

# Project 2014-02 Standard Drafting Team Conference Calls Notes

## Full Standard Drafting Team Call – August 7, 2014

The Standard Drafting Team (SDT) reached quorum with 7/10 SDT members on the call. The SDT reviewed the language in the attachments to CIP-003 and CIP-010. For lows, the SDT reviewed whether it should leave in the concept of denying access by default. The SDT removed it because it implied a firewall when the protections could be achieved through other means. The SDT determined to place the lows policy requirement into Requirement R1 of CIP-003. The SDT also determined that there's a distinction between training and awareness and only addressed awareness in the attachment language.

For transient devices, the SDT discussed how best to incorporate the language for CIP Exceptional Circumstances and determined to include it in the parent requirement.

The SDT also reviewed additional guidance added to CIP-006 and CIP-007 to address comments on the communication networks directive.

## Full Standard Drafting Team Call – August 11, 2014

The SDT had 8/10 SDT members on the call and reached quorum.

The SDT briefly discussed balloting for the version X standards. The SDT discussed using a single ballot for those standards with IAC removed from the language. The timing would not occur prior to the other revisions' second posting.

The SDT discussed the implementation plan. The SDT reviewed a cheat sheet laying out the various options for a tiered implementation plan for the requirements impacting lows. One option was phasing by plans in the requirement, another was phasing by asset, and another was by requirement.

For the plans approach, the tiers take into account how much lead time an entity would need in order to implement the various components of the plan requirement. As proposed, an entity would get more lead time for implementing physical access controls and even more time for electronic access controls. For the approach tiered by asset, the SDT proposed dividing the implementation time for physical and electronic access controls by Control Centers and the size of generation facilities or substations.

The SDT discussed which approach would make the most sense for most entities. Although the SDT determined that it would be entity-by-entity, they acknowledged that the approach tiered by asset allows entities to implement compliance with the high-risk elements earlier while still allowing appropriate lead-

time for the controls imposed by the revisions. The intent is to focus on certain assets more than others. Technical justification would be provided by survey conducted in 2010.

The SDT reviewed the comments on the low impact implementation plan to review the timing requested in the comments.

The SDT discussed unplanned changes for lows, which was raised in comments. The SDT would consider this at a later call.

### Full Standard Drafting Team Call – August 12, 2014

The SDT continued to revise CIP-003-6 and CIP-010-2 on the conference call. In CIP-003-6, the policy component was modified in Requirement R1 to include the Lows. It is a vast improvement in consistency of the requirement. In CIP-010-2, the SDT modified some of the aspects of the attachment and added consistency language. The SDT determined it would need to discuss Measures, Rationales, Violation Severity Levels, and Technical Justifications at a later call based on the revisions.

### Full Standard Drafting Team Call – August 14, 2014

There were 8/10 SDT members on the call to reach quorum. The SDT discussed comments on the definitions for BES Cyber Asset, Protected Cyber Asset, Removable Media, and Transient Cyber Asset. For BES Cyber Asset and Protected Cyber Asset, the SDT removed the last sentence referring to Transient Cyber Assets. For Removable Media, the SDT revised the language to clarify what the media is connected to, similar to the language in Transient Cyber Asset. The SDT removed portable in front of media in response to comments. For Transient Cyber Asset, the SDT determined that further guidance should be developed to address comments.

### Full Standard Drafting Team Call – August 25, 2014

The SDT reached quorum with 7/10 SDT members on the call. The SDT reviewed the draft comment form and the version X comment form. The SDT determined to ballot the lows definitions separately from the transient devices definitions. The SDT determined that it should update lows guidance based on the new language in the attachment.

### Full Standard Drafting Team Call – August 26, 2014

The SDT reached quorum with 7/10 SDT members on the call. The SDT discussed how to develop measures for the attachment language. The SDT discussed the need to ensure that the transient devices are managed in a way that they meet the requirements once connected and meeting the definition of Transient Cyber Asset or Removable Media. The SDT prepared documents to be sent to quality review.

## Full Standard Drafting Team Call – August 28, 2014

The SDT reached quorum with 9/10 SDT members on the call. The SDT reviewed all the documents for posting and considered comments received from quality review. The SDT also reviewed a proposal to include an Attachment 2 for both CIP-003 and CIP-010 as an extension of the measures to provide examples by element. The SDT determined it needed additional time to review the proposal prior to posting and decided to continue the discussion on a later call. The SDT aimed for posting on September 3, 2014.

## Full Standard Drafting Team Call – September 2, 2014

The SDT reached quorum with 9/10 SDT members on the call. The SDT reviewed the documents to be posted and determined they should go for a 45-day comment and ballot period from September 3, 2014 to October 17, 2014.