

ATC/TTC/AFC and CBM/TRM Revisions Standard Drafting Team

September 25–27, 2007

Meeting, Conference Call, and WebEx Notes

1. Administration

a. Introduction of Attendees

The following members and guests were in attendance:

- Larry Middleton, Chair
- Rebecca Berdahl
- Daryn Barker
- Bob Birch
- Shannon Black
- John Burnett
- Ron Carlsen
- DuShaune Carter
- Reed Edwards
- Chuck Falls
- Marilyn Franz
- Bill Harm
- Nick Henery
- Ray Kershaw
- Butch Kimble
- Dennis Kimm
- Ross Kovacs
- Laura Lee
- Dave Lunceford
- Cheryl Mendrala
- Biagio Pinto
- Gary Rozier
- Ed Ruck
- Narinder Saini
- Jerry Smith
- Aaron Staley
- Wendy Weathers
- Andy Rodriguez

b. Approval of Agenda

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Jerry Smith moved for the agenda to be approved. The motion was seconded, and approved unanimously.

c. Approval of Minutes

Shannon Black moved that the meeting notes from the August 27–29 and September 12–14 meetings be approved. The motion was seconded, and passed unanimously.

2. NERC Staff Update

a. Project Schedule

Andy Rodriguez reviewed the plans for this meeting and future meetings.

September 25–27 Meeting:

Items Due by Meeting:

- Final MOD-028, MOD-029, and MOD-030 incl. Compliance
- Draft MOD-001, MOD-004, and MOD-008
- Draft Implementation Plan
- Draft Comment Form
- Drafts of Responses to Comments

Action Items to be Completed in Meeting:

- Review and identify any edits and consistency in MOD-001, MOD-004, and MOD-008
- Write Violation Risk Factors for each R in MOD-001, MOD-004, and MOD-008
- Write Time Horizons for each R in MOD-001, MOD-004, and MOD-008
- Review Draft Implementation Plan; Make Final
- Review Draft Comment Form; Make Final
- Review 28 29 30 consistency edits

Assignments to be Finished After the Meeting:

- E-Mail review of MOD-028, MOD-029, and MOD-030 Finals
- E-Mail review of Draft Comment Responses
- E-Mail review of Final Implementation Plan
- Write initial compliance for MOD-001, MOD-004, and MOD-008

October 9–11 Meeting:

Items Due by Meeting:

- Final MOD-001, MOD-004, and MOD-008 incl. Compliance
- Final Implementation Plan
- Final Comment Form
- Final Response to Comments

Action Items to be Completed in Meeting:

- Final Review and Edits of all deliverables

Assignments to be Completed After the Meeting:

- Final clean-up, formatting, etc...

b. Future Meetings

Andy Rodriguez reviewed the meeting schedule.

- October 9–11 (8 a.m.–5 p.m. all three days) Washington, DC (NERC Offices) VERIFIED
- November 7th (9 a.m.–noon) Houston, TX (NAESB Offices) – Joint w/ NAESB
- January 8–10 (8 a.m.–5 p.m. all three days) Tampa, FL (FRCC) VERIFIED
- January 22–24 (8 a.m.–5 p.m. all three days) Houston, TX (NAESB Offices)
- March 18–20 (8 a.m.–5 p.m. all three days) Atlanta, GA (Southern Company Offices)
- March 25–28 (8 a.m.–5 p.m. all three days) Charlotte, NC (Duke Energy Offices)

3. Group work

The drafting team reviewed the MOD-028, MOD-029, and MOD-030 drafts for consistency. The group discussed the language to be used for counterflows. Chuck Falls moved that the group “Remove Counterflow and replace with Counter Schedules in the RSP methodology (MOD-029) and add a description.” The motion was seconded and passed, with 7 in favor and 1 opposed. Chuck Falls then moved that the group “Remove Counter Schedules from the firm equation in RSP methodology (MOD-029).” The motion was seconded and failed, with 1 in favor and 5 opposed. MOD-001 was reviewed for edits and consistency. MOD-004 was reviewed and edited extensively. Following the edits, Ray Kershaw moved that the team “undelete all the requirements for the studies that were deleted (earlier), such as the probabilistic studies.” The motion was seconded and did not pass, with 2 in favor and 6 opposed. Ron Carlsen suggested changes to MOD-008 to increase the detail in the standard, but the group, after debate, agreed that the changes suggested were not well developed enough. The team drafted the Violation Risk Factors and Time Horizons for MOD-001, MOD-004, and MOD-008. The team reviewed and edited the Implementation Plan. Nick Henery moved that the Implementation Plan be approved as edited. The motion was seconded, and passed, with 4 in favor and 1 opposed. The team reviewed and finalized the comment form.

4. Adjourn