

# Meeting Minutes

## Project Management and Oversight Subcommittee (PMOS)

January 29, 2020 | 1:00–3:00 p.m. Eastern

### Introduction and Chair's Remarks

Chair C. Yeung called the meeting, to order at 1:00 p.m. Eastern. The meeting was announced via the PMOS email distribution list on January 21, 2020 as well as being publicly posted on the [www.nerc.com](http://www.nerc.com) website. The chair provided the subcommittee with opening remarks and welcomed members<sup>1</sup> and guests. The secretary held roll call for members and identified other attendees that were in attendance. Those in attendance included:

Members: Charles Yeung (PMOS chair), Michael Brytowski (PMOS vice chair), Colby Bellville, Masuncha Bussey, Linda Lynch, Ash Mayfield, Quinn Morrison, Mark Pratt, and Kirk Rosener. A quorum of voting members (i.e. nine of ten) in addition to non-voting member Amy Casuscelli.

Observers: from industry: Dennis Chastain (TVA), Kim Thomas (Duke Energy), Kimberly Zimmerman (Energysec), Rachel Coyne (TRE), Darnez Gresham (MidAmerican), Sing Tay (OGE), and Kent Feliks (AEP); from NERC: Elsa Prince (secretary) and Scott Barfield-McGinnis.

### NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and Public Announcement were presented and reviewed by the secretary. The secretary noted the full antitrust guidelines and public announcement were provided in the agenda package to each member via email and posted on the PMOS webpage. There were no questions.

### Agenda Items

#### 1. Review of Agenda

C. Yeung reviewed the agenda with members and attendees.

#### 2. Consent Agenda

The December 18, 2019 Meeting Minutes were reviewed, motion by C. Yeung, was properly seconded, and approved by unanimous consent.

#### 3. Review of Prior Action Items

E. Prince reported on the following action items from the December 18, 2019 in-person meeting:

- a. S. Barfield provided the PMOS with the informational one-pager that defines the complexity factor algorithm.

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<sup>1</sup> The PMOS is composed of industry stakeholders where the chair or vice chair must be a member of the Standards Committee (SC) and the SC leadership are non-voting members of the PMOS.

#### 4. Project Tracking Spreadsheet (PTS) and Project Review

- a. **2015-09** – Establish and Communicate System Operating Limits (SOL) – K. Lanehome reported the following:

**Phase I (2015-09):** The team met in Atlanta on January 22 and 23 to continue work on edits to FAC-011 and FAC-014. Most of what is left is cleaning up wording. Next Steps: Complete edits in the next few weeks and begin quality review in mid-February. Meetings are scheduled the first week of March to complete QR. Schedule: A 45-day additional comment and ballot period is planned for late March.

- b. **2016-02** – Modifications to Critical Infrastructure Protection (CIP) Standards – K. Lanehome reported the following:

- i. (2016-02c) CIP-002-5.1a: The team met in Atlanta on Jan 14-16 and spent time responding to comments from the formal posting. It passed at 96% but Texas RE had issues with the proposed edits to Attachment 1 2.12. The proposal will change the impact rating of some control centers in their area from Medium to Low, which is a risk to reliability. Next Steps: Texas RE and NERC are having discussions on how to move forward. A regional variance is a possibility, which would require an additional ballot. Next steps will be determined based on the results of those discussions.
- ii. (2016-02d) Version 5 TAG, Cyber Asset and BES Cyber Asset (BCA) definitions, Network and Externally Accessible Devices (ESP, ERC, IRA), Virtualization, and CIP Exceptional Circumstances: The team met in Atlanta on Jan 14-16 and continued with edits to CIP-005, 007 and 010. Next Steps: Postings are still delayed while awaiting completion of work by the BCSI and Supply Chain CIP teams. Focus is being made on industry outreach. A few webinars are being planned for the next few months as well as an in-person industry workshop at the Atlanta NERC office on April 1. The next in-person meeting is scheduled for Feb 25-27 in San Antonio. Schedule: To be determined based on how quickly the other CIP SDTs can complete their projects. Assuming they are finished by summer of 2020, the team is hoping for a first formal posting in July 2020.

- c. **2017-01** – Modifications to BAL-003-1.1 – L. Lynch reported the following:

**Phase I (2017-01):** The standard passed at 100%. The project documents went to the Board in November 2019 and was filed on December 19, 2019.

**Phase II (2017-01b):** On December 12, 2019, the SDT held a follow-up call to review the individual progress of the 'sub-teams' on the technical justifications for the revised and new requirements. The next step is to Post a Draft 1 version of the revised Standard with the technical justifications for industry comment in the 1st quarter of 2020. Schedule: The SDT is meeting at the NERC headquarters on January 29 – 30, 2020 to finalize the Draft 1 version of the Standard with technical justifications for posting for industry comment. Also, a revised project timeline for Phase II will be developed, and may account for a Field Trial, which would create a multi-year timeline for Phase II.

- d. **2017-07** – Standards Alignment with Registration – M. Brytowski reported that all seven standards and implementation plans passed the initial ballot with 99% approval. The project will go to the BOT for adoption during the February 2020 meeting.
- e. **2018-04** – Modifications to PRC-024-2 – L. Lynch reported that the standards passed industry balloting at 82.5%. The standard will be presented to the NERC Board for adoption in February.
- f. **2019-01** – Modifications to TPL-007-3 – M. Brytowski reported that the Transmission System Planned Performance for Geomagnetic Disturbance Events passed final ballot at 78.95% and is going to the NERC board for the Feb 2020 meeting.
- g. **2019-02** – BES Cyber System Information Access Management – K. Rosener reported that there is a BES Cyber System Information Access Management SDT meeting next week. The SDT conducted a Webinar and Q/A session on 1/16/2020. There were over 300 participants, and 62 questions were received from Industry. The formal Industry Comments and Ballots due 2/3/2020. The next meeting is scheduled for February 25-27.
- h. **2019-03** – Cyber Security Supply Chain Risk – M. Bussey reported that there was an SDT WebEx meeting on November 25, 2019, and on December 17, 2019. The December 17, 2019 meeting was to discuss and review the documents from QR. On January 23, 2020 there was an SDT WebEx meeting to discuss the upcoming initial posting on January 27th, the Technical Rationale and Implementation Guidance documents. The SDT divided itself into 3 subgroups to tackle each set of documents for each CIP standard (CIP-005, CIP-010 & CIP-013). Each subgroup is tasked with having a draft document completed for a group review before the in-person team meeting in March. These documents will be completed before for the 2nd posting. The upcoming schedule is as follows: The initial posting to be released on January 27<sup>th</sup>, there will be an Industry Webinar on February 4<sup>th</sup>, 2020; and the 2nd in person meeting is scheduled for March 2020.
- i. **2019-04** – Modifications to PRC-005-6 – M. Pratt reported that the SAR Drafting Team met on 1/22-23/2020 to address industry comments and refine the scope of the SAR. The team will seek feedback from the SPCS during their meeting 1/28-29/2020 regarding extent of applicability to DERs before developing baseline schedule, as this may necessitate additional targeted subject matter expertise on the team. SAR DT call scheduled for 2/12/2020 to finalize responses to industry comments and refinements to SAR in preparation for a 30-day posting period.
- j. **2019-05** – Modifications to PER-003-2 – C. Bellville reported that at the December 18 SC meeting, the SC accepted the revised Standard Authorization Request (SAR); and authorized drafting revisions to PER-003; and appointed the Project 2019-05 Modifications to PER-003-2 SAR Drafting Team (DT) as the Project 2019-05 Standard Drafting Team (SDT). The SDT met as a team on January 14-15 to begin the process of revising PER-003-2 and developing the industry comment form. The Quality Review is being conducted on the standard and implementation plan January 17-23rd. The SDT is planning on conducting industry outreach via a NERC Webinar. The team plans to submit to the SC in March 2020, however, the initial posting date has not been finalized.

- k. **2019-06** – Cold Weather – M. Brytowski reported that the SAR SDT is meeting during Jan 28-30 to discuss comments received from the Cold Weather draft SAR. A time-line will also be produced during the meeting.
- l. **2020-01** – Modifications to MOD-031-2 – was not in the last Standards Committee agenda. The team will review the list of liaisons and a decision on who will be the PMOS liaison will be made by the next meeting.

## 5. Action Items

The secretary took the following action items to be addressed prior to the next meeting:

- a. Secretary will follow up with L. Harkness regarding Project 2015-09 to verify the posting date, and update the next 2 posting dates on the PTS.
- b. Secretary will follow up with A. Oswald regarding Project 2015-05 to verify that C. Yeung is added to the email distribution list. He needs to verify that he knows the locations to the future SDT meetings.
- c. Secretary will populate the baseline PTS and introduce the complexity factor algorithm presented by S. Barfield.
- d. Secretary will add the 2020-01 project to the PTS.
- e. Secretary will add L. Lynch as the PMOS liaison for the SAR that is being written that will cover many O&P Standards. The SAR will specifically cover non-synchronous variable distributed resources, (solar and wind).

## 6. Adjournment

C. Yeung adjourned the meeting at 2:33 p.m. Eastern by consent.