

Interchange Subcommittee Scope

Objective

To promote the reliable and efficient interchange of energy between balancing authorities in all NERC Regional Entities and interconnections.

Scope

The Interchange Subcommittee (IS) accomplishes this objective by:

- Reviewing standards and processes relating to interchange transactions and assist in the development of new standards. Develop any necessary reference documents.
- Developing and maintain programs and processes associated with interchange transactions. This includes the development of business plans, costs, and schedules for system projects and training.
- Developing training materials relating to interchange and coordinate with the Personnel Subcommittee as required.
- Providing oversight and guidance to working groups and task forces.
- Providing industry leadership and guidance on matters relating to interchange transactions.

Reliability Standard Expertise

The Interchange Subcommittee is comprised of members with industry experience and knowledge relating to the NERC “INT” Interchange Reliability Standards and other applicable standards.

Reporting

The IS reports to the NERC Operating Committee (OC) and shall maintain communications with the Planning Committee, and other groups as necessary on relevant issues.

Membership

General Requirements

Interchange Subcommittee membership requirements are focused on expertise and allow the subcommittee the flexibility it needs to ensure it has this expertise.

Expertise

The IS must have sufficient expertise within its ranks to fully understand the INT and other applicable standards.

Commitment and Participation

IS members must be committed to their service on the subcommittee. This means preparing for and actively participating in all subcommittee meetings in person or on conference calls. It also means writing and reviewing draft reports, serving on standard authorization request and standards drafting teams if selected, and bringing issues to their Regional Entities, trade organizations, and utilities for further discussion and insight.

Replacing Members

The subcommittee may request a replacement for its member that misses three consecutive meetings without sending a proxy.

Required Membership

NERC OC requires each subcommittee to include, as a minimum, the following voting representation:

Voting Members — Required

- Regional representatives. Each Regional Entity will provide at least one member. The regions will select their representatives based on their expertise in the IS's subject matter.
- Interconnections and countries. If the set of regional representatives does not provide for at least one representative from each interconnection and two representatives from the U.S. and Canada, the subcommittee chairman, working with the NERC staff, will ask for additional members from the Regional Entities or trade organizations as necessary to fulfill these requirements.

Voting Members — Additional

- Additional invited members. The IS will request additional members as needed for their particular expertise. The subcommittee officers will seek recommendations from trade organizations, Regional Entities, and individual organizations.

Non-voting members — Guests and Observers

IS meetings are open to others who wish to attend as a guest of the subcommittee. The chairman will provide guests and observers the opportunity to contribute to the subcommittee's discussions, provided the subcommittee's voting members have sufficient time to:

- Complete the debate of their motions, and
- Complete the meeting agenda

Officers

The NERC OC chairman appoints the IS officers (the chair and vice chair) for a specific term (generally two years). The subcommittee officers may be reappointed for additional terms. The IS officers are considered members of the subcommittee and may vote.

Meeting Procedures

General

The IS follows the meeting procedures explained in the following two documents:

- The NERC Antitrust Compliance Guidelines, and
- Robert's Rules of Order Newly Revised.

Quorum

A quorum for conducting business is 50 percent of the IS members listed on the current subcommittee roster. If a quorum is not present, then the subcommittee may not take any actions requiring a vote of the subcommittee. However, the chair may, with the consent of the members present, allow discussion of agenda items.

Minority Opinions and Personal Comments

The minutes of every IS meeting will include exhibits for minority opinions and personal comments. The chair shall communicate both the majority and any minority views when presenting subcommittee discussion results with the OC.

Subgroups

The IS may, from time to time, form task forces and working groups as necessary, without OC approval. The subcommittee must review the progress of its subgroups at least annually and decide to either continue or disband these groups as needed.

Typically task forces are usually ad-hoc and are not expected to exist after completing their assignments. Conversely, working groups may be ongoing.

Task force and working group chairs (or delegates) are expected to attend the regular subcommittee meetings to report on assignments.

Joint Electric Scheduling Subcommittee (JESS)

Interchange transactions span both the commercial and reliability aspects of the wholesale electric industry. As such, this working group was formed to address those issues that span the scope of both the NAESB Wholesale Electric Quadrant (WEQ) Executive Committee (EC) and the NERC Interchange Subcommittee (IS).