DRAFT Notes
Project 2014-02 Standard Drafting Team

August 19, 2014 | 8:00 a.m. – 4:00 p.m. Pacific
August 20, 2014 | 8:00 a.m. – 4:00 p.m. Pacific
August 21, 2014 | 8:00 a.m. – 4:00 p.m. Pacific

Pacific Gas & Electric
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Meeting Objective

- Finalize documents for the second comment and ballot period

Tuesday, August 19

1. **Welcome and Introductions**

2. **Safety Information and Logistics**

3. **NERC Antitrust Guidelines and Public Meeting Notice**

4. **Determination of Quorum**
   The rule for a NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. Eight SDT members were present in-person and two SDT members were on the phone, so quorum was achieved.

5. **Review Agenda and Meeting Objectives**
   The SDT reviewed the meeting objectives and the components needed for the next posting for comment and ballot.

6. **Low Impact (CIP-003-6)**
   The SDT reviewed the outstanding action items for the low impact (CIP-003-6). The SDT continued its review of how to best clarify "external" to demonstrate that the communications are outside the asset or assets containing low impact BES Cyber Systems. The SDT explored the option of using the boundary concept that is used in NIST 800-53, but the SDT wanted to ensure it did not incorporate the Electronic Security Perimeter (ESP) concept. The SDT determined that it should develop definitions for the NERC glossary to help clarify the connectivity for lows. The SDT explored a definition using the boundary option and also explored low impact definitions similar to External Routable Connectivity and Electronic Access Point that are used for medium and high impact assets. The SDT would modify the attachment language accordingly to incorporate the definitions. The SDT also determined it should ensure that the definitions and requirements would not force an inventory of low impact BES Cyber Systems or BES Cyber Assets.

Wednesday, August 20

7. **Low Impact (CIP-003-6) (cont.)**
   The SDT continued its discussion of the definitions concept for lows. The SDT noted it was important to keep the language technology neutral and to consider aggregation of assets containing low impact BES Cyber Systems behind one access point.

   The SDT discussed how best to address comments on the applicability of the low impact requirements to dispersed generation resources (DGR). The SDT considered whether to revise the applicability of CIP-003 or CIP-002 to address these types of resources. The SDT determined that the DGR standard drafting team should consider potential revisions to CIP-002 or whether to pursue an alternate action to address the comments.

8. **Transient Devices (CIP-010-2)**

   The SDT reviewed the latest revisions to CIP-010 in the attachment as well as the updated rationale and guidance. The SDT discussed how to demonstrate that the Transient Cyber Assets and Removable should be managed in a manner determined by an entity even if the device only meets the definition once connected to an applicable system. The SDT determined to include language in the attachment stating that entities could manage devices in an on-demand or ongoing manner to ensure the devices meet the requirements in the attachment.

   The SDT continued discussion of acceptable use and gold or hardened images. The SDT determined that guidance could be included to further clarify these concepts. The SDT also determined it should develop guidance on scanning between each use of devices.

9. **Definitions**
   The SDT discussed clarification to "directly connected" and revised the definitions for Transient Cyber Assets and Removable Media to clarify to what the devices would be connected.

Thursday, August 21

10. **Finalize CIP-003-6**
    The SDT would review CIP-003 on the August 25 call.

11. **Finalize CIP-010-2**
    The SDT would review CIP-010 on the August 25 call.

12. **IAC Posting Package**
    The SDT would review the package for the August 25 call.

13. **Implementation Plan**
    The SDT would review the plan during the August 25 call.

14. **Consideration of Comments Action Items**
    The SDT would review the consideration of comments the week after the in-person meeting.

15. **Finalize Mapping Document**
    The SDT leadership revised the document, and the SDT would approve as part of the posting package.

16. **Discuss Consideration of Directives**
    The SDT leadership revised the document, and the SDT would approve as part of the posting package.

17. **Finalize Comment Form**
    The SDT leadership revised the document, and the SDT would approve as part of the posting package.

18. **Quality Review Next Steps**
    Although quality review had been conducted throughout the development process through coordination with SDT observers, NERC staff, FERC staff, and other stakeholders, NERC would coordinate a quality review call the week following the in-person meeting to gather additional input on the documents to be posted.

19. **RSAW/CIP SDT Coordination**
    The SDT would continue coordination with the RSAW drafting team.

20. **Review of Action Items**

21. **Planning for Outreach, Webinars, Full Team Calls, etc.**

22. **Future Meeting Schedules and Venues**

    a. October 21-23 or 27-29, 2014 (TBD – tentative depending on posting)

23. **Adjourn**