

Agenda

Standards Committee Meeting

June 12, 2025 | 10:00 a.m. – 3:00 p.m. Pacific

California ISO Office
250 Outcropping Way
Folsom, CA 95630

Click here to: [Register for Webinar](#)

[NERC Antitrust Compliance Guidelines](#), [Public Announcement](#), and [Participant Conduct Policy](#)

Introduction and Chair's Remarks

Agenda Items

1. **Review June 12, 2025 Agenda* - Approve** – Todd Bennett, *SC Chair*
2. **Consent Agenda* - Approve** – Todd Bennett, *SC Chair*
 - a. May 21, 2025, Standards Committee Meeting Minutes
3. **Quarterly Standards Committee Training* - Informational**
 - a. Project Prioritization – Alison Oswald, *NERC Staff*
4. **Project 2017-01 Modifications to BAL-003 - Authorize** – Jamie Calderon, *NERC Staff*
5. **Project 2023-07 Transmission System Planning Performance Requirements for Extreme Weather - Authorize** – Sandhya Madan, *NERC Staff*
6. **Project 2021-03 CIP-002* - Reject** – Jamie Calderon, *NERC Staff*
 - a. Communications Protocol Converters Standard Authorization Request
7. **Standards Committee Process Subcommittee Rule 321 Guidance Document* – Informational** – Troy Brumfield, *SC Vice-Chair*
 - a. Special Rule to Address Certain Regulatory and Board of Trustees Directives
8. **Standards Committee Meeting Schedule Update* - Informational** – Dominique Love, *NERC Staff*
 - a. 2025 Standards Committee Meeting Schedule
9. **Standards Development Efficiencies Group Update – Informational** – Dominique Love, *NERC Staff*
10. **Reliability Standards Development Plan – Informational** – Alison Oswald, *NERC Staff*
11. **Reliable IBR Integration and Milestone 3 of FERC Order No. 901 Update – Informational** – Sandhya Madan, *NERC Staff*

12. Projects Under Review* - Review

- a. [Project Tracking Spreadsheet](#) - Mike Brytowski, *PMOS Chair*
- b. [Projected Posting Schedule & Three-Month Outlook](#) - Nasheema Santos, *NERC Staff*

13. Legal Update and Upcoming Standards Filings* - Review – Alain Rigaud, NERC Staff

14. Project Updates

- a. Project 2022-04 EMT Modeling – Dan Kell and Michael Marz, *DT Chair and Vice Chair*
- b. Project 2023-01 EOP-004 IBR Event Reporting – Charlie Cook and Ali Miremadi, *DT Chair and Vice Chair*
- c. Project 2023-09 Risk Management for Third-party Cloud Services – Matt Hyatt and Jay Cribb, *DT Chair and Vice Chair*

15. Subcommittee Updates

- a. Project Management and Oversight Subcommittee (PMOS) – Mike Brytowski, *PMOS Chair*
- b. Standards Committee Process Subcommittee (SCPS) – Troy Brumfield, *SC Vice Chair*
- c. Standing Committees Coordinating Group (SCCG) – Todd Bennett, *SC Chair*
- d. Reliability Issues Steering Committee (RISC) – Todd Bennett, *SC Chair*
- e. Reliability and Security Technical Committee (RSTC) – Venona Greaff, *SC Member*
- f. NERC Board of Trustees – Sue Kelly, *NERC Board of Trustees*

16. Informational Items* - Enclosed

- a. Standards Committee Expectations*
- b. [2025 SC Meeting Schedule](#)
- c. [2025 Standards Committee Roster](#)
- d. Highlights of Parliamentary Procedure*

17. Adjournment*

*Background materials included.

Minutes

Standards Committee Meeting

T. Bennett, chair, called to order the meeting of the Standards Committee (SC or the Committee) on May 21, 2025, at 1:01 p.m. Eastern. D. Love determined the meeting had a quorum. The SC member attendance and proxy sheets are attached as Attachment 1.

NERC Antitrust Compliance Guidelines and Public Announcement

K. Boyd called attention to the NERC Antitrust Compliance Guidelines and the public meeting notice and directed questions to NERC's General Counsel, Sonia C. Rocha.

Introduction and Chair's Remarks

T. Bennett welcomed the Committee, guests, and proxies to the meeting.

Review January 22, 2025 Agenda (agenda item 1)

The Committee approved the May 21, 2025, meeting agenda.

Consent Agenda (agenda item 2)

The Committee approved the April 16, 2025, Standards Committee Meeting Minutes.

Project 2020-06 Verifications of Models and Data for Generators (agenda item 3)

J. Calderon provided an overview and highlighted that this project is one of three active projects that have assigned directives from Federal Energy Regulatory Commission (FERC) Order No. 901. S. Rueckert made a motion to authorize posting Project 2020-06 Verifications Model and Data for Generators proposed Reliability Standard MOD-026-2, and its associated Implementation Plan for an initial 26-calendar day formal comment and ballot period, with ballot pools formed in the first 10 calendar days, and initial ballots conducted during the last 10 calendar days of the comment period.

J. Wike seconded the motion.

The committee approved the motion with no opposition and no abstentions.

Project 2020-06 Verifications of Models and Data for Generators (agenda item 4)

J. Calderon provided an overview and highlighted that the addition of the new Standard Authorization Request (SAR) increased workload. Many DT members decided to resign from the project. C. Fritz made a motion to appoint three (3) supplemental candidates to the Project 2020-06 Verifications of Models and Data for Generators drafting team (DT), as recommended by NERC staff.

P. MacDonald seconded the motion.

The committee approved the motion with no oppositions and no abstentions.

Modifications to CIP-002 Identification (agenda item 5)

A. Oswald provided an overview. There was a conversation about the current practices that allow violations to be rolled up into a single standard. T. Stasko elaborated that the current enforcement process was a temporary solution, and the SAR would put in place a permanent solution that captures compliance history. P. MacDonald commented that the root cause of CIP violations has been the Cyber Assets not being identified or listed within his jurisdiction. J. Wike commented that Project 2016-02 DT wanted to pursue the objective of the SAR but due to the work of their SAR, they were unable to pursue a solution in the standards. J. Wike made a motion to:

- Accept the Modifications to CIP-002 Identification Standard Authorization Request (SAR);
- Authorize posting of the SAR for 30-day formal comment period; and
- Assign to Project 2021-03 CIP-002.

M. Hostler seconded the motion.

The committee approved the motion with no opposition. Maggy Powell, Patti Metro, and Venona Greaff abstained.

Project 2024-01 Rules of Procedure (ROP) Definitions Alignment (Generator Owner and Generator Operator) (agenda item 6)

A. Oswald provided an overview and highlighted that this SAR is the second assigned SAR to the project. There was a conversation about the scope of work of project 2022-02 as they are not able to create definitions per their Milestone 3 SAR. M. Hostler stated that definitions are important because they reduce ambiguity and interpretation during audits. The vice-chair of the DT provided the justification for the DT decision as Project 2022-02 will pursue a Distributed Energy Resources (DER) definition which could be used to define a sub-set of categories. P. MacDonald inquired about the project timeline on NERC Glossary of Terms. A. Oswald responded that the DT is reviewing comments and anticipates submitting definitions to the August Board of Trustees meeting for adoption. V. Greaff made a motion to reject the IBR Registration and Standards Applicability Glossary Update SAR, with a written response to the submitter. S. Rueckert seconded the motion.

The committee approved the motion. Charlie Cook, Marty Hostler, Jennie Wike, Robert Blohm, Paul MacDonald opposed and Jamie Johnson, Keith Jonassen, Claudine Fritz, Terri Pyle, Maggy Powell, and Daniela Cismaru abstained.

Modernize Standards Processes and Procedures Task Force Outreach Update (agenda item 7)

Chair Bennett provided an update and highlighted that the taskforce is working with a consultant during the development of recommendations. There was a discussion about the scope of the taskforce and objections that the taskforce is looking to achieve. Chair Bennett responded that the taskforce would look at the standards development process in its entirety and are still in the early stages. R. Blohm inquired about the closed meetings of the taskforce. Chair Bennett responded that closed meetings and minutes

allow for honest feedback and discussions. The Committee may participate in a survey to provide direct anonymous feedback to the taskforce which is located on the taskforce webpage.

Projects Under Review (agenda item 8)

M. Brytowski reviewed the Project Tracking Spreadsheet. N. Santos reviewed the Project Posting Schedule and three-month outlook.

Update Legal Update and Upcoming Standards Filings (agenda item 9)

A. Rigaud provided an update.

Adjournment

The meeting adjourned at 2:52 p.m. Eastern.

Standards Committee

2024 Segment Representatives

Segment and Terms	Representative	Organization	Proxy	Present (Member or Proxy)
Chair 2024-25	Todd Bennett* Managing Director, Reliability Compliance & Audit Services	Associated Electric Cooperative, Inc.		y
Vice Chair 2024-25	Troy Brumfield* Regulatory Compliance Manager	American Transmission Company		n
Segment 1-2024-25	Charlie Cook Lead Compliance Analyst	Duke Energy		y
Segment 1-2025-26	John Martinez Director- Transmission Operations	FirstEnergy		y
Segment 2-2024-25	Jamie Johnson Infrastructure Compliance Manager	California ISO		y
Segment 2-2025-26	Keith Jonassen Principal NERC Compliance Analyst	ISO-New England		y
Segment 3-2024-25	Claudine Fritz Principal Compliance Specialist	Exelon Corporation		y
Segment 3-2025-26	Vicki O' Leary Director – Reliability, Compliance, and Implementation	Eversource Energy		y
Segment 4-2024-25	Marty Hostler Reliability Compliance Manager	Northern California Power Agency		y
Segment 4-2025-26	Patti Metro* Senior Grid Operations & Reliability Director	National Rural Electric Cooperative Associate		y
Segment 5-2024-25	Terri Pyle* Utility Operational Compliance and NERC Compliance Office	Oklahoma Gas and Electric		y
Segment 5-2025-26	Josh Hale Commercial Services Manager	Southern Power Company		y

Segment and Terms	Representative	Organization	Proxy	Present (Member or Proxy)
Segment 6-2024-25	Sean Bodkin Senior Counsel	Dominion Energy	Barbara Marion	y
Segment 6-2025-26	Jennie Wike Compliance Lead	Tacoma Public Utilities		y
Segment 7-2024-25	Maggy Powell Principal Security Industry Specialist, Energy & Utilities	Amazon Web Services		y
Segment 7-2025-26	Venona Greaff* Senior Energy Analyst	Occidental Chemical Corporation		y
Segment 8-2024-25	Robert Blohm ¹ Managing Director	Keen Resources Ltd.		y
Segment 8-2025-26	Kimberly Janas Counsel to the Attorney General	Illinois Attorney General's Office		y
Segment 9-2024-25	Paul MacDonald ¹ Director Reliability Standards, Compliance and Enforcement	New Brunswick Energy and Utilities Board		y
Segment 9-2025-26	Daniela Cismaru ¹ Advisor	Market Surveillance Administrator		y
Segment 10-2024-25	Dave Krueger Senior Program Manager, Operations	SERC Reliability Corporation		y
Segment 10-2025-26	Steven Rueckert Director of Standards	WECC		y

¹ Serving as Canadian Representative

*Denotes SC Executive Committee Member

Quarterly Standards Committee Training

Action

Informational

Summary

NERC Standards Development will provide refresher training on project prioritization.

Project 2017-01 Modifications to BAL-003 - Phase II

Action

Authorize a 30-calendar day solicitation of nominations to supplement the Project 2017-01 Drafting Team (DT).

Background

Reliability Standard BAL-003-1 became effective in 2015. In the second quarter of 2017, an initial Standard Authorization Request (SAR) was submitted by the NERC Resources Subcommittee (RS) to address inconsistencies identified through implementation of the standard and to propose modifications to align the standard more closely with its purpose. The Standards Committee (SC) accepted the SAR at its April 18, 2018, meeting. The SC appointed the original DT during the fall of 2017, and additional DT members during the spring of 2018. The current DT roster is available [here](#).

This low priority project is following a two-phase approach to address the recommendations from the SAR. The first phase addressed the phase I recommendations from the SAR, resulting in the development of Reliability Standard BAL-003-2 and its subsequent approval by the Federal Energy Regulatory Commission (FERC) on July 15, 2020. The second phase scope of work is to: 1) revise the Reliability Standard to address the real-time aspects of Frequency Response necessary to maintain reliability; (2) ensure comparability of and applicability to the appropriate responsible entities; (3) develop measurements to incorporate Real-time and resource and load characteristics; and (4) ensure equitability of performance measurement.

The DT paused work in the second quarter of 2023, as it was designated as a low priority project and resources were diverted to support FERC Order No. 901 projects. As NERC resources became available, regular DT meetings resumed in the second quarter of 2025. As meetings resumed, it was determined that additional expertise would be needed to complete the project.

Section 4.3 of the Standard Processes Manual provides:

The Standards Committee may supplement the membership of a Reliability Standard drafting team or provide for additional advisors, as appropriate, to ensure the necessary competencies and diversity of views are maintained throughout the Reliability Standard development effort.

Project 2017-01 DT leadership and NERC staff request that the SC approve authorization of supplemental nominees to replace three (3) DT members that retired or are no longer able to serve. Also, the additional supplementation is sought so the DT has control level synchronous generation and asynchronous generation operations expertise, representation from the Texas Interconnection, and Balancing Authority representation from a geographical area with high levels of Inverter-Based Resource generation to complete this project.

Summary

NERC staff recommends the SC authorize a 30-calendar day solicitation of nominations to supplement the DT.

This project is designated as low priority, consistent with the NERC prioritization criteria.

Project 2023-07 Transmission System Planning Performance Requirements for Extreme Weather

Action

Authorize a 30-calendar day solicitation of nominations to supplement the Drafting Team (DT).

Background

Extreme weather events have occurred with greater frequency in recent years and are projected to occur with even greater frequency in the future. On June 15, 2023, FERC directed NERC to develop a new or modified Reliability Standard to address a lack of long-term planning requirements for extreme heat and cold weather events (FERC Order No. 896). The team developed a new TPL-008 and it was filed with FERC on December 17, 2024.

The new standard, TPL-008-1, requires: (1) the development of benchmark planning cases based on major prior extreme heat and cold weather events and/or meteorological projections, (2) planning for extreme heat and cold weather events using steady state and transient stability analysis expanded to cover a range of extreme weather scenarios, including the expected availability of the resource mix during extreme heat and cold weather conditions and wide-area impacts of extreme heat and cold weather, and (3) development of corrective action plans that mitigate any instances where performance requirements for extreme heat and cold weather events are not met.

On November 15, 2023, the SC approved the SAR for Phase Two. The DT was directed to develop a new or modified Reliability Standard to address the following: (1) normal and extreme natural events (not including extreme heat and cold), (2) gas-electric interdependencies, and (3) Distributed Energy Resources (DER) events. The goal is to ensure that transmission planners and planning coordinators have identified the stated risks, developed benchmark events, and corrective action plans. The original DT included 12 members, but only 7 are available for Phase 2 due to competing work commitments. The current DT Roster can be found [here](#).

Summary

NERC staff recommends the SC authorize a 30-calendar day solicitation of nominations to supplement the DT.

This project is designated as low priority, consistent with the NERC prioritization criteria.

Project 2021-03 CIP-002

Action

Reject the CIP-002 Communications Protocol Converters Standard Authorization Request (SAR), with a written response to the submitter.

Background

Project 2021-03 currently has four active Standard Authorization Requests (SARs) assigned to it:

- [CIP-002 and CIP-014](#) -Seeks to modify the standards to replace/update language with regards to “critical to the derivation of the Interconnection Reliability Operating Limits (IROLS) to appropriately identify facilities.”
- [CIP-002 Communication Protocol Converters](#) - Seeks to include the identification of communication protocol converters and the relationship to the exception in Section 4.2.3 of CIP-002.
- [CIP-002-5.1a Criterion 1.3 Revision SAR](#) - Seeks to add Criterion 2.6 to the list of Criteria in Criterion 1.3 in Attachment 1 of CIP-002-5.1a. This project will require the Transmission Operator (TOP) to categorize its BES Cyber System(s) as high impact that meet Criterion 2.6 as is also required of the Balancing Authority and Generator Operator in Criterion 1.2 and 1.4, respectively. By including Criterion 2.6 in Criterion 1.3, the TOP’s BES Cyber Systems(s) will be properly categorized as high impact for Transmission Facilities at a single station or substation location that is identified as critical to the derivation of IROLS and their associated contingencies.
- Modifications to CIP-002 Identification - Seeks to centralize the identification of Protected Cyber Assets (PCA), Electronic Access Control or Monitoring Systems (EACMS), and Physical Access Control Systems (PACS) as “CIP applicable” systems in a single standard. This SAR was accepted at the May 2025 SC meeting and is anticipated to be posted for a 30-day formal comment period the week of June 9, 2025.

The Project 2021-03 Drafting Team (DT) was initially formed by the Standards Committee (SC) on March 17, 2021, to conduct a field test and address a portion of the Project 2016-02 SAR that related to Transmission Owners Control Centers (TOCC).

Phase one of the project focused on the TOCC portion of the Project 2016-02 SAR, which addressed the categorization of certain TOCC performing Transmission Operator (TOP) functions as medium impact based on an aggregate weighted value of their Bulk Electric System (BES) Transmission Lines in Criterion 2.12. Phase one was completed and the Board adopted CIP-002-8 on December 10, 2024, which was filed with FERC on December 20, 2024.

Project 2021-03 CIP-002 is currently in phase two of development. On January 19, 2022, the SC accepted the CIP-002-5.1a - Serial Communications Request for Interpretation (RFI). During its February 16, 2022, meeting, the SC assigned the RFI to Project 2021-03 – CIP-002 and authorized solicitation for supplemental DT members. From May 23, 2022, through June 22,

2022, NERC solicited supplemental nominations and the supplemental DT members were appointed at the September 21, 2022, SC meeting.

After reviewing the RFI, the DT determined that the issue raised could be considered as part of this drafting team's work given the team is already modifying CIP-002. NERC staff worked with Burns & McDonnell, the original RFI submitters, to draft a SAR. At the February 22, 2023, meeting, the SC rejected the CIP-002-5.1a - Serial Communications RFI, accepted the CIP-002 Communications Protocol Converters SAR, authorized posting of the SAR for a 30-day formal comment period, and assigned the SAR to Project 2021-03 CIP-002 DT.

The Protocol Converters SAR posted for formal comment from March 02, 2023 – March 31, 2023. The DT reviewed the CIP-002 Communications Protocol Converters SAR comments on April 29, 2025. Based on the comments, the DT concluded that the SAR should not be pursued due to the SAR not clearly defining the reliability risks to the BES and that the scope of work of the SAR does not meet the CIP-002, CIP-003, and CIP-005 requirements or purpose. Industry commenters expressed that CIP-002 was not the right standard to address the SAR as the determination of whether a Cyber Asset is a BES Cyber Asset does not fall within CIP-002. A link to the summary response is provided [here](#). The DT voted unanimously to recommend that the SC reject the SAR.

NERC Standard Processes Manual Section 4.2 SAR Posting provides as follows:

- The SC, once again considering the public comments received and their resolution, may then take one of the following actions:
 - Authorize drafting the proposed Reliability Standard or revisions to a Reliability Standard.
 - Reject the SAR with a written explanation to the sponsor and post that explanation.

Summary

NERC staff and the DT recommends the SC reject the CIP-002 Communications Protocol Converters SAR, with a written response to the submitter.

This project is designated as medium priority, consistent with the NERC prioritization criteria.

Standard Authorization Request (SAR)

Complete and submit this form, with attachment(s) to the [NERC Help Desk](#). Upon entering the Captcha, please type in your contact information, and attach the SAR to your ticket. Once submitted, you will receive a confirmation number which you can use to track your request.

The North American Electric Reliability Corporation (NERC) welcomes suggestions to improve the reliability of the bulk power system through improved Reliability Standards.

Requested information			
SAR Title:		CIP-002 Communications Protocol Converters SAR	
Date Submitted:		February 3, 2023	
SAR Requester			
Name:		Dr. Trey Melcher	
Organization:		Burns & McDonnell	
Telephone:		Email:	tmelcher@burnsmcd.com
SAR Type (Check as many as apply)			
<input type="checkbox"/> New Standard		<input type="checkbox"/> Imminent Action/ Confidential Issue (SPM Section 10)	
<input checked="" type="checkbox"/> Revision to Existing Standard		<input type="checkbox"/> Variance development or revision	
<input type="checkbox"/> Add, Modify or Retire a Glossary Term		<input type="checkbox"/> Other (Please specify)	
<input type="checkbox"/> Withdraw/retire an Existing Standard			
Justification for this proposed standard development project (Check all that apply to help NERC prioritize development)			
<input type="checkbox"/> Regulatory Initiation		<input type="checkbox"/> NERC Standing Committee Identified	
<input type="checkbox"/> Emerging Risk (Reliability Issues Steering Committee) Identified		<input type="checkbox"/> Enhanced Periodic Review Initiated	
<input type="checkbox"/> Reliability Standard Development Plan		<input checked="" type="checkbox"/> Industry Stakeholder Identified	
Industry Need (What Bulk Electric System (BES) reliability benefit does the proposed project provide?):			
Protocol converters, if compromised, pose a threat to their connected BES Cyber System by virtue of aggregating serial system-to-system communications from substations to Control Center BES Cyber Systems. As such, this project supports reliability by clarifying when these protocol converters should be within a defined Electronic Security Perimeter.			
Purpose or Goal (How does this proposed project provide the reliability-related benefit described above?):			
This project would provide clarification through revisions to CIP-002 on when a communication protocol converter meets the definition of a BES Cyber Asset			
Project Scope (Define the parameters of the proposed project):			
This project will make revisions to CIP-002 to clarify communication protocol converters meet the definition of a BES Cyber Asset and have a 15-minute impact.			

Requested information
Detailed Description (Describe the proposed deliverable(s) with sufficient detail for a drafting team to execute the project. If you propose a new or substantially revised Reliability Standard or definition, provide: (1) a technical justification ¹ which includes a discussion of the reliability-related benefits of developing a new or revised Reliability Standard or definition, and (2) a technical foundation document (e.g., research paper) to guide development of the Standard or definition):
Revise CIP-002 to include the identification of communication protocol converters. Specifically, the revisions would be to CIP-002-5.1a Requirement R1, and relevant attachments as necessary, regarding clarification for system-to-system serial communication protocol converters between a Transmission Owner medium impact BES Cyber System that connects to a Transmission Operators BES Cyber Systems by either enforcing an authentication break or by residing inside a defined Electronic Security Perimeter (ESP).
Cost Impact Assessment, if known (Provide a paragraph describing the potential cost impacts associated with the proposed project):
Cost impact is unknown at this time.
Please describe any unique characteristics of the BES facilities that may be impacted by this proposed standard development project (e.g., Dispersed Generation Resources):
None
To assist the NERC Standards Committee in appointing a drafting team with the appropriate members, please indicate to which Functional Entities the proposed standard(s) should apply (e.g., Transmission Operator, Reliability Coordinator, etc. See the most recent version of the NERC Functional Model for definitions):
Transmission Operator and Transmission Owner
Do you know of any consensus building activities ² in connection with this SAR? If so, please provide any recommendations or findings resulting from the consensus building activity.
None
Are there any related standards or SARs that should be assessed for impact as a result of this proposed project? If so, which standard(s) or project number(s)?
NERC Project 2021-03 CIP-002
Are there alternatives (e.g., guidelines, white paper, alerts, etc.) that have been considered or could meet the objectives? If so, please list the alternatives.
None

¹ The NERC Rules of Procedure require a technical justification for new or substantially revised Reliability Standards. Please attach pertinent information to this form before submittal to NERC.

² Consensus building activities are occasionally conducted by NERC and/or project review teams. They typically are conducted to obtain industry inputs prior to proposing any standard development project to revise, or develop a standard or definition.

Reliability Principles

Does this proposed standard development project support at least one of the following Reliability Principles ([Reliability Interface Principles](#))? Please check all those that apply.

<input type="checkbox"/>	1. Interconnected bulk power systems shall be planned and operated in a coordinated manner to perform reliably under normal and abnormal conditions as defined in the NERC Standards.
<input type="checkbox"/>	2. The frequency and voltage of interconnected bulk power systems shall be controlled within defined limits through the balancing of real and reactive power supply and demand.
<input type="checkbox"/>	3. Information necessary for the planning and operation of interconnected bulk power systems shall be made available to those entities responsible for planning and operating the systems reliably.
<input type="checkbox"/>	4. Plans for emergency operation and system restoration of interconnected bulk power systems shall be developed, coordinated, maintained and implemented.
<input checked="" type="checkbox"/>	5. Facilities for communication, monitoring and control shall be provided, used and maintained for the reliability of interconnected bulk power systems.
<input type="checkbox"/>	6. Personnel responsible for planning and operating interconnected bulk power systems shall be trained, qualified, and have the responsibility and authority to implement actions.
<input type="checkbox"/>	7. The security of the interconnected bulk power systems shall be assessed, monitored and maintained on a wide area basis.
<input checked="" type="checkbox"/>	8. Bulk power systems shall be protected from malicious physical or cyber attacks.

Market Interface Principles

Does the proposed standard development project comply with all of the following [Market Interface Principles](#)?

	Enter (yes/no)
1. A reliability standard shall not give any market participant an unfair competitive advantage.	Yes
2. A reliability standard shall neither mandate nor prohibit any specific market structure.	Yes
3. A reliability standard shall not preclude market solutions to achieving compliance with that standard.	Yes
4. A reliability standard shall not require the public disclosure of commercially sensitive information. All market participants shall have equal opportunity to access commercially non-sensitive information that is required for compliance with reliability standards.	Yes

Identified Existing or Potential Regional or Interconnection Variances

Region(s)/ Interconnection	Explanation
e.g., NPCC	None

For Use by NERC Only

SAR Status Tracking (Check off as appropriate).

<input type="checkbox"/> Draft SAR reviewed by NERC Staff	<input type="checkbox"/> Final SAR endorsed by the SC
<input type="checkbox"/> Draft SAR presented to SC for acceptance	<input type="checkbox"/> SAR assigned a Standards Project by NERC
<input type="checkbox"/> DRAFT SAR approved for posting by the SC	<input type="checkbox"/> SAR denied or proposed as Guidance document

Version History

Version	Date	Owner	Change Tracking
1	June 3, 2013		Revised
1	August 29, 2014	Standards Information Staff	Updated template
2	January 18, 2017	Standards Information Staff	Revised
2	June 28, 2017	Standards Information Staff	Updated template
3	February 22, 2019	Standards Information Staff	Added instructions to submit via Help Desk
4	February 25, 2020	Standards Information Staff	Updated template footer

Standards Committee Process Subcommittee Rule 321 Guidance Document Development

Action

Informational

Background

At its meetings on December 9, 2024, and March 18, 2025, the Standards Committee Process Subcommittee (SCPS) solicited volunteers to develop a Rule 321 guidance document. The working group of volunteers have developed a first draft of that document for information and review of the Standards Committee (SC).

The working group developed this document to provide guidance to:

- Board of Trustees' responsibilities (informational);
- Standards Committees' responsibilities (guidance); and
- NERC staff responsibilities (checklist).

Summary

The SCPS is providing a first draft for a Rule 321 guidance document for feedback from the SC. The SCPS is working to bring a final version of this document to the SC at a future date.

Draft: Special Rule to Address Certain Regulatory and Board of Trustees Directives

June 2025

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Background/Overview

Special Rule to Address Certain Regulatory and Board of Trustees Directives in Section 321 (Rule 321) of the NERC Rules of Procedure (ROP) grants the Board of Trustees (BOT) the authority to address specific regulatory directives in instances where the ballot pool fails to approve a proposed Reliability Standard through the defined Standards Development Process (SDP).

The following criteria must be met in order to apply Rule 321:

- Proposed Reliability Standard must be the subject of a directive from the NERC BOT or an Applicable Governmental Authority; and
- The NERC BOT makes a written finding that a ballot pool failed to approve a proposed Reliability Standard that adequately addresses the regulatory directive.

The NERC ROP Section 321 outlines two primary paths to address this situation, namely through either sub-section 2 or sub-section 5, as outlined in Appendix B.

If the BOT selects sub-section 2, then NERC Staff and the Standards Committee (SC) must execute the following actions:

1. Convene a public technical conference to discuss the issues surrounding the regulatory or BOT directive, including whether or not the proposed Reliability Standard is just, reasonable, not unduly discriminatory or preferential, in the public interest, helpful to reliability, practical, technically sound, technically feasible, and cost-justified;
2. Work with NERC staff to prepare a memorandum discussing the issues with the proposed draft Reliability Standard, an analysis of the alternatives considered, and other appropriate matters;
3. Use the input from the technical conference to revise the proposed Reliability Standard, as appropriate; and
4. Re-ballot the proposed Reliability Standard one additional time, with such adjustments in the schedule as are necessary to meet the deadline contained in sub-section 2.1 of this Rule.

If the BOT selects sub-section 5, then NERC Staff and the SC must execute the following actions:

1. Collaborate with stakeholders to draft a Reliability Standard that addresses the regulatory or BOT directive and reflects the full development record; and
2. Support the BOTs execution of sub-sections 5.1 to 5.3.

This document provides formal guidance outlining the execution of the various steps associated with the Rule 321 process.

Goal Statement

The purpose of this guidance document is to provide additional instruction to the BOT, the SC, and NERC Staff on how to facilitate and execute actions identified under Rule 321, as selected by the BOT. This document is structured to clearly outline the roles and responsibilities of the BOT, SC, and NERC Staff in conducting these actions.

Scope

This guidance document is intended for use following the BOT's determination to execute Rule 321. It does not supersede or alter the requirements of Rule 321.

Standards Committee Responsibilities

The SC has a responsibility to ensure that drafting teams (DTs) address specific matters that are identified in directives issued by Applicable Governmental Authorities or by the NERC BOT pursuant to their authority granted in Section 322 of the ROP.

If the BOT is presented with a proposed Reliability Standard that fails to adequately address such directives, the BOT has the authority to remand, with instructions (including establishing a timeline for completion of required actions), the proposed Reliability Standard to the SC.

The role of the SC in the Rule 321 process is to address the applicable directives in a proposed Reliability Standard for the BOT's decision. The goal of the SC involvement is to develop a proposed Reliability Standard that addresses the applicable directives for the BOT to review and act upon. The SC does not approve the final Reliability Standard language. The SC utilizes the tools and processes outlined in Rule 321, including public technical conferences, industry outreach, and the previous development record to accomplish the Rule 321 process. The SC gives technical deference to the DT for further drafting of the proposed Reliability Standard.

Ensure Drafting Teams address specific matters identified in directives issued by Governmental Authorities or the BOT (Sub-section 1)

There are use several methods that the SC can use to ensure directives are addressed including, but not limited to:

- Consult NERC BOT, NERC Staff and/or Governmental Authority staff, and the development record to gain a clear understanding of the scope and requirements of the directive.
- Form a task force inclusive of SC members, industry stakeholders (which should include a number of former DT members who drafted the proposed Reliability Standard), and any other appropriate resource to address the directives. The task force will identify common themes from the development record.

Address BOT Instructions (Sub-sections 2, 3, and 4)

- Work with NERC Staff to convene a public technical conference focused on the specific directive(s). This conference should address whether the resulting Reliability Standard is just, reasonable, not unduly discriminatory or preferential, in the public interest, beneficial to reliability, practical, technically sound, technically feasible, and cost justified.
- Collaborate with NERC Staff to develop a comprehensive memorandum outlining the issues with the draft proposed Reliability Standard, an analysis of the alternatives considered, and other relevant matters. The memorandum should also address stakeholder concerns and include a description of how those concerns were or will be addressed.
- Use the input from the technical conference, and engage with stakeholders, including members of the DT, technical experts, and other resources, as necessary, to revise the Reliability Standard.
- Coordinate with NERC Staff to re-ballot the Reliability Standard in accordance with sub-sections 2.1 and 2.2 of section 321.
- If the criteria outlined in sub-section 3 of Rule 321 are satisfied, present the Reliability Standard to the BOT for approval.

-
- If the criteria outlined in sub-section 4 of Rule 321 are met, inform the BOT and provide support for the implementation of sub-section 4 of Rule 321.

Draft Reliability Standard and Support BOT Approval (Sub-section 5)

- In collaboration with stakeholders and with input from NERC Staff, prepare a draft Reliability Standard that fully addresses the regulatory or BOT directive, taking account of the entire developmental record pertaining to the matter.
- Support the BOT in implementing sub-section 5.1 of Rule 321. Refer to the “Address BOT Instructions” section of this document for guidance.
- If the draft Reliability Standard is accepted by the BOT, support the BOT in executing sub-section 5.2 of Rule 321.
- If the BOT finds that the draft Reliability Standard is not acceptable, support the BOT in executing sub-section 5.3 of Rule 321.

Board of Trustees (BOT) Responsibilities

When Rule 321 applies, the BOT may take one or more of the actions listed below in any order deemed appropriate to the circumstances. To the extent feasible and consistent with its obligations and established deadlines, the BOT shall prioritize actions that maximize stakeholder participation.

Remand proposed Reliability Standard to the SC (Sub-sections 1 and 2)

In the situations described below, the BOT has the authority to remand a failed proposed Reliability Standard to the SC with instructions as specified in sub-sections 1 and 2 of Rule 321.

- The BOT is presented with a proposed Reliability Standard that fails to adequately address a regulatory directive; or
- Upon a written finding that a ballot pool failed to approve a proposed Reliability Standard that contains a provision to adequately address a specific matter identified in a directive issued by an Applicable Governmental Authority or by the BOT.

Consider a re-balloted proposed Reliability Standard for approval (sub-sections 3 and 4)

- If the criteria in sub-section 3 of Rule 321 are met, the BOT shall consider a re-balloted proposed Reliability Standard for approval.
- If the criteria in sub-section 4 of Rule 321 are met, the BOT has the authority to consider a re-balloted proposed Reliability Standard for approval under the procedures outlined in sub-sections 4.1, 4.2 and 4.3.

Direct drafting and 45-day public posting of a Reliability Standard that addresses the Regulatory or BOT directive (sub-section 5)

If the criteria in sub-section 5 of Rule 321 are met, the BOT has the authority to:

- Direct the SC (with the assistance of stakeholders and NERC staff) to prepare a draft Reliability Standard that addresses the regulatory or BOT directive, taking account of the entire developmental record pertaining to the matter.
- If the SC fails to prepare such draft Reliability Standard, the BOT may direct NERC management to prepare such draft Reliability Standard.
- Convene a public technical conference to receive input on the matter.
- If the BOT determines that the modifications to the draft Reliability Standard are appropriate in light of the comments received, execute sub-section 5.2 of Rule 321.
- If the BOT is unable to find that the draft Reliability Standard is reasonable, implement sub-section 5.3 of Rule 321.
- Per sub-section 5.4, the filing of the Reliability Standard under sub-section 5.2 or sub-section 5.3 of Rule 321 shall include an explanation of the basis for the decision by the BOT.

Procedural Guidance

- The Chair of the SC coordinates with SC members to select a task force, make assignments to address the directive(s), and establish a development schedule to meet the Rule 321 requirements.
- In accordance with the established deadlines, working meetings are scheduled with task force members. The Chair of the SC determines the agenda and strategic direction for working sessions.
- A scribe or volunteer documents stakeholder comments and concerns raised during the public technical conference and notates any identified themes.
- The revised proposed draft Reliability Standard is presented to the entire SC for review and feedback.
- Reliability Standard revisions and drafting activities take into consideration the entire developmental record related to the matter.
- Throughout this process, certain factors, such as project timelines, procedures for selecting participants, the roles and responsibilities of participants engaging with NERC Staff and industry stakeholders, and BOT acceptance criteria, may be determined on a case-by-case basis, depending on the specific circumstances.
- Technical deference is given to the DT responsible for developing the initial draft of the Reliability Standard. Input from other technical resources may be considered if deemed appropriate by the task force.

Periodic Review

The SCPS will review and update this guidance at its next scheduled meeting following the conclusion of a Rule 321 occurrence. Additionally, if any changes are made to the NERC ROP Section 321, this guidance will be reviewed and, if needed, resubmitted for endorsement by the SC.

Reviewed By	Title	Comments/Notes	Review Date	Next Scheduled Review Date

Appendix A

NERC Staff Responsibilities for Rule 321 Guidance Document Checklist

Posting to the Project Page

- ☐ BOT memorandum.
- ☐ Project timeline to facilitate deadlines for Rule 321.
- ☐ SC's memorandum discussing issues, analysis of the alternatives considered, and other appropriate matters.

Developmental Record

- ☐ Link to the Project Page:
 - Reliability Standard(s) draft
 - Implementation Plan(s)
 - VRF/VSL document(s)
 - Technical Rationale(s)
 - Supplementary Reference and FAQ documents
 - Mapping Document(s)
 - Consideration of Directive(s) and Issue(s)
 - Consideration of Comments report(s)
- ☐ Link to Project Pages Related files:
 - DT Roster
 - Meeting Agendas
 - Meeting Notes
- ☐ Webinar link(s):
 - Dates
 - Presentations
 - Recordings
- ☐ Links to SC's agendas:
 - One-pagers
 - Supporting documents
 - Standards Committees' meeting notes
- ☐ Posting dates and voting outcomes.

Convening of Public Technical Conferences

- ☐ SC/NERC memorandum discussing issues, analysis of the alternatives considered, and other appropriate matters.
- ☐ Determination of venue.
- ☐ Determination of dates/times.
- ☐ Distribution of save-the-date announcement.
- ☐ Setup registration page.
- ☐ Technical conference announcements sent with a link to the registration page.
- ☐ Put panel of SMEs in place.
- ☐ Coordination with SC on industry stakeholders and vendors/sponsors, etc. that should be invited to participate.
- ☐ Goals and objectives developed around main themes from comment periods/technical disagreements.
- ☐ Finalize agenda.
- ☐ Collect presentations from speakers.
- ☐ Guidance document with next steps for industry stakeholders on outcomes from the technical conference.
- ☐ NERC staff/DT/SC members debrief.
- ☐ Survey to participants after the technical conference.
- ☐ Technical Conference lessons learned.

Revisions to proposed Reliability Standard

- ☐ DT with SC use inputs from the technical conference to develop the standard or standard revisions for final draft.
- ☐ DT/SC schedule and announce joint public meetings.
- ☐ Work with the SC to prepare a draft Reliability Standard that addresses the regulatory or BOT directive(s), considering the entire developmental record.
- ☐ Facilitate a Quality Review of the proposed draft Reliability Standard.
- ☐ Draft informational/update one-page(s) for SC meeting(s).

Postings

- ☐ Re-ballot the proposed Reliability Standard one additional time, with adjustments in the schedule necessary to meet the deadline contained in sub-section No. 2.1 of Rule 321:
 - Re-ballot shall be completed within forty-five (45) days of the BOT remand.
 - Negative votes without comments only counted for establishing quorum.
 - Affirmative votes and negative votes with comments are counted for purposes of determining number of votes cast and whether the proposed Reliability Standard has been approved.
- ☐ If re-ballot fails to achieve at least an affirmative two-thirds majority vote of the weighted segment votes cast, but does achieve at least a sixty (60) percent affirmative majority of the weighted segment votes cast, with a quorum established, then it can be presented to the BOT for consideration of approval.
 - Subsequent to the BOT issuing notice of intent to consider proposed Reliability Standard, solicitation for written public comment particularly focused on the technical aspects of the provisions of the proposed Reliability Standard that address the specific matter identified in the regulatory or BOT directive.

Filings – at direction of Board of Trustees

- ☐ Petition to FERC for compliance filing; or
- ☐ Petition to FERC to approve.

Rule 321 Technical Conference

Instructions: Following a Rule 321 Public Technical Conference, convene a Lessons Learned session consisting of NERC staff and SC members to determine how future conferences can be improved. Following is a list of questions to consider, but it is not all-inclusive. Some questions or discussion items may be situation dependent.

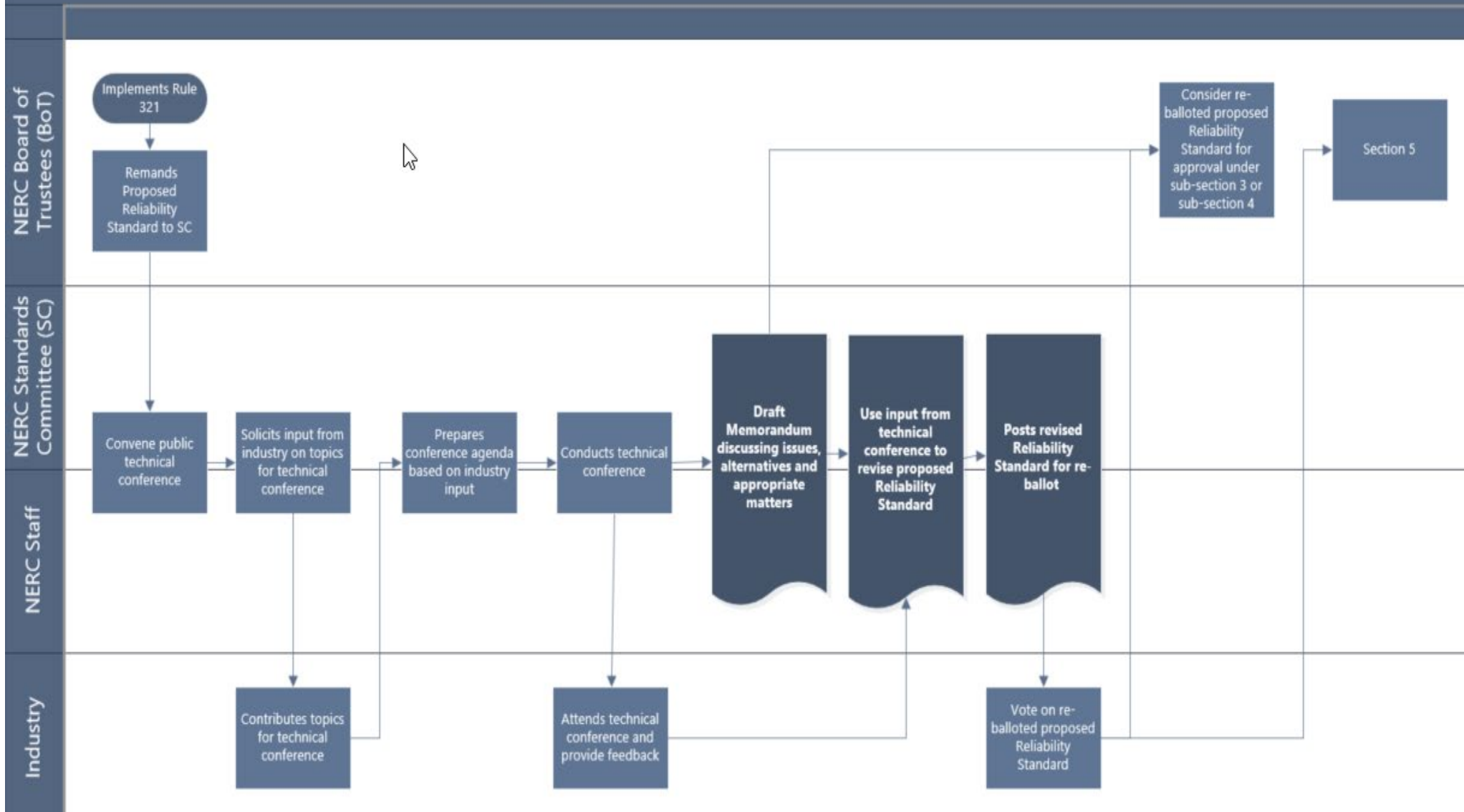
- ☐ Was a schedule of events developed?
- ☐ Any issues with accessing or receiving technical conference agenda, documents, or announcements?
- ☐ Was registration accessible to participants in a timely manner?
- ☐ Was the technical conference organized with agendas and clear objectives?
- ☐ Any feedback received on preferences for in-person vs virtual?
- ☐ Any logistical issues? (use of meetings rooms, sound, food/beverages, visual display, etc.)?
- ☐ How were any issues or follow up items identified during the technical conference?
- ☐ Was there adequate support staff?
- ☐ What worked? What did not work? Recommendations for improvement?
- ☐ Any feedback on communication methods?
- ☐ Were changes in the agenda or events clearly communicated to those participating in the technical conference?

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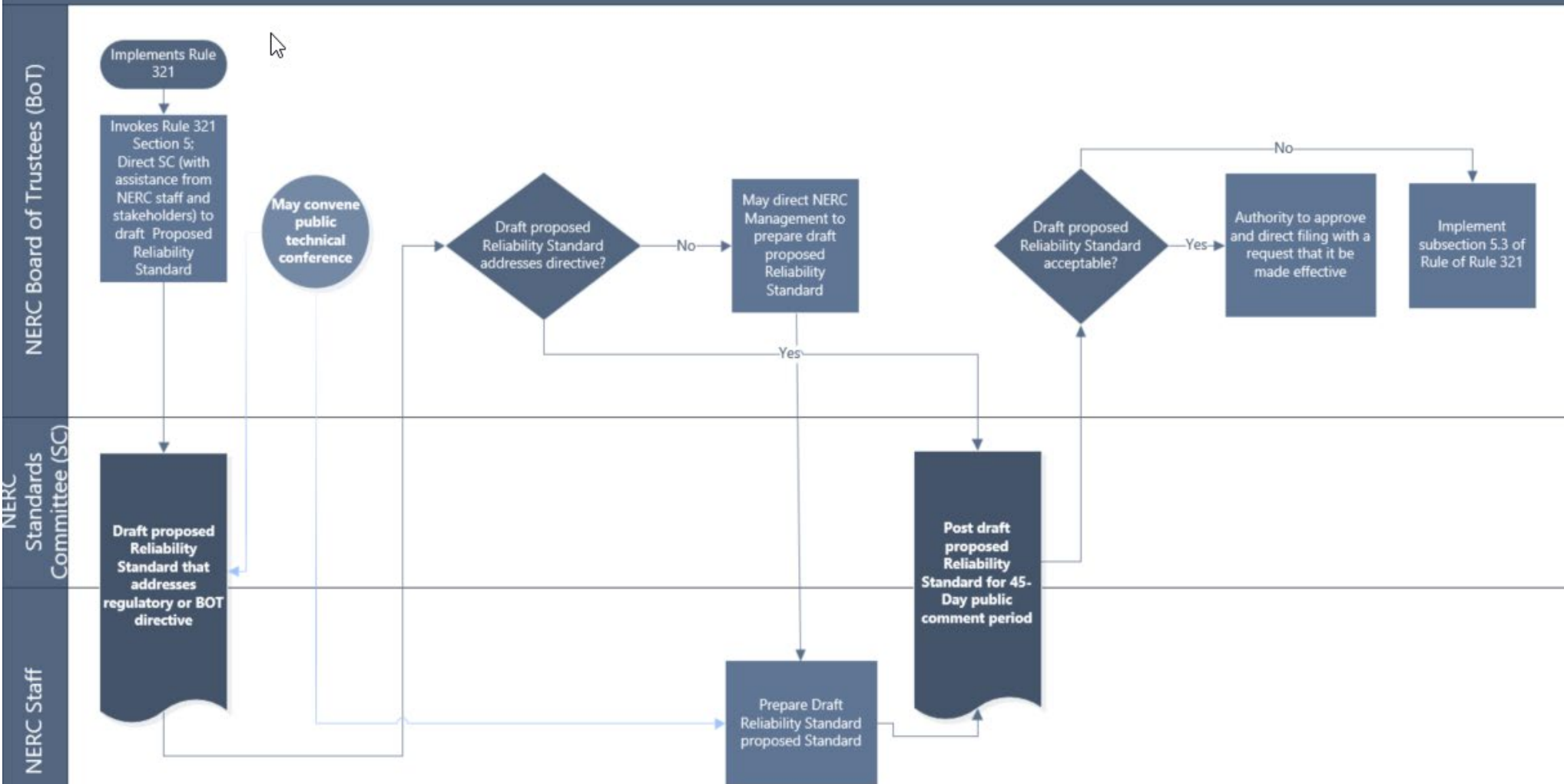


Appendix B

Rule 321 Process and Timeline – 45 calendar days Start to End



Rule 321, Section 5, Process and Timeline –



2025 Standards Committee Meeting Schedule Update

Action

Informational

Summary

The 2025 Standards Committee (SC) Meeting Schedule will be posted on the SC landing page under Committee Resources.

2025 Standards Committee Meeting Schedule

Please note that the times for in-person meetings highlighted in red are based on local time zones, while the times indicated for conference calls are based on Eastern Time.

- January 15, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- February 19, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- **March 19, 2025 — Dallas, TX (Roam Facility) | 10:00 a.m. - 3:00 p.m. Central**
- April 16, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- May 21, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- **June 11, 2025 — Folsom, CA (CAISO) | 10:00 a.m. - 5:00 p.m. Pacific | Joint with RSTC**
- **June 12, 2025 — Folsom, CA (CAISO) | 10:00 a.m. - 3:00 p.m. Pacific**
- July 16, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- August 20, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- **September 17, 2025 — Charlotte, NC (Duke Energy) | 10:00 a.m. - 3:00 p.m. Eastern**
- October 15, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- November 19, 2025 — Conference Call | 1:00 - 3:00 p.m. Eastern
- **December 9, 2025 — Birmingham, AL (Southern Company) | 10:00 a.m. - 3:00 p.m. Eastern**

**Standard Development Efficiencies - Ending work on Unsuccessful Projects Group
Update**

Action

Informational

Summary

This item is to inform the Standards Committee of the progress of the Standards Development Efficiencies Group.

Reliability Standards Development Plan

Action

Informational

Summary

The 2026-2028 Reliability Standards Development Plan will be posted for informal comment July through August 2025.

Reliable IBR Integration and Milestone 3 of FERC Order No. 901 Update

Action

Informational

Summary

This item is to inform the Standards Committee of the outcomes from the June workshop pertaining to FERC Order No. 901 Milestone 3 related standards projects.

**NERC Legal and Regulatory Update
May 6, 2025 – May 28, 2025**

NERC FILINGS TO FERC SUBMITTED SINCE LAST SC UPDATE

FERC Docket No.	Filing Description	FERC Submittal Date
RD22-4-001	<u>Inverter-Based Resources Work Plan Progress Update</u> NERC submitted a progress update on its Inverter-Based Resources Work Plan as directed by FERC in its November 17, 2022 Order.	5/6/2025
RM24-8-000	<u>Errata and Supplemental Petition of NERC for Approval of CIP Reliability Standards</u> NERC submitted errata for Commission approval in the proposed CIP Reliability Standards addressing virtualization and highlights excerpts from the record regarding technical concepts within the proposed Reliability Standards.	5/20/2025
RR23-4-000	<u>Compliance Filing Regarding 2023 Revisions to the NERC ROP for Reliability Standards</u> NERC submitted a compliance filing regarding 2023 revisions to its Rules of Procedure (ROP). The attached report evaluates the effectiveness of the 2023 revisions to the ROP regarding standards development and is being filed in compliance with the November 2023 FERC order approving the revisions.	5/28/2025
RD25-7-000	<u>Reply Comments regarding EOP-012-3</u> NERC submitted reply comments regarding proposed Reliability Standard EOP-012-3 in response to comments by the Union of Concerned Scientists.	5/28/2025

FERC ISSUANCES SINCE LAST SC UPDATE

FERC Docket No.	Issuance Description	FERC Issuance Date
RR25-1-000	Order Approving Revisions to Appendix 4E of the NERC ROP FERC issued an order approving revisions to Appendix 4E of NERC's Rules of Procedure. The order also directs a compliance filing within 120 days.	5/20/2025

ANTICIPATED UPCOMING FILINGS

FERC Docket No.	Filing Description	Anticipated Filing Date
RR24-4-000	Compliance Filing Regarding ERO 2024 Five-Year Performance Assessment.	6/17/2025

Standards Committee Expectations

Approved by Standards Committee January 22, 2025

Background

Standards Committee (SC) members are elected by members of their segment of the Registered Ballot Body, to help the SC fulfill its purpose. According to the [Standards Committee Charter](#), the SC's purpose is:

The Standards Committee (the Committee) of the North American Electric Reliability Corporation (NERC), working with NERC Standards Staff, manages and executes the Reliability Standards development process to timely develop and maintain a comprehensive set of results-based Reliability Standards.

Section 306 of the Rules of Procedure establishes that "The Standards Committee shall provide oversight of the Reliability Standards development process to ensure stakeholder interests are fairly represented. The Standards Committee shall not under any circumstance change the substance of a draft or approved Reliability Standard."

The Committee is responsible for ensuring that the Reliability Standards, definitions, Variances and Interpretations developed by drafting teams are developed in accordance with the processes in the Standard Processes Manual, Appendix 3A of the NERC Rules of Procedure to support NERC's benchmarks for Reliability Standards as well as criteria for governmental approval.

The Standards Committee, as a process oversight committee, does not base its process decisions on the technical content of Reliability Standards or Standards Authorization Requests.

The purpose of this document is to outline the key considerations that each member of the SC must make in fulfilling his or her duties. Each member is accountable to the members of the Segment that elected them, other members of the SC, and the NERC Board of Trustees for carrying out their responsibilities in accordance with this document.

Expectations of Standards Committee Members

1. SC members represent their segment, not their organization or personal views. Each member is expected to identify and use mechanisms for being in contact with members of the segment in order to maintain a current perspective of the views, concerns, and input from that segment. NERC can provide mechanisms to support communications if an SC member requests such assistance.
2. SC members base their decisions on what is best for reliability and must consider not only what is best for their segment, but also what is in the best interest of the broader industry and reliability.
3. SC members should make every effort to attend scheduled meetings, and when not available, may designate a proxy. Proxies may attend and vote at Committee meetings provided the

absent Committee member notifies in writing the Committee chair, vice chair or secretary along with the reason(s) for the proxy. SC business cannot be conducted in the absence of quorum, and it is essential that each SC member make a commitment to being present.

4. SC members should not leverage or attempt to leverage their position on the SC to influence the outcome of standards projects.
5. The role of the SC is to manage the standards process and the quality of the output, not the technical content of standards.
6. SC members should conduct themselves as detailed in the NERC Antitrust Compliance Guidelines and NERC Participant Conduct Policy.

Parliamentary Procedures

Based on Robert's Rules of Order, Newly Revised, 11th Edition, plus "Organization and Procedures Manual for the NERC Standing Committees"

Motions

Unless noted otherwise, all procedures require a "second" to enable discussion.

When you want to...	Procedure	Debatable	Comments
Raise an issue for discussion	Move	Yes	The main action that begins a debate.
Revise a Motion currently under discussion	Amend	Yes	Takes precedence over discussion of main motion. Motions to amend an amendment are allowed, but not any further. The amendment must be germane to the main motion, and cannot reverse the intent of the main motion.
Reconsider a Motion already approved	Reconsider	Yes	Allowed only by member who voted on the prevailing side of the original motion.
End debate	Call for the Question or End Debate	No	If the Chair senses that the committee is ready to vote, he may say "if there are no objections, we will now vote on the Motion." The vote is subject to a 2/3 majority approval. Also, any member may call the question. This motion is not debatable. The vote is subject to a 2/3 vote.
Record each member's vote on a Motion	Request a Roll Call Vote	No	Takes precedence over main motion. No debate allowed, but the members must approve by 2/3 majority.
Postpone discussion until later in the meeting	Lay on the Table	Yes	Takes precedence over main motion. Used only to postpone discussion until later in the meeting.
Postpone discussion until a future date	Postpone until	Yes	Takes precedence over main motion. Debatable only regarding the date (and time) at which to bring the Motion back for further discussion.
Remove the motion for any further consideration	Postpone indefinitely	Yes	Takes precedence over main motion. Debate can extend to the discussion of the main motion. If approved, it effectively "kills" the motion. Useful for disposing of a badly chosen motion that cannot be adopted or rejected without undesirable consequences.
Request a review of procedure	Point of order	No	Second not required. The Chair or secretary shall review the parliamentary procedure used during the discussion of the Motion.

Notes on Motions

Seconds. A Motion must have a second to ensure that at least two members wish to discuss the issue. The “second” is not recorded in the minutes. Neither are motions that do not receive a second.

Announcement by the Chair. The Chair should announce the Motion before debate begins. This ensures that the wording is understood by the membership. Once the Motion is announced and seconded, the Committee “owns” the motion, and must deal with it according to parliamentary procedure.

Voting

Voting Method	When Used	How Recorded in Minutes
Unanimous Consent The standard practice.	When the Chair senses that the Committee is substantially in agreement, and the Motion needed little or no debate. No actual vote is taken.	The minutes show "by unanimous consent."
Vote by Voice	The standard practice.	The minutes show Approved or Not Approved (or Failed).
Vote by Show of Hands (tally)	To record the number of votes on each side when an issue has engendered substantial debate or appears to be divisive. Also used when a Voice Vote is inconclusive. (The Chair should ask for a Vote by Show of Hands when requested by a member).	The minutes show both vote totals and then Approved or Not Approved (or Failed).
Vote by Roll Call	To record each member's vote. Each member is called upon by the Secretary, and the member indicates either "Yes," "No," or "Present" if abstaining.	The minutes will include the list of members, how each voted or abstained, and the vote totals. Those members for which a "Yes," "No," or "Present" is not shown are considered absent for the vote.

Decorum Talking Points

Standards Committee Meetings use the following Governance Structure:

- Following each Agenda item, the Chair will call for the Sponsor to make a presentation.
- The Chair will solicit any motions from the Committee, including motions for action on the agenda item.
- To make a motion, a member of the Standards Committee or recognized proxy must obtain the floor. To obtain the floor a member may raise their hand virtually, or table tent for in person meetings. The Chair will recognize the member, who may then state their motion.
- The motion must receive a second to be considered. To second a motion, a member would obtain the floor and state that they second the motion.
- After a second, the Chair will ask whether there is any discussion.
- At this time, SC members may either debate the motion or make another motion.
- To participate in discussion, members must obtain the floor.
- Following such discussion, the Chair will call the vote.
- To amend a motion or make another motion, a member must obtain the floor and propose their amendment. The amendment must then be seconded. The amendment must be voted on prior to returning to the main motion.
- Agenda items will pass with a simple majority of votes cast being in the affirmative. An exception exists for revisions to the Standard Processes Manual and the Standards Committee Charter, which require a 2/3 affirmative vote.