

Meeting Agenda

Protection System Maintenance & Testing SDT — Project 2007-17

July 29, 2008 | 8 a.m.–5 p.m. EDT

July 30, 2008 | 8 a.m.–noon EDT

Great River Energy
17845 East Highway 10
Elk River, Minnesota

Administrative

1. Introduction — Charles Rogers

2. Review NERC Antitrust Compliance Guidelines — Al Calafiore

It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

3. Determination of Quorum

The rule for NERC working groups is that half of the members (that are entitled to vote) of the working group constitutes a quorum, and a motion passes if it receives two-thirds affirmative votes of the votes cast.

4. Standards Comments and Revisions — Continue Drafting Process

- Review any areas identified as needing further either information or research.
- Review and discuss the information brought back to the team by other members.
- Review Table 1 for any additions or changes.
- Review the following issues that are still outstanding from the last meeting:

- Is a FAQ required to provide information that tells or describes where DME (disturbance monitoring equipment) functions maintenance will be found? Also, the issue if the scope of this project will be expanded to include DME. See June meeting notes.
- Is there a need for FAQ on battery testing? The issue is still under discussion.
- Continue discussion on different relays types; particularly analog as opposed to digital with microprocessors that do continuous monitoring and determine if there is a problem and provide alarms or information. The SDT did not fully respond to the concerns, and will need to discuss this issue more.
- Continue discussion on replacing or upgrading some elements as part of maintenance. Should verification of settings etc. on replaced elements (same as commissioning) be required in this standard? Or is it covered in other standards? This issue is still outstanding.
- An issue that is still unresolved is how to treat a situation where an entity, after following an RCM programs for sometime, discovers some concerns that would significantly reduce its maintenance cycle. That entity would then switch to a time based program if it has a longer cycle, (presumably to avoid higher cost of the shorter cycle requirements discovered by the RCM program. The team will further consider this issue as part of detailed discussions of RCM at a future meeting (probably July).

5. Review Action Items

Review and report on action items and outstanding items from last meeting including all assignments to small groups.

Review discussion of top 2 or 3 issues that have emerged during the drafting process and keeping a list as the process proceeds.

Review table (spread sheet) and discuss how to assure that the provisions of the SAR, any FERC directives that apply to this project and any assessments or other recommendations (such as from the SPCTF if any apply) are considered. Also make sure that we have captured all of the requirements from the 4 previous standards.

Team members are being asked to bring back comments or input from their peers on the current draft standard.

Team members are being asked to review the FAQ and provide, in marked-up form, answers to any questions that you feel you can address. Also, please review any answers that already exist and make any modifications to those that you feel inclined

to do. Please provide these to the chairperson, and he will merge them into a master document.

Continue to review the draft standard and provide any mark-ups that are appropriate. Please provide these to the chairman, and he will merge them into a master document.

6. Future Meetings and Conference Calls

The group will discuss and schedule future meetings and conference calls. Charles Rogers will review the action items generated during the meeting and confirm assignments.

7. Adjourn