

Meeting Notes

Project Management and Oversight Subcommittee (PMOS) Conference Call

January 31, 2018 | Noon - 1:30 p.m. Eastern

Introduction and Chair's Remarks

Chair C. Yeung called the meeting to order at 12:03 p.m. Eastern. The Chair provided the subcommittee with opening remarks and welcomed members and guests. All members were in attendance.

Members included: Colby Bellville, Michael Brytowski (vice chair), Amy Casuscelli, Ken Lanehome, Linda Lynch, Ash Mayfield, Mark Pratt, Kirk Rosener, and Charles Yeung (chair).

Observers included: Rachel Coyne, Brenda Hampton, Quinn Morrison, and Guy Zito.

NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and Public Announcement were reviewed by S. Barfield-McGinnis. There were no questions.

Agenda Items

1. Review of Agenda

C. Yeung reviewed the agenda with members and attendees.

2. Consent Agenda

S. Barfield-McGinnis noted to the group that action for Project 2017-02 on the agenda needed to be updated to "accept baseline" rather than "review." Both the amended agenda and PMOS December 6, 2017 Meeting Notes were approved by consent.

3. Review of Prior Action Items

S. Barfield-McGinnis reported there were no action items from the December 6 meeting.

4. Project Tracking Spreadsheet (PTS) and Project Review

- a. 2013-03 – Geomagnetic Disturbance Mitigation – S. Barfield-McGinnis noted that the project was filed with the Federal Energy Regulatory Commission and could be archived in the PTS. There were no objections.
- b. 2015-09 – Establish and Communicate System Operating Limits – K. Lanehome reported the project could post in March or April.
- c. 2015-10 – Single Points of Failure TPL-001 – M. Pratt reported the documents are in quality review. The team is removing the Reliability Coordinator functional entity. The team approach is to classify single points of failure as a new "P8" category for redundancy. G. Zito expressed caution about using the term "redundancy" for the category.

- d. 2016-02 – Modifications to Critical Infrastructure Protection (CIP) Standards – K. Lanehome reported the team would be meeting in mid-February and post CIP-012 for comment and ballot at the end of February. The team anticipates presenting the standard to the NERC Board of Trustees (Board) in May 2018 for adoption. He also noted that the team is updating the implementation plan for CIP-002.
- e. 2016-04 – Modifications to PRC-025-1 – C. Yeung deferred to S. Barfield-McGinnis for the update. He noted that the project will be moving forward for adoption by the Board at their February 2018 meeting.
- f. 2017-01 – Modifications to BAL-003-1 – L. Lynch reported the team was meeting today and would be combining the two Standard Authorization Requests (SAR). Anticipate delivering to Standards Committee (SC) in March to authorize final posting of SAR and move to standard drafting.
- g. 2017-02 – Modifications to Personnel Performance, Training, and Qualifications Standards – M. Brytowski reported that the SC approved the SAR and the Project 2017-02 SAR drafting team (SAR DT) was appointed as the standard drafting team for the standard development process. The standard was posted January 22, 2018 for a 45-day comment period and closes on March 7, 2018. No issues are anticipated with this project. He also presented the proposed project baseline schedule to the group. The following baseline schedule was presented to attendees:
 - i. 1/22/2018 – Initial Ballot
 - ii. 4/27/18 – Final Ballot
 - iii. 5/9/18 – Board Adoption
 - iv. 6/9/18 – Filing (date is typically 30 days after Board)

A motion by M. Brytowski was made to accept the baseline as presented. The motion was properly seconded and passed unanimously.

- h. 2017-03 – Periodic Review of FAC-008-3 Standard – M. Pratt reported the periodic review team had a conference call on January 11, 2018 and will have an in-person meeting February 5, 2018 to review responses.
- i. 2017-04 – Periodic Review of Interchange Scheduling and Coordination Standards (INT) – C. Yeung updated attendees that the INT review team has posted the comment form with recommendations for comment through February 23, 2018. They will review the responses at their next meeting at the end of February. The main recommendation is to retire INT-004-3.1 and INT-010-2. There are also recommendations to remove terms from the standards for “emergency” and “on-time” due to ambiguity.
- j. 2017-05 – Project 2017-05 NUC-001-3 Periodic Review – A. Casuscelli noted that the review team’s preliminary recommendations have been posted for a 45-day comment period ending January 29, 2018. A conference call will be scheduled to review the comments received and finalize the team recommendations.

- k. 2017-06 – Modifications to BAL-002-2 – K. Lanehome reported that the team is working on the SAR and plan to deliver to the SC in February for acceptance and to appoint the SAR team as the drafting team.
- l. 2017-07 – Standards Alignment with Registration – M. Brytowski reported that the team met at CAISO on January 17, 2018. The team has a call on March 8, 2018 and anticipates posting a SAR in February 2018, and present the SAR at the March 2018 SC meeting.

5. PMOS Membership

- a. NERC received a request from Sean Cavote, PSEG, to join the PMOS. C. Yeung led a discussion on whether there is a need to augment the PMOS with additional members. It was determined that projects were adequately covered and there was not a need to add members to PMOS. S. Barfield-McGinnis took an action item to respond to S. Cavote on the PMOS decision. The discussion raised questions concerning opportunities for PMOS to be engaged on other projects like the Standards Efficiency Review (SER) project.

6. Other

- a. C. Yeung asked the PMOS members if there were ways the PMOS Liaisons could have provided input to the Critical Infrastructure Protection Notice of Proposed Rulemaking that proposed a number of directives. There were no specific input identified by the members or other attendees.
- b. C. Yeung asked members what could be done to increase visibility on Guideline development with Standards projects. Members provided a couple of ideas, such as, adding the information to the weekly Standards and Compliance bulletin. S. Barfield-McGinnis took an action item to investigate.
- c. C. Yeung reminded the group the next PMOS meeting will be in-person at the Western Electricity Coordinating Council (WECC) Regional Entity in Salt Lake City, Utah on Wednesday, March 14, 2018 from 8:00 to 10:00 a.m. Mountain.

7. Action Items

- a. Ensure the team holds a webinar for Project 2015-10 Single Points of Failure. (M. Pratt)
- b. Update Project 2016-02 Modifications to CIP Standards PTS dates to the third comment period for CIP-012 and the third and fourth comment period for CIP-002. (S. Barfield-McGinnis)
- c. Update Project 2017-01 Modifications to Bal-003-1 to note that the two SARs were combined to the PTS. (S. Barfield-McGinnis)
- d. Update Project 2017-02 Modifications to Personnel Performance, Training, and Qualifications Standards with baseline schedule. (S. Barfield-McGinnis)
- e. Research ways to improve visibility of Reliability Guidelines, Implementation Guidance, and other documents related to standards. For example, adding links to the weekly Standards and Compliance bulletin. (S. Barfield-McGinnis)

- f. Determine if there are opportunities for PMOS to become engaged with the upcoming SER project. (S. Barfield-McGinnis)

8. Adjournment

C. Yeung adjourned the meeting at 1:31 p.m. Eastern.