System Personnel Training Standard Drafting Team

October 30–31, 2007

Meeting Notes

Attendees:

Patti Metro (Chair)	Ed Seddon	Howard Rulf
Jim Bradley	Tim Walkowski	John Keller
Mike Gammon	Geoff Elmer	Lauri Jones
Laurel Hennebury	Cesar Seymour	Pat Everly (observer)
Phil Janik (observer)	Patrick Harwood (FERC)	Eric Langhorst (observer)
Linda Clarke		

1. Introductions & Meeting Objectives

Linda Clarke introduced the new SDT chair Patti Metro. Patti introduced herself, as did the other members of the team. Patti then reviewed the agenda and the meeting objectives. Linda reviewed the NERC Antitrust Compliance Guidelines.

2. SC Expectations

Gerry Adamski reviewed the SC expectations to ensure all members understand what the SC expects of them. He also explained that the SC and Board of Trustees would like to see version 3 of the standard posted by the end of the year. He reviewed the FERC directives for this standard, explaining that each directive must be addressed in the revised standard.

3. Draft Responses to Comments & Revise Standard

The team discussed the comments received on version 2 of the standard. The team prepared general responses to common comments on Questions 1 through 6 and Question 9. (Jackie Power, the Compliance Coordinator, is preparing responses to Question 7 and Question 8.) The team will focus on any individual comments that need to be addressed at the next meeting.

The team also revised each of the requirements and the measures, while considering industry comments. The team agreed that the revised draft requirements should be used to revise the compliance section and requested Linda to provide the revised requirements to Jacki Power for her use in developing the revised compliance section and response to industry comments. The team requested the revised compliance section to be completed for discussion at the next meeting. Linda agreed to ask Jacki to respond to this request.

4. Next Steps

The team will meet again on November 28th & 29th to finish the responses to comments and review the compliance section of the standard.