

Meeting Notes

Project 2007-12 Frequency Response Standard Drafting Team

September 28, 2012

Conference Call

Administrative

1. Introductions

The meeting was brought to order by the chair, David Lemmons at 9:00 a.m. ET on Friday, September 28, 2012. Introductions were made and those in attendance were:

Name	Company	Member/ Observer
Don Badley	NWPP	Member
Terry Bilke	MISO	Member
Howard Illian	Energy Mark	Member
David Lemmons	Xcel Energy	Member
Clyde Loutan	CAL ISO	Member
Carlos Martinez	CERTS	Member
Sydney Niemeyer	NRG Energy	Member
Mike Potishnak	ISO NE	Member
Darrel Richardson	NERC	Member
Sandip Sharma	ERCOT	Member
Matthew Adeleke	FERC	Observer

Name	Company	Member/ Observer
Ena Agbedia	FERC	Observer
Gerry Beckerle	Ameren	Observer
Troy Blalock	SCE&G	Observer
Robert Blohm	Consultant	Observer
Bob Cummings	NERC	Observer
Brad Gordon	PJM	Observer
Doug Hils	Duke	Observer
Stacey Tyrewala	NERC	Observer

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as nine members were present.

3. NERC Antitrust Guidelines and public reminder

The NERC Antitrust Guidelines and public reminder were read by Darrel Richardson. There were no questions raised.

Agenda

1. Discussion

- a. The SDT reviewed the draft BAL-003-1 standard. Only minor modifications were made. The SDT accepted the standard as modified.
- b. The SDT reviewed the draft Attachment A. Only minor modifications were made. The SDT accepted the Attachment A as modified.
- c. The SDT reviewed the draft Procedure. Only minor modifications were made. The SDT accepted the Procedure as modified.
- d. The SDT reviewed the draft Background Document. Only minor modifications were made. The SDT accepted the Background Document as modified.

- e. The SDT reviewed the draft comment report questions. Mr. Lemmons suggested several changes. The SDT agreed with Mr. Lemmons' modifications and accepted the questions as modified.
- f. The SDT assigned a member to each of the questions. Each assigned member will be responsible for reviewing the comments received prior to the next meeting and developing a list of the issues for the SDT to provide a response. (see posted document)

2. Future meeting(s)

A face-to-face meeting is scheduled for November 13-15, 2012 in Atlanta, GA

3. Adjourn

The meeting adjourned at 11:15 a.m. ET on Friday, September 28, 2012.