chair will set the agenda and preside over the meetings and calls.
5. FMAG officers will generally serve two-year terms with no limits on terms.
6. The FMAG Vice Chair should be available to succeed the FMAG Chair.

Reporting

1. The FMAG is accountable to the full SC and will report jointly with NERC staff on the status of all activities and any issues at regularly scheduled SC meetings and calls as needed.
2. This Scope is subject to SC approval.

Meetings

1. FMAG meetings are open to any and all interested parties.
2. Four to six open meetings per year, or as needed. Emphasis will be given to conference calls and web-based meetings.
3. Quorum shall be 50% of the FMAG membership.
4. The FMAG will reasonably follow the meeting approach used by the SC.