

Meeting Notes Project 2010-01 Standard Drafting Team

November 21, 2013 | 1:00–5:00 p.m. (ET)

November 22, 2013 | 8:00 a.m.–Noon p.m. (ET)

NERC Antitrust Compliance Guidelines and Public Announcement

NERC staff reviewed the NERC Antitrust Compliance Guidelines and public meeting announcement. There were no questions raised.

1. Welcome

The meeting was brought to order by Chair Patti Metro at 1:00 p.m. eastern time on November 21, 2013. Chair Metro stated the expectations and goals of this drafting team meeting.

2. Introductions and Logistics

NERC staff provided the team with building and safety information and logistics. Participants introduced themselves and those in attendance were:

Name	Company	Member/Observer (M/O)	In-Person (Y/N)
Patti Metro, Chair	NRECA	M	Y
Lauri Jones, Vice Chair	PG&S	M	N
Sam Austin	TVA	M	Y
Chuck Abell	Ameren	M	Y
Venona Greaff	OXY	M	Y
Mark Gear	Constellation	M	Y
John Rymer	MISO Energy	M	Y
Stanley Winbush	AEP	M	Y
Jeff Gooding	FPL	M	Y
Jim Bowles	ERCOT	M	N
Val Agnew	NERC	M	Y
Darrel Richardson	NERC	M	Y
Jordan Mallory	NERC	M	Y
Ken Hubona	FERC	O	N
Sarah Lutterodt	QTS	O	N
Keith Leistner	AES	O	N
Don Urban	Reliability First	O	N

3. Determination of Quorum

Quorum was met for the November 21-22, 2013, drafting team meeting.

4. Review Ballot Results to determine next steps

The PER Standard Drafting Team (SDT) reviewed the ballot results and determined the next steps would be to review each comment and make necessary changes to PER-005-2. Additionally, adjacent to reviewing each comment, the group worked on the Summary of Comments Report to address comments received.

5. Review Comments

All comments received were greatly appreciated and taken very seriously by the PER SDT. The group reviewed each comment carefully and made the necessary changes to PER-005-2 standard.

The meeting was adjourned by Chair Metro at 6:00 p.m. eastern time and will reconvene at 7:30 a.m. eastern on November 22, 2013 for further discussions and edits to PER-005-2.

The PER SDT Meeting reconvened at 7:30 a.m. on November 22, 2013. The drafting team continued discussion on the comments received and made the necessary edits to PER-005-2.

6. Provide Responses if Necessary

Responses regarding PER-005-2 will be documented in the Summary of Comments Report, which will be located on the NERC website following the drafting team meeting.

7. Modify Standard as Necessary

Edits were applied to PER-005-2. A redlined version of the standard will be posted to the NERC website following the PER-005 SDT Meeting.

8. Action Items and Next Steps

The drafting team determined that the next action items would be to complete a webinar prior to the PER additional ballot starts. Additionally, the team agreed that each member would complete outreach and would be available for conference calls, if necessary, with industry stakeholders.

9. Planning for Webinars, Full Team Calls, etc.

The next webinar was determined and will be held on January 7, 2014. The team decided that at this time no team calls would be necessary.

10. Future Meeting Schedules and Venues

The next drafting team meeting dates were determined and will be held at FPL in Miami, Florida on January 22-23, 2014.

11. Adjourn

Chair Metro thanked the drafting team for all their hard work and adjourned the drafting team meeting at noon on November 22, 2013.