

**Scope of NERC SCPS
Project
Resource Document Project – Phase 2**

Need for Project:

NERC needs to ensure that stakeholders have access to the most current documents which are used during the standards development process and are contained on the Resources section of the NERC Standards web page. The resource documents should be periodically reviewed to incorporate best practices to improve processes and procedures.

Project Scope Statement:

The objective of this task is to develop a table (spreadsheet) of all Standards Resource documents, when each was last revised, suggested review frequency, document ownership, and responsible party for the periodic review and updating of each document. Criteria will be developed to determine the review frequency for these documents, which can also be applied to future Standards Resource documents.

This project will require a brief review of the existing documents to determine the current owners and the date when the document was last updated. Periodic reviews should be established for each document which are agreed upon by the document owners, NERC standards staff, and the Standards Committee.

Resources:

A small team comprised of three SCPS members with support from one NERC Standards staff member would be sufficient to complete this project in a timely manner. The project is expected to start May 2015 and end October 2015, pending SC approval of this scope document.