

## **Draft Minutes: Planning Committee**

February 6, 2012 | 2:00 p.m.-3:00 p.m. Eastern

Planning Committee (PC) Chair Jeff Mitchell presided over the meeting. The meeting notice, amended agenda, and list of attendees are included in **Exhibits A, B, and C** respectively. Meeting presentations and the complete agenda package are posted at <http://www.nerc.com/filez/pcmin.html>.

### **Administrative Matters**

#### **Welcome and Introductions**

Chair Mitchell opened the meeting and welcomed the attendees.

#### **Notice of Public Meeting**

Secretary John Moura discussed the following open meeting reminder:

“Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.”

#### **Antitrust Compliance Guidelines**

Secretary Moura reviewed the NERC Antitrust Compliance Guidelines.

#### **Announcement of Quorum**

Of the PC’s 34 total voting member positions available, the PC has two vacancies in the large end-use customer sector and one vacancy in the electricity marketer sector, leaving 31 active voting members with 25 actual votes. The meeting quorum (two-thirds of 25) was satisfied by 18 voting members or their proxies being present.

#### **Parliamentary Procedures**

Secretary Moura noted that the PC follows the newly revised Robert’s Rules of Order as summarized in the posted meeting agenda package.

#### **Meeting Agenda**

Chair Mitchell reviewed the meeting agenda. The agenda was approved by the committee.

**Approve the Geomagnetic Disturbance Task Force Report**

Don Watkins, Chair of Geomagnetic Disturbance Task Force presented the report to the Planning Committee members. The report addresses the impacts of geomagnetic disturbances on the bulk power system and identifies reliability issues of interest from the introduction of geomagnetically induced currents on high-voltage transformers. Mr. Watkins presented highlights from the report which included:

- Highest likelihood is loss of reactive power, not a large number of simultaneously damaged transformers
- System operators will be challenged to maintain supply of reactive power for reliability
- Some transformer types may be damaged or experience loss of remaining life

Detailed comments on the report were provided by a PC review team which included Dale Burmester, Jason Marshall, and Dave Weaver.

Phil Fedora requested that a column in Table 5 be renamed from “Completion Date” to “Completion Timeframe” or another term that is more indicative of on-going work, rather than a completion date for a single deliverable.

Dan Rochester motioned to approve the report with the changes suggested by Phil Fedora. The report was approved by the committee; all members voting for the report with one abstention.

**Adjournment**

Chair Mitchell adjourned the meeting at 2:50 p.m. (Eastern).

**From:** Michelle Marx

**Sent:** Tuesday, January 24, 2012 1:05 PM

**To:** Michelle Marx

**Subject:** NERC WEBINAR ANNOUNCEMENT: Planning Committee Approval Item - February 6, 2011 | 2:00 p.m. - 3:00 p.m. ET

**NERC**

NORTH AMERICAN ELECTRIC  
RELIABILITY CORPORATION

## Webinar Announcement

### Planning Committee (PC)

February 6, 2011 | 2:00 p.m. - 3:00 p.m. ET

Click here for: [Webinar Registration](#)

Upon registration, you will receive a confirmation email with the call in and webinar access information.

It is urgent that all PC members register.

Attendance by a quorum of PC members is needed for approvals.

#### Topic to be Discussed:

1. Approval of the Geomagnetic Disturbance Task Force Report

For more information or assistance, please contact [John Moura](#) (via email) or at 404-446-9731.

3353 Peachtree Road NE  
Suite 600, North Tower  
Atlanta, GA 30326  
404-446-2560 | [www.nerc.com](http://www.nerc.com)

**RELIABILITY | ACCOUNTABILITY**

# Agenda

## Planning Committee Webinar

February 6, 2012 | 2:00 p.m.-3:00 p.m. Eastern

**Teleconference:** 866-740-1260 | **Access Code:** 5247047 | **Security Code:** 923923

**Web Access:** Link sent to each participant upon registration

### 1. Administrative Items

- a. Introductions - Chair Jeff Mitchell
- b. Notice of Public Meeting – Secretary

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- c. NERC Antitrust Compliance Guidelines\* - Secretary
- d. Announcement of Quorum – Secretary
- e. Agenda Approval – Chair Mitchell

### 2. Approve—Geomagnetic Disturbance Task Force Report – Don Watkins, GMDTF Chair

**Adjourn**

**Attendees**  
**Planning Committee Teleconference/Web Conference**  
**February 6, 2012**

**PC Officers**

Chairman Jeffery Mitchell  
Vice Chair Ben Crisp  
Secretary John Moura

**Voting PC Members**

Investor-owned Utility - David Weaver  
State/municipal Utility – Stuart Nelson  
Cooperative Utility – Paul McCurley  
Cooperative Utility – Jay Farrington  
Federal/Provincial - Paul Metsa (P)  
Dependent Utility - Tom Reedy  
Merchant Electricity Generator – Kris Zadlo  
Electricity Marketer – Jason Marshall  
Small End-use Electricity Customer -Stacia Harper  
ISO/RTO - Mark Westendorf  
ISO/RTO - Dan Rochester  
RRO-MRO – Dale Burmester  
RRO-NPCC – Phil Fedora  
RRO-RFC – Paul Kure  
RRO- SPP – Noman Williams  
State Government – Christine Ericson

**Non-Voting Members**

U.S. Federal – Jesus Sierra

**NERC Staff**

Mark Lauby  
Eric Rollison

**Observers**

Don Watkins  
Stuart Brindley