

NERC

NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

Liaison Best Practices

Project Management and Oversight Subcommittee (PMOS)

Charles Yeung, Chair
PMOS Conference Call
June 14, 2017

RELIABILITY | ACCOUNTABILITY



- Applicable for Standards, Standard Authorization Requests, or Periodic Reviews
- Meet the drafting team
 - Understand composition and dynamics
- Assist developing baseline schedule
 - Consider need for informal posting(s)
 - Consider holidays and Standards Committee approvals
 - Check for overlaps/coincident dates with other standards (particularly with similar Subject Matter Experts)
 - Allow for a reasonable amount of time between activities
 - Under promise and over deliver

- Monitor progress with eye towards efficiency
 - Schedule baseline versus actual or planned
 - Are team plans and meetings in alignment?
- Changes in approach, consider using:
 - Addition of informal comment periods
 - Phasing or bifurcating project objectives
- Deadlines
 - Monitor schedule slack
 - Avoid using these tools:
 - Waivers
 - Shortened comment periods

- Participate in Quality Reviews
 - Two weeks is generally given to a Quality Review
 - Must be complete three weeks before Standards Committee meeting
- Comment/Ballot periods
 - Before
 - Ensure posting materials meet Standard Authorization Request, etc.
 - Question level of outreach and socialization
 - Question - Is it ready?
 - After
 - Ensure responsiveness to comments
 - Revise with aim on building industry consensus
- Deadlines
 - Be sure team is keeping line-of-sight
 - Regulator imposed? Board imposed?



Questions and Answers