

## Meeting Notes

# Project 2021-05 Modifications to PRC-023-4 Standard Drafting Team (SDT)

January 31, 2022 | 1:00 p.m. – 3:00 p.m. Eastern

### Introduction and Chair's Remarks

Mr. Henneberg (Chair) called the meeting to order at 1:00 p.m. Eastern. The Chair provided the Standard Drafting Team with opening remarks and welcomed members and guests. See **Attachment 1** for those in attendance.

### NERC Antitrust Compliance Guidelines and Public Announcement

The NERC Antitrust Compliance Guidelines, NERC Participant Conduct Policy, and the Public Announcement were presented and reviewed by the secretary.

### Agenda Items

#### 1. Prior Action Items

- a. The Chair welcomed the SAR Drafting Team members back which are now Standard Drafting Team members (approved by NERC Standards Committee). The secretary and SDT members reviewed the process, timeline, as well as the revised project work scope identified in the SAR.
- b. The proposed agenda was reviewed and approved by unanimous consent.
- c. Ben Wu provided COVID-19 update to the group. Do to the Omicron, NERC will continue to utilize WebEx conference calls until further notice.

#### 2. Review Revised Project Work Scope

- a. The SDT members reviewed and discussed the revised project work scope and goals which was submitted to the SC in December, 2021.

#### 3. Review Process for Developing, Modifying, Withdrawing or Retiring a Reliability Standard

- a. B. Wu walked through the Process for Developing, Modifying, Withdrawing or Retiring a Reliability Standard. As part of the process, once the Standard is modified, the document will require quality review. Before NERC Standards Committee approves it for posting for comments and balloting, the SDT shall collect informal feedback. The informal feedback can be conducted through industry webinar(s), sending to industry technical groups/SMEs for review and comments.

- b. Ben Wu will provide a word version of the Standard.
- c. Five future meetings were scheduled

**4. Other**

- a. Next Meeting: February 7, 2022 | 2:00 p.m. – 4:00 p.m. Eastern
- b. Other:  
None.

**5. Adjournment**

Chair adjourned the meeting at 1:47 p.m. Eastern by consent.

**Attachment 1 (January 31, 2022)**

<b>Name</b>	<b>Company</b>	<b>Member/Observer</b>	<b>Date</b>
Gene Henneberg	NV Energy	Chair	1/31/2022
Manish Patel	Southern Company Services	Member	1/31/2022
Kandas Graham	Xcel Energy	Member	1/31/2022
Michael Thompson	SEL Engineering Services	Member	1/31/2022
Ding Lin	Manitoba Hydro	Member	1/31/2022
Chris Koteles	ITC Transco	Member	1/31/2022
Rod Smith	Duke Energy	Member	1/31/2022
Ben Wu	NERC	Secretary	1/31/2022
Dan Woldemariam	FERC	Observer	1/31/2022
Juan Villar	FERC	Observer	1/31/2022
Syed Ahmad	FERC	Observer	1/31/2022