Planning Committee (PC) Chair Jeff Mitchell presided over the meeting. The meeting notice, amended agenda, and list of attendees are included in Exhibits A, B, and C respectively. Meeting presentations and the complete agenda package are posted at http://www.nerc.com/filez/pcmin.html.

Administrative Matters

Welcome and Introductions
Chair Mitchell opened the meeting and welcomed the attendees.

Notice of Public Meeting
Secretary Eric Rollison discussed the following open meeting reminder:

“Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.”

Antitrust Compliance Guidelines
Secretary Rollison reviewed the NERC Antitrust Compliance Guidelines.

Announcement of Quorum
Of the PC’s 34 total voting member positions available, the PC has three vacancies. Two vacancies exist in the small end use electricity customer sector and one in the electricity marketer sector. This leaves 31 active voting members with 25 actual votes. The meeting quorum (two-thirds of 25) was satisfied by 19 votes or their proxies being present.

Meeting Agenda
Chair Mitchell reviewed the meeting agenda. Stuart Nelson motioned to approve the agenda and was unanimously approved.

Approve the 2012 Summer Reliability Assessment
John Moura, NERC staff, presented the highlights of the 2012 Summer Reliability Assessment report, and discussed changes and enhancements that had already been made based on feedback received from Planning Committee members.
PC Member Parveen Baig, Iowa Utilities Board, presented her comments on the draft report, with suggested enhancements for NERC staff consideration. The suggested changes were accepted by NERC staff and were implemented.

The Planning Committee then engaged in a discussion of a section of the 2012 Summer Reliability assessment related to Critical Energy Infrastructure Information. NERC staff and the affected Regional Entity staff agreed to work together to resolve the issue prior to public release of the document.

The motion to approve the 2012 Summer Reliability Assessment with the enhancements as suggested by the Planning Committee members was made by Phil Fedora.

The present voting members unanimously approved the 2011/2012 Winter Reliability Assessment with the condition that comments discussed during the meeting were to be incorporated into the final version.

Respectfully submitted,

Eric Rollison, Committee Secretary

Attachments
Exhibit A: NERC Planning Committee Teleconference Email Announcement
Exhibit B: NERC Planning Committee Meeting Agenda
Exhibit C: NERC Planning Committee Meeting Attendance
From: Michelle Marx
Sent: 13 April, 2012 09:28
To: Michelle Marx
Subject: NERC TELECONFERENCE ANNOUNCEMENT: Planning Committee Approval Item - May 18, 2012 | 3:00 p.m. - 4:00 p.m. EDT

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You are currently subscribed to pc as: eric.rollison@nerc.net
To unsubscribe send a blank email to leave-1288769-285160.d42dfe441768577a960365685b611f8e@listserv.nerc.com
Planning Committee Webinar

May 18, 2012 | 3:00-4:00 p.m. EDT

Conference Call: 1-866-740-1260
Pass Code: 5247070
Security Code: 274896

Webinar (listen only): http://www.readytalk.com/?ac=5247070

1. Administrative Items
   1.1. Determination of Quorum
   1.2. NERC Antitrust Compliance Guidelines and Public Announcement
   1.3. Introductions and Chair’s Remarks

2. Consent Agenda
   2.1. Approve – Agenda

3. Committee Matters
   3.1. Approve – 2012 Summer Reliability Assessment of the Bulk Power System of North America *

4. Discussion Items
   4.1. TBD

5. Adjourn

* background materials will be provided prior to the meeting
NERC Planning Committee Webinar
May 18, 2012
3:00pm to 4:00 pm Eastern

PC Officers
Chairman Jeffery Mitchell
Vice Chairman Ben Crisp
Secretary Eric Rollison

Voting PC Members

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NERC Staff
Mark Lauby
John Moura
Eric Rollison
Elliott Nethercutt