Meeting Minutes
Compliance and Certification Committee (CCC)
June 12, 2018 | 3:15 p.m. – 5:00 p.m. Pacific
June 13, 2018 | 8:00 a.m. – 11:30 a.m. Pacific

California ISO (CAISO)
250 Outcropping Way
Folsom, CA 95630

Introduction and Chair’s Remarks
Roll Call

All meeting members present. Quorum was met.

Patti Metro opened the meeting and thanked CAISO staff for hosting. Ms. Metro also introduced the new NERC staff members that will be supporting the CCC, noting that Ken McIntyre will remain as the NERC executive sponsor.

Opening Remarks – Jan Schori, NERC Board of Trustees
Jan Schori remarked on NERC’s recent 50th anniversary as an organization, emphasizing how the CCC supports NERC’s mission. Ms. Schori also provided an update on recent NERC activities, highlighting the GridEx IV final report, themes from NERC’s Electricity Information Sharing and Analysis Center’s long-term strategy, the Federal Energy Regulatory Commission’s approval of the SPP Regional Entity’s dissolution and the ongoing transition efforts.

Welcome – Eric Schmitt, Vice President of Operations, CAISO
Eric Schmitt welcomed CCC members to CAISO. Mr. Schmitt provided a broad overview of CAISO operations and discussed key operational challenges, including renewables penetration and reliability coordination services.

NERC Antitrust Compliance Guidelines and Public Announcement
Arthur Brown directed the CCC members’ attention to the NERC Antitrust Compliance Guidelines included in the agenda package.

Agenda Items
1. Administrative – Secretary and Patti Metro
   Ms. Metro discussed CCC leadership changes, noting that Jennifer Flandermeyer will be the CCC Chair and Scott Tomashefsky will be the CCC Vice-Chair, each for a term of two-years beginning on July 1, 2018.
2. Committee Business
   Upon motion duly made and seconded, the CCC approved the revised agenda and March 2018 Meeting Minutes.

3. CCC Action Items and Work Plan Status – (Discuss) – (Jennifer Flandermeyer)
   Jennifer Flandermeyer reviewed the action items list, noting the closed items since the last CCC meeting. Ms. Flandermeyer also indicated that the work plan items that are in progress will be discussed at the September meeting.

4. NERC Board Enterprise-wide Risk Committee (EWRC) – (Update) – (Jennifer Flandermeyer)
   Jennifer Flandermeyer summarized the update she provided to the EWRC regarding CCC activities, highlighting the upcoming issuance of Self-Certifications to NERC for ERO program areas.

5. NERC Board of Trustees (BOT) and Members Representative Committee (MRC) Update, May 2018 Meetings – (Inform) – (Jennifer Flandermeyer)
   Jennifer Flandermeyer reported on key topics discussed during the May NERC BOT meeting, including the increase in vegetation management violations, the quarterly Compliance Monitoring and Enforcement Program (CMEP) report, and Critical Infrastructure Protection themes from a regulatory perspective presented by representatives from the ReliabilityFirst Corporation, SERC Reliability Corporation, and Western Electricity Coordinating Council.
   Ms. Flandermeyer also reported on key topics discussed during the May MRC meeting, including NERC’s budget, the Southwest Power Pool RE dissolution, and the CMEP Technology Project.

6. NERC Reliability Issues Steering Committee (RISC) – (Update) – (Patti Metro)
   Patti Metro provided an overview of the RISC activities provided in the CCC agenda package. Ms. Metro explained that the CCC reviewed and provided input regarding the Resilience Framework.

7. Subcommittee – (Updates)
   a. Nominating Subcommittee – (Helen Nalley)
      Helen Nalley reviewed recent nominations and member reappointments. Ms. Nalley welcomed Michelle Freeark representing the Cooperative sector. Ms. Nalley also noted that the open position for State Municipal would be filled shortly.
   b. ERO Monitoring Subcommittee (EROMS) – (Ted Hobson)
      i. The 2018 ERO Enterprise Survey
         Ted Hobson noted that the 2018 ERO Enterprise survey will initiate in August 2018. The survey format will follow the prior survey in that the CCC-related questions will be a part of the broader ERO Enterprise survey.
         For the 2018 NERC Self-Certification, EROMS reviewed and finalized the questions to be issued to NERC. NERC responses are due in September 2018.
ii. Internal Audit – (Matt Gibbons)

Matt Gibbons provided an overview of NERC internal audit activities, including the status of outstanding mitigation plans from previous audits and the completion of the Standards Process Manual audit. Mr. Gibbons also stated that NERC will conduct an audit, during the fourth quarter of 2018, of the Regional Entities evaluation of registered entity internal controls as part of compliance monitoring activities. Mr. Gibbons invited CCC members to observe the audit activities in accordance with the NERC ROP and CCCPP-012.

c. Compliance Processes and Procedures Subcommittee (CPPS) – (Matt Goldberg)

Matt Goldberg discussed CPPS’ review and update to the procedures for pre-qualified organizations and NERC’s update to its procedure for evaluating Regional Entities’ CMEPs.

d. Organization Registration and Certification Subcommittee (ORCS) – (Keith Comeaux)

Keith Comeaux reviewed ORCS’ meeting activities, noting that the main action has been identifying and prioritizing NERC Rules of Procedure (ROP) revisions for the registration and certification areas. Mr. Comeaux also discussed the next steps regarding possible ROP revisions, including small working groups convening before the September ORCS meeting.

8. CMEP Technology Project

Andy Rodriguez presented on the CMEP Technology Project, providing an overview of the project goals. Mr. Rodriguez discussed the benefits of the project, including cost projections. He also explained the challenges and considerations regarding implementation given the complexity of the ERO Enterprise structure. Mr. Rodriguez concluded his presentation noting the preliminary schedule and next steps.

9. ERO Enterprise Program Alignment and Updates – (Discuss) – (Ken McIntyre / Scott Tomashefsky)

Ken McIntyre discussed the Standards Efficiency Review and the need for continued industry engagement regarding phase II of the Review.

Scott Tomashefsky provided an update on alignment activities, noting that the open issues are under review. Mr. Tomashefsky also discussed exploring outreach opportunities to increase stakeholder use of the Consistency Reporting Tool.

Mr. McIntyre explained revisions to the NERC CCC ERO Alignment Working Group (AWG) scope document, included in the reference materials. The CCC members discussed revisions to the redline scope document. Upon motions duly made and seconded, amendments to the redlined NERC CCC ERO AWG scope document were accepted.

Terry Bilke noted that the language in the paragraph entitled “Purpose” of the scope document could be expanded to capture efficiency efforts as well as consistency efforts regarding the implementation of the CMEP and ORCP.
10. Focused CCC Input on CMEP Technology Project – (Discuss) – (Jennifer Flandermeyer)

Jennifer Flandermeyer opened up the discussion, noting that all oral and written stakeholder input would be synthesized and provided to NERC staff. Ken McIntyre explained that the CCC is the most effective way to engage stakeholders during the implementation of the CMEP Technology Project. Key input themes raised during the discussion included data security, registered entity benefits, and project scope. Follow-up efforts surrounding this issue will be coordinated through the AWG.

11. NERC Compliance Monitoring Update – (Inform) – (Adina Kruppa)

Adina Kruppa reported on NERC’s compliance monitoring activities, noting that NERC staff would update the 2018 ERO Enterprise CMEP Implementation Plan to reflect the SPP transition and that the 2019 Implementation Plan would be discussed at the September meeting. Ms. Kruppa discussed ongoing regional entity oversight activities, including internal controls reviews, regional on-site visits, audit observations, and self-certifications. She also highlighted the status of Implementation Guidance, noting seven endorsed, five non-endorsed, and one currently under review.

12. NERC Enforcement Update – (Inform) – (Ed Kichline)

Ed Kichline provided an update on NERC Enforcement activities, noting the upcoming Standards and Compliance Workshop. He also discussed revisions to the Self-Report User Guide and the ERO Mitigation Plan Guide, both of which were originally published in 2014. He explained that based on CCC and Regional Entity feedback, the two guides have been consolidated into a single User Guide that better aligns with the experiences of registered entities. The new Self-Report and Mitigation User Guide is available on the NERC Enforcement and Mitigation webpage.

13. Review of Action Items – (Review) – (Jennifer Flandermeyer)

- NERC to follow-up regarding issues with NERC listservs.
- NERC to share input from the ORCS discussion on proposed Operating Committee review of the Reliability Coordinator’s reliability plans.
- AWG will facilitate CCC members input on the CMEP Technology Project to NERC.
- NERC to follow-up regarding providing the fall 2017 CMEP Technology Project Request for Proposal to CCC members.

14. Future Meeting Dates – (Inform)

a. Confirmed 2018 Dates
   i. September 18-19, 2018: St.Paul/Minneapolis, MN (MRO offices)
   ii. December 5-6, 2018: Atlanta, GA (NERC offices)

b. Confirmed 2019 Dates
   i. March 12-13, 2019: Washington, D.C. (EEI offices)
   ii. June 18-19, 2019 Chicago, Ill (Exelon offices)

c. Tentative 2019 Dates
i. September 12-13, 2019
ii. December 3-4, 2019

15. Adjourn

Jennifer Flandermeyer thanked Patti Metro for her leadership and service to the CCC. There being no further business, and upon motion duly made and seconded, the meeting was adjourned.