

Meeting Notes

Project 2023-06 CIP-014 Risk Assessment Refinement Drafting Team

November 14, 2023 | 10:00 a.m. - 12:00 p.m. Eastern

Conference Call with Web Access

Administrative

1. Review NERC Antitrust Compliance Guidelines and Public Announcement

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT to be physically present. Quorum was met. See table below for meeting attendance.

3. Introductions and Chair's Remarks

Agenda Items

1. Kick off for Open Calls

- a. Review expectations of observers during calls
- b. Review expectations for productive team calls
- c. Review extranet usage for team members
- d. Review location of posted agendas and notes

2. Overview of closed calls week of November 6, 2023

3. Review draft timeline

4. Discuss comments and draft responses

5. Discuss next steps, timeline, and future meetings¹

6. Adjourn

J. Calderon initiated the meeting, called roll, and reviewed the NERC Antitrust Guidelines and Participant Policy.

J. Calderon provided an overview of expectations for observers and team members during open team calls. Observers are welcome to provide comments and feedback throughout the development process and are allowed to participate in discussions as long as the team is able to maintain an effective meeting and continue through the development process. Any issues that introduce difficulties for the team in moving forward will be addressed on an ad-hoc basis. Also discussed was the expectation for the team to

¹ See page 3.

use the project’s team extranet site for working documents where they are able. It may be necessary to work with offline tools and share documents through email occasionally, but that practice is not preferred. The location of public documents such as agendas and meeting notes was demonstrated.

J. Calderon provided observers a brief overview of closed teams calls conducted the prior week.

A draft timeline has not been developed yet. J. Calderon took this as an action item to provide during the next meeting. There is a goal to submit to the NERC Board the end of 2024.

The team continued to review SAR comments received as well as draft responses provided by team members from the previous week. J. Calderon will enter all comment response notes into a consolidated working document on the team’s extranet site and provide the information to the team.

Attendance				
Name	Company	Member/ Observer	Straw Vote (X)	Conference Call/Web (Y/N)
Karl Perman	CIP Corps	Chair		N
Patrick Quinn	Great River Energy	Vice Chair		Y
Bart White	Duke Energy	Member		Y
Darrel Grumman	Electric Power Engineers	Member		Y
David Schooley	Exelon Corporation	Member		Y
Joel Rogers	SERC Reliability Corporation	Member		N
Kirpal Bahra	Hydro One Networks Inc.	Member		Y
Mina Turner	American Electric Power Service Corporation	Member		Y
Per-Anders Lof	National Grid USA	Member		Y
Qamar Arsalan	Public Service Electric & Gas	Member		Y
Claudine Fritz	Exelon Corporation	PMOS Liaison		Y
Ellese Murphy	Duke Energy	PMOS Liaison		N
Jamie Calderon	North American Electric Reliability Corporation	Developer		Y

Attendance				
Name	Company	Member/ Observer	Straw Vote (X)	Conference Call/Web (Y/N)
Lauren Perotti	North American Electric Reliability Corporation	NERC Staff		Y
Sarah Crawford	North American Electric Reliability Corporation	NERC Staff		Y
Davis Jelusich	North American Electric Reliability Corporation	NERC Staff		N

Sub-team Assignments		
Names	Assignment	Date Assigned
	None at this time	

Upcoming Meetings		
Meeting Date/Time	Link	Meeting Number/ Access Code
November 17, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2301 571 4169
November 21, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2303 870 3967
November 28, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2308 004 4733
December 1, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2312 041 9425
December 5, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2313 848 8512
December 8, 2023 10:00 a.m. – 12:00 p.m. Eastern	Join Webex	2301 872 6964
December 12, 2023 10:00 a.m. – 12:00 p.m. Eastern	TBD	TBD
December 15, 2023 10:00 a.m. – 12:00 p.m. Eastern	TBD	TBD