

Meeting Notes

Project 2008-12 Coordinate Interchange Standards

February 22, 2013

Conference Call with ReadyTalk Web Access

Administrative

1. Introductions

The meeting was brought to order by Stephen Crutchfield at 1:00 p.m. ET on Friday February 22, 2013. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer (M/O)
McRee, David	Duke	M
Rueda, Kevin	BPA	O
Nielson, mark	OATI	O
Willey, Mary	BPA	M
Lacen, Don	PNM	M
Huggins, Mallory	NERC	M
Rice, Paul	WECC	O
Bertholet, Kelly	Manitoba Hydro	M
Crutchfield, Stephen	NERC	M
Ciza, John	Southern Company	O
Cavote, Sean	NERC	M
Sullivan, Robert	CAISO	O
Eldridge, Stephen	NERC	O

Name	Company	Member/ Observer (M/O)
Wiginton, Phillip	TVA	O
West, Jeremy	Entergy	M
Wakefield, Christopher	Southern Company	O
Aymond, Clint	Entergy	M
Pradhan, Alok	OATI	O
Jenson, Shane	OPPD	O
Anderson, Kathy	Idaho Power	O
Cromer, Patrick	MCQ Energy	O

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as nine of the total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Mr. Crutchfield. There were no questions raised.

4. Roster Updates

The team reviewed the roster and confirmed that it was accurate and up to date.

Agenda Items

1. **Review SAR Revisions** – Mr. Crutchfield reviewed the scope additions to the SAR which include elements of the NERC five-year review process. The team will ensure that the standards are in the Results-Based Standard format.
2. **Discuss Project Status** – Mr. Crutchfield reviewed the list of documents that the team developed.
 - a. Documents developed since last posting
 - b. Review and Revision required for next posting

3. **Future Meeting(s)**

A meeting has been scheduled for April 16-18, 2013 in Atlanta, GA.

4. **Adjourn**

The meeting adjourned at 5:00 p.m. ET Friday, February 22, 2013.