

Supply Chain Task Force Scope

June XX, 2020

Purpose

The North American Electric Reliability Corporation (NERC) Compliance and Certification Committee (CCC) has a role to provide stakeholder feedback to the Electric Reliability Organization (ERO) related to Enterprise Programs, Standards adherence and Enterprise Tools. The NERC CCC Supply Chain Task Force (SCTF) will execute the CCC's role to address potential concerns with industry readiness for the upcoming enforcement of the CIP-013 Standards, Supply Chain Risk Management. The SCTF will collaborate with the ERO to perform industry outreach and solicit feedback through March 2021. If the SCTF extends beyond this date, the Compliance and Certification Committee Executive Committee (CCCEC) will evaluate the scope and work with the SCTF to determine appropriate actions.

Roles and Activities

The Supply Chain Risk Management Standards introduce new concepts and more complex approaches to be monitored through coordinated oversight by the ERO. To ensure industry remains informed and to support industry readiness, the CCC will delegate its role for stakeholder engagement and feedback responsibilities to the SCTF to more effectively and efficiently carry out activities. The SCTF will report its work and deliverables to the CCC, and with the CCC maintaining ultimate responsibility for decisions and recommendations to NERC.

The SCTF will provide suggestions on issues for discussion and recommendations to NERC as follows:

1. Gather information on the Supply Chain readiness issues.
 - a. Identify support needs and use CCC subcommittees or individual members that have the expertise to review the issues.
 - b. Reach to industry for input on potential readiness issues (e.g., trade associations, membership organization, compliance forums, registered entities, etc.).
 - c. Initiate or request SCTF discussions as issues are identified.
 - d. Identify issues representing specific concerns quickly and facilitate swift resolution or communications.
2. Evaluate options for industry outreach.
3. Develop suggested recommendations related to the issues.
4. Present work outcomes to the CCC for awareness.

Membership

The SCTF membership will be comprised of those CCC members and observers appointed by the CCC Chair. It is desired and highly encouraged that NERC and Regional Entity management participate.

1. Composition
 - a. CCC Members
 - b. CCC Active Participants (Observers)
 - c. CCC Chair
 - d. CCC Vice Chair
2. Leadership
 - a. A Chair will be appointed from the SCTF membership.
3. Observers
 - a. The SCTF Chair may invite observers to participate in meetings, which may include additional NERC or Regional Entity staff, as well as other CCC members (e.g., CCC subcommittee representatives). Observers may actively participate in the discussion and SCTF deliverables.

Meetings

The SCTF meetings will be scheduled based on workload, as determined by the members. Due to the short duration of the SCTF and enforcement dates, it is likely meetings will be monthly and will be conducted by conference call. Meetings may also occur in conjunction with the regular CCC meetings. The SCTF meetings will be open to other participants. The SCTF Chair will approve this participation and work with the CCC Chair for any necessary appointments.