

## Draft Minutes Planning Committee Teleconference

May 18, 2012 | 3:00 pm-4:00 p.m. Eastern

Planning Committee (PC) Chair Jeff Mitchell presided over the meeting. The meeting notice, amended agenda, and list of attendees are included in **Exhibits A, B, and C** respectively. Meeting presentations and the complete agenda package are posted at <http://www.nerc.com/filez/pcmin.html>.

### **Administrative Matters**

#### **Welcome and Introductions**

Chair Mitchell opened the meeting and welcomed the attendees.

#### **Notice of Public Meeting**

Secretary Eric Rollison discussed the following open meeting reminder:

“Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.”

#### **Antitrust Compliance Guidelines**

Secretary Rollison reviewed the NERC Antitrust Compliance Guidelines.

#### **Announcement of Quorum**

Of the PC's 34 total voting member positions available, the PC has three vacancies. Two vacancies exist in the in the small end use electricity customer sector and one in the electricity marketer sector. This leaves 31 active voting members with 25 actual votes. The meeting quorum (two-thirds of 25) was satisfied by 19 votes or their proxies being present.

#### **Meeting Agenda**

Chair Mitchell reviewed the meeting agenda. Stuart Nelson motioned to approve the agenda and was unanimously approved.

#### **Approve the 2012 Summer Reliability Assessment**

John Moura, NERC staff, presented the highlights of the 2012 Summer Reliability Assessment report, and discussed changes and enhancements that had already been made based on feedback received from Planning Committee members.

PC Member Parveen Baig, Iowa Utilities Board, presented her comments on the draft report, with suggested enhancements for NERC staff consideration. The suggested changes were accepted by NERC staff and were implemented.

The Planning Committee then engaged in a discussion of a section of the 2012 Summer Reliability assessment related to Critical Energy Infrastructure Information. NERC staff and the affected Regional Entity staff agreed to work together to resolve the issue prior to public release of the document.

The motion to approve the *2012 Summer Reliability Assessment* with the enhancements as suggested by the Planning Committee members was made by Phil Fedora.

The present voting members unanimously approved the *2011/2012 Winter Reliability Assessment* with the condition that comments discussed during the meeting were to be incorporated into the final version.

Respectfully submitted,

Eric Rollison, Committee Secretary

#### Attachments

Exhibit A: NERC Planning Committee Teleconference Email Announcement

Exhibit B: NERC Planning Committee Meeting Agenda

Exhibit C: NERC Planning Committee Meeting Attendance

**Eric Rollison**

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**From:** Michelle Marx  
**Sent:** 13 April, 2012 09:28  
**To:** Michelle Marx  
**Subject:** NERC TELECONFERENCE ANNOUNCEMENT: Planning Committee Approval Item - May 18, 2012 | 3:00 p.m. - 4:00 p.m. EDT

**NERC**

NORTH AMERICAN ELECTRIC  
RELIABILITY CORPORATION

## Teleconference Announcement

### Planning Committee (PC)

May 18, 2012 | 3:00 p.m. – 4:00 p.m. EDT

**Teleconference:** 866-740-1260 **Access Code:** 5247070 **Security Code:** 274896

**Click Here:** To Register for the Webinar (listen only): <http://www.readytalk.com/?ac=5247070>

**Agenda Click Here:** [Meeting Agenda May 18, 2012](#)

**Attendance by a quorum of PC members is needed for approvals.**

#### Topic to be Discussed:

- Approval of the *NERC 2012 Summer Reliability Assessment*

For more information or assistance, please contact [Eric Rollison](#).

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## Planning Committee Webinar

May 18, 2012 | 3:00-4:00p.m. EDT

Conference Call: 1-866-740-1260

Pass Code: 5247070

Security Code: 274896

Webinar (listen only): <http://www.readytalk.com/?ac=5247070>

### 1. Administrative Items

- 1.1. Determination of Quorum
- 1.2. NERC Antitrust Compliance Guidelines and Public Announcement
- 1.3. Introductions and Chair's Remarks

### 2. Consent Agenda

- 2.1. Approve – Agenda

### 3. Committee Matters

- 3.1. Approve – *2012 Summer Reliability Assessment of the Bulk Power System of North America* \*

### 4. Discussion Items

- 4.1. TBD

### 5. Adjourn

\* background materials will be provided prior to the meeting

## NERC Planning Committee Webinar

May 18, 2012

3:00pm to 4:00 pm Eastern

### PC Officers

Chairman Jeffery Mitchell

Vice Chairman Ben Crisp

Secretary Eric Rollison

### Voting PC Members

Sector	PC Member	Proxy
Investor Owned Utility	David Weaver	
Investor Owned Utility	Kenneth Donohoo	
State/Municipal	Stuart Nelson	
State/Municipal	Brian Keel	
Cooperative	Jay Farrington	
Federal/Provincial	Christian Deguire	Paul Metsa
Federal/Provincial	Bing Young	
Transmission Dependent Utility	Tom Reedy	
Electricity Marketer	Jason Marshall	
Merchant Electricity Generator	Kris Zadlo	
ISO/RTO	Mark Westendorf	
ISO/RTO	Dan Rochester	
RRO-ERCOT	Dan M Woodfin	Warren Lasher
RRO-NPCC	Phil Fedora	
RRO-RFC	Paul Kure	
RRO-SERC	Russell Schussler	Clay Young
State Government	Parveen Baig	

### NERC Staff

Mark Lauby

John Moura

Eric Rollison

Elliott Nethercutt